

School Advisory Council (SAC)

**Meeting Minutes**

Cypress Elementary School  
Date: Wednesday, February 25, 2026  
Location: Media Center  
Time: 2:30

**1. Call to Order**

The meeting was called to order at 2:35 by Ms. Gray.

**2. Introductions and Attendance (Quorum)**

A quorum was confirmed.

**Members Present:**

Blair Gray, Elizabeth Kane, April Leal, Marcelo Leal, Kourtney McNeil, Vanessa Schnur, Amy Senior, Allison Thomas, Dominique Williams, Lissette Witt

**3. Review and Approval January Meeting Minutes**

The minutes were reviewed.

Motion: A motion was made by Ms. Kane to approve the meeting minutes as presented.

Second: Motion was seconded by Ms. Thomas.

Vote: Motion carried and the meeting minutes were approved.

**4. Reports**

**a. Principal Report**

The principal provided updates on several school initiatives and events.

**School Data:**

An overview of current academic performance data and progress toward school goals was shared with SAC members.

**Power Block:**

Information was shared regarding the implementation of the Power Block instructional support period and how it is being used to support targeted student interventions and enrichment.

**Black History Month Show:**

The school successfully hosted its annual Black History Month program. The event highlighted student performances and cultural learning experiences and was well attended by families and community members.

**Color Run:**

An update was provided on the school's upcoming Color Run fundraiser. Families have been encouraged to share the fundraising link with family and friends to support the event.

## **b. Title I Updates**

### **Parent and Family Engagement Plan:**

Updates were shared regarding the Parent and Family Engagement Plan and ongoing efforts to increase opportunities for parent involvement and engagement at the school.

### **School, Parent, and Family Survey Results:**

Survey results were reviewed with SAC members. Feedback will be used to guide future family engagement activities and school improvement planning.

## **c. School Environmental Safety Incident Report (SESIR)**

No SESIR Incidents were reported.

## **d. Accountability Funds – \$3,160.68**

The SAC reviewed the available School Accountability Funds totaling \$3,160.68.

The School Advisory Council reviewed the proposed use of School Accountability Funds totaling \$3,160.68. The council discussed purchasing Scholastic readers to provide additional reading materials for students. These resources are intended to support the school's School Improvement Plan (SIP) goal of increasing reading proficiency to over 50% by expanding access to engaging, leveled texts that support reading practice and comprehension development.

**Motion:** A motion was made by Ms. Kane to approve the proposed plan for the expenditure of the \$3,160.68 in School Accountability Funds.

**Second:** Motion was seconded by Ms. Thomas.

**Vote:** SAC members voted unanimously to approve the plan for the use of the School Accountability Funds.

**Result:** The motion passed, and the expenditure plan was approved by SAC vote.

## **f. New Business**

No additional new business was presented.

## **g. Next Meeting**

The next SAC meeting will be held on [Insert Date] at [Insert Time] in the Cypress Elementary Media Center.

## **h. Adjournment**

There being no further business, the meeting was adjourned at 3:10 pm.