

**Mirror Lake Elementary Magnet School  
1200 NW 72<sup>nd</sup> Ave, Plantation FL -33313  
School Advisory Council (SAC)**

**Friday, September 5<sup>th</sup>, 2025  
7:15 A.M. – Media Center**

**Agenda**

**Welcome**

**Principal's Report**

**SESIR: School Environmental Safety Incident Report**

**Approval of Minutes from August 15<sup>th</sup>, 2025**

**SAC Composition**

**Accountability Funds: TBA**

**Title I Update**

**2025-2026 School Improvement Plan (SIP) Monitoring**

- **2025-2026 SIP Planning**

**Questions/Concerns**

**Next Meeting: Friday, October 3<sup>rd</sup>, 2025**

Mirror Lake Elementary Magnet School  
1200 NW 72<sup>nd</sup> Ave, Plantation, FL 33313  
School Advisory Council (SAC) Minutes  
Friday, September 6, 2025

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**Attendance:**

Marlen Veliz- Principal, Hend Hafez--Assistant Principal, Victoria Leibowitz- Co-Chair, Andrea Gresham, Giselle Hipolito, Joanne Etienne, Fran Reck, Lissette Skaare, Dayna Browne, Claudia Gonzalez, Tamesha Richardson

**Call to Order:**

A meeting of the Mirror Lake Elementary School Advisory Council was held in the Media Center on 09/06/2025. Chair Victoria Leibowitz called the meeting to order at 7:15am. Kiara Johnson will record minutes for this meeting.

**Minutes:**

Victoria Leibowitz motions to approve the minutes of August 15<sup>th</sup>, 2025, with no corrections. Motion unanimous.

**Reports:**

1. Principal Report
  - 2<sup>nd</sup> grade teacher will be surplus due to budgeting and low student enrollment
    - A current teacher in another grade level will be replacing the 2<sup>nd</sup> grade teacher
    - Letter will be going home later in the week once state testing is complete
  - Policy 4900
    - Only one camera being installed in a specialized program classroom due to all parents signing consent forms
  - Applying for Free and Reduced Lunch
    - Please be sure to apply for Free and Reduced Lunch for the 25-26 school year
2. SESIR: School Environmental Safety Incident Report
  - Nothing to report currently
  - Currently up to date with safety drills
    - Only 4 Lockdown drills are now required
3. Title I
  - Funding is slowly being released
  - Currently waiting for \$3100 of Title II funds to be released for Professional Development
4. SAC Composition (Elections)
  - ESOL Parent: Ms. Gonzalez
  - Community Business Representative: Ms. Richardson (ASP)

**Victoria Leibowitz motions to approve the elected representatives. Motion unanimous.**

5. Accountability Funds
  - Will discuss at next SAC/SAF meeting
6. SIP
  - School Improvement Plan is a living document that is currently being worked on
  - More information will be presented at the next meeting

**Open Agenda**

- Parent had a concern about the arrival car line procedures
  - Parent Link will be going out to reiterate safety expectations for arrival and dismissal
- Clever Login for students

- Veliz will follow up on ensuring parent receives child's Clever login

**Next Meeting Date & Time:**

The next meeting will be held on October 3, 2025, in the Science Lab.

**Meeting Adjournment:**

Motion: Victoria Leibowitz motioned to adjourn the meeting at 7:30am. Motion carried unanimously.

Submitted by,

Name of Recorder: Kiara Johnson


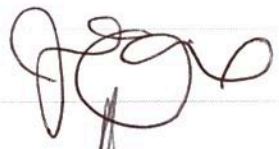



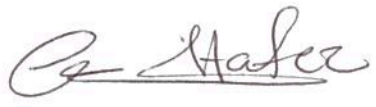
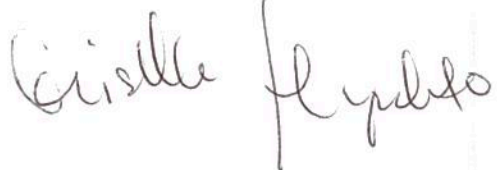
Name of Position on Board: Secretary

Approval Date: TBA

☆ SAC Sign in Sheet for Mirror Lake ES (1841)

Date: 9/5/25

Time: 7:15 AM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Alexandre, Teresa	Parent	No	Yes	
2	Audain, Rachel	Gifted Parent of a student at the school	No	Yes	
3	Browne, Dayna	SAF Chair (or designee) Parent of a student at the school	No	Yes	
4	Cutrone, Andrea	SAC Co-Chair	Yes	No	
5	Etienne, Joanne	Teacher	Yes	No	
6	Gonzalez, Claudia	ESOL Parent of a student at the school	No	Yes	
7	Gresham, Andrea	ESE Parent of a student at the school	Yes	Yes	
8	Hafez, Hend	Non-Instructional Support Employees	<u>Yes</u>	No	
9	Hipolito, Andrew	Pre-K (if applicable - parent or certified teacher)	No	Yes	
10	Hipolito, Giselle	I-Zone Representative (must be a parent)	No	Yes	
11	Inniss, Natasha	Parent	No	Yes	

Date: 9/5/25

Time: 7:15AM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	Johnson, Kiara	SAC Secretary	Yes	No	
13	Leibowitz, Victoria	SAC Co-Chair	Yes	No	
14	Paul, Cristina	Parent	No	Yes	
15	Reck, Fran	Parent	No	Yes	<i>Fran Reck</i>
16	Richardson, Tamesha	Community / Business Representatives	No	No	<i>Tamesha Richardson</i>
17	Skaare, Lissette	Parent	No	Yes	<i>Lissette Skaare</i>
18	Veliz, Marlen	Principal	Yes	No	<i>Marlen Veliz</i>

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Date: 9/5/25

Time: 7:15AM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Dymond Cross	X	X		Dymond Cross
2	Dayna Browne		X		Dayna Browne
3	Lissett Eskoane		X		Lissett Eskoane
4	Reck Fran		X		Reck Fran
5	Korr, Mishe		X		Mishe Korr
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