

School Advisory Council (SAC) Meeting Minutes – Detailed

Date: October 29, 2025

Time: 8:00 am

Location: Media Center

1. Call to Order

The meeting was formally called to order at 7:58am

Ms. Gray conducted the roll call and confirmed that a quorum was not established which was then seconded by Mr. White

The agenda for today's meeting was presented and distributed to all participants. Ms.

2. Introductions & Attendance

- All attendees introduced themselves, sharing their roles (teachers, parents, staff, and community members).
- The agenda for today's meeting was presented and distributed to all participants.

3. Approval of Previous Minutes

- The minutes from the previous SAC meeting were not reviewed due to not meeting the quorum. No voting took place.

4. Purpose of SAC

Ms. Gray presented an overview of "What is SAC." She explained that SAC is a collaborative group representing the school community, including teachers, parents, staff, and other members closely connected to students. She noted that the council is governed by Broward County Policy 1403 and state statute, which ensures that most members are not district employees. Ms. Gray emphasized that SAC members play a critical role in guiding the school toward continuous improvement while aligning school efforts with the District's Strategic Plan. During the discussion, members highlighted the importance of having broad community representation in the decision-making process to ensure diverse perspectives are considered.

Ms. Senior presented an overview of the main purpose of SAC, explaining that it is to develop, monitor, and support the School Improvement Plan (SIP). She described how SAC members collaborate to track progress toward SIP goals, allocate accountability funds to support those goals, and review the school's annual budget and improvement plan. Ms. Senior emphasized that, through these efforts, SAC ensures that school plans and funding directly support student success. During the discussion, members agreed that this collaboration is essential for promoting positive outcomes for all students.

Ms. Gray and Ms. Senior presented an overview of how SAC monitors the School Improvement Plan (SIP). They explained that SIP monitoring occurs through a regular review process, which includes reviewing areas of focus and SMART goals, examining data to identify trends, concerns, and successes, and discussing what is working well as well as areas needing adjustments. SAC members guide this process by asking key questions such as: What are we trying to accomplish? What changes can make things better? How will we know if those changes are working? During the discussion, members noted that these reviews allow for timely adjustments to strategies and action steps, ensuring that the SIP remains responsive and effective in supporting student achievement.

5. Standing Agenda Items

Mr. White presented information regarding SIP Monitoring, focusing on Attendance and the Student Task Audit. He reported that attendance data continues to improve due to consistent reminders and incentives. Student Task Audits were reviewed to identify trends in academic progress and participation. During the discussion, members recommended maintaining a continued focus on reinforcing positive student habits. Mr. White also provided updates on Accountability Funds, including the status of Classwallet funds and previous year rollover, and led a discussion on potential allocations to support student achievement and classroom needs. Additionally, feedback from parents, staff, and students was reviewed, with discussion centered on ways to increase family engagement and incorporate suggestions into the SIP. Safety reports and incidents from SESIR (School Environmental Safety Incident Reporting) were also examined, and members discussed strategies for maintaining a safe learning environment and proactively preventing incidents.

6. Principal's Report

Mrs. Schnur presented the First Quarter Update, highlighting several key events and initiatives. She reviewed recent events, including the Grandparents Breakfast, Dads Take

Your Child to School, and ESOL Night, and noted that the Media Center furniture was upgraded to better support student learning. Mrs. Schnur also celebrated student achievements, mentioning that students who passed 15 lessons during the first quarter received ice pops, and upcoming recognition is planned for students who passed 13 math lessons in October to reinforce motivation. She reported that attendance continues to improve due to reminders and incentives promoting consistent attendance habits. Additionally, Mrs. Schnur shared details about the new art mural, led by Artist Bill Savares in partnership with Vice Mayor Alison Fournier, designed to celebrate creativity, community pride, and enhance campus beautification. Finally, she reminded members that Curriculum Night is scheduled for Thursday, November 6, at 6:00 p.m., providing families an opportunity to learn strategies to support student learning at home.

Looking Ahead

Ms. Gray presented the Looking Ahead segment, highlighting upcoming events and ongoing school priorities. She noted that the Storybook Character Parade is scheduled for Thursday, October 31, followed by the Veterans Day Tribute on November 11, and the Thanksgiving Food Drive in mid-November. Ms. Gray also emphasized the continued focus on literacy, math growth, and family engagement, ensuring that all activities and initiatives remain aligned with the School Improvement Plan (SIP).

7. Announcements / Close Out

Ms. Gray presented the Announcements and Close Out segment of the meeting. She reminded members that the Character Parade is scheduled for Friday, October 31, and confirmed that the next SAC meeting will take place on Wednesday, November 19, at 2:30 P.M.

The meeting adjourned at 8:25