

School Advisory Council (SAC) Meeting Minutes

Date: January 28, 2026

Call to Order

The SAC meeting was called to order by Ms. Blair Gray at 2:32 PM in the Cypress Elementary Media Centre.

Introductions

SAC Chair Ms. Gray and Co-Chair Ms. Senior welcomed members and facilitated introductions.

Review of SAC Purpose

The council reviewed the purpose of SAC, including its role in developing, monitoring, and evaluating the School Improvement Plan (SIP). Members discussed how SAC monitors school progress and reviewed components of the Principal's Report.

Academic Data Review

Principal Mrs. Schur presented an overview of FAST PM2 and i-Ready Diagnostic data. She explained that the data had been disaggregated and reviewed with teachers to identify areas for improvement, with instructional adjustments planned to strengthen small-group instruction and support all student subgroups, including ESE and ELL learners. A mid-year reflection with the Area Director showed strong progress from PM1 to PM2, with results indicating significant improvement and most students on track for proficiency by PM3. The school is projected to maintain its "A" rating. The administrative team will continue meeting with primary grade teachers to review data, and Mrs. Schur noted that i-Ready serves as a third data point to triangulate FAST and local assessments, confirming positive student growth.

Title I Update

Assistant Principal Mr. White reviewed the Parent and Family Engagement Plan, highlighting events such as ESOL Night, ESOL Parent Night, and Curriculum & ESE Night. SAC members shared positive feedback and noted strong attendance, with no recommended changes. Mr. White reminded the group that all Title I activities must be documented and proposed updates to the Title I Parent Compact, including language supporting positive behavior and field trip participation.

School Improvement Plan & Accountability Funds

The council reviewed the school's accountability funds, noting an average balance of \$3,160.68 from unused ClassWallet dollars now being repurposed for classroom needs. The school is awaiting confirmation on whether these funds will roll over. SAC members will bring ideas for fund use to the next meeting.

Parental Involvement Allocation & A+ Funds

A+ Funds were discussed, with an average amount of \$553. An update on payroll distribution is pending, and the SAC team confirmed that all required documentation was submitted on time.

Extended Learning Opportunities (ELO)

Plans are underway for ELO Camp for grades 3–5.

Black History Month Proposal

Mrs. Patrick presented a proposal for Black History Month activities, including a themed Spirit Week and a culminating event. Spirit Week themes include:

- **Monday (2/23):** Black Love Day – Wear Pan-African colors
- **Tuesday (2/24):** Black Excellence Day – Dress as a favorite Black athlete, entertainer, or influential figure
- **Wednesday (2/25):** HBC-You Day – Wear an HBCU or college shirt
- **Thursday (2/26):** Throwback Thursday – Soul Train Day – Dress in 70s, 80s, or 90s attire
- **Friday (2/27):** Black Is Beautiful – Wear a Black History Month shirt or all black

Additional activities include a Black History Month Night featuring a show, raffle, student performances, and a 3rd grade Wax Museum. The tentative event date is February 25, 2026, at 2:30 PM.

Adjournment

The meeting was adjourned at 2:51 PM.