



## **School Advisory Forum**

**September 24, 2025**

**Hollywood Park Elementary Media Center at 3:10 pm**

### **AGENDA**

- **Call to Order**
- **Introductions and Attendance**
- **Approval of May 2025 meeting minutes**
- **BCPS District Website Update**
  - **School Website**
  - **Channels for feedback on website**
- **Calendars**
- **Customer Service**
  - **BCPS Cares**
- **District Advisory Council**
- **Hazel Health**
- **Policy 4900- Cameras in Self Contained Classrooms**
- **FOCUS**
- **Issues of Consent**
- **Upcoming Training Courses**
  - **SESIR (School Environmental Safety Incident Reporting)**
- **Open Discussion**
- **Next Meeting Date: October 22, 2025**
- **Adjourn**

#### **Upcoming Dates**

September 25<sup>th</sup>- Picture Retake Day  
September 26<sup>th</sup>- Chuck E Cheese Night  
October 6-10<sup>th</sup>- FTE & Scholastic Book Fair Week  
October 8<sup>th</sup>- Book Fair Family Night & Bingo Night  
October 20- 24<sup>th</sup>- Red Ribbon Week  
October 22<sup>nd</sup>- SAC/SAF/PTO Meeting 5:00PM

**Contact Information: Robyn Muir**



## **2025-2026 SAF Meeting Dates**

**September 24, 2025 at 3:00 PM**

**\*October 22, 2025 at 2:30 PM**

**November 5, 2025 at 3:00 PM**

**December 3, 2025 at 3:00 PM**

**January 28, 2026 at 3:00 PM**

**February 25, 2026 at 3:00 PM**

**March 25, 2026 at 3:00 PM**

**April 22, 2026 at 3:00 PM**

**May 27, 2026 at 3:00 PM**

**\*Indicates joint meeting with SAC**

★ SAC Sign in Sheet for Hollywood Park ES (1761)

Date: 09/25/25

Time: 3:10 PM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Elena Cardet	Yes	NO		<i>Elena Cardet</i>
2	Marie Griffin	Yes	No		<i>Marie Griffin</i>
3	Cassy Scheibert	NO	Yes		<i>Cassy Scheibert</i>
4	Ivan Pereira	Y	N		<i>Ivan Pereira</i>
5	Yoslady Navarro	No	Yes		<i>Yoslady Navarro</i>
6	Reyn Muir	NO	yes		<i>Reyn Muir</i>
7	Melissa D'Ambrosio	Yes	N		<i>Melissa D'Ambrosio</i>
8	Tyann Town			DBCS	<i>Tyann Town</i>
9	Maria Weaver	yes	NO		<i>Maria Weaver</i>
10	Monica Grimaldo	✓	X		<i>Monica Grimaldo</i>
11	Lania McClanahan	✓	X		<i>Lania McClanahan</i>
12					
13					
14					
15					
16					

# Hollywood Park Elementary SAF (School Advisory Forum)

## September 24, 2025 Minutes

Meeting called to order by Robyn Muir, SAF Chair

### 1. BCPS District Website Update

- a. There were concerns the district's website was out of date.
- b. Request to be user-friendly. To attract families.
- c. There are 235 school websites, +90 department websites, and 80,000 landing pages to update. The district is still going through all pages, and it is a continuous process as more information updates.
- d. Content is not migrating easily. Taking longer than expected.
- e. Hero Banner: is for branding and identity. It should be high energy and have school spirit.
- f. Added **ENROLL NOW** button on the right side of the district homepage.
  - i. There were 1200 enrollment inquiries from December 2024 to June 2025.
  - ii. There were 1070 enrollment inquiries from July 2025 to September 2025.

### 2. School Website

- a. Pride Point: where the school describes what makes their school special.
- b. Schools can update the content on their home page; however, they cannot change the structure or format.
- c. Strongly encourage Broward County students in the pictures on the school's website. Don't prefer stock photos.
- d. Schools need to submit and be approved for their Pride Point and Hero Banner.

### 3. Channels for feedback on websites

- a. District and school web content managers
- b. Area and student advisories
- c. Future focus groups and surveys

### 4. Calendars

- a. Outlook calendar for each school automatically goes to school website.
- b. Question was asked: Does the school calendar connect to Focus calendar? They will need to get back to us with that answer.

### 5. Customer Service

- a. QR code: We Value Your Feedback should be displayed in the front office.

### 6. BCPS CARES

- a. New option for parents to communicate with their child's school.
- b. Steps for Parents:
  - First contact teacher, guidance counselor, supportive staff, ESE specialist, etc.
  - If not resolved, then contact principal or asst. principal.
  - If not resolved, lastly contact Regional Superintendent office. Submit a request on their website.
- c. Parents can change the language of the website in the upper right corner.
- d. They will respond within 48 hours.
- e. Parents will receive an automatic response, and the principal will reach out.

### 7. District Advisory Council

- a. School safety is a priority.
- b. Free and reduced lunch
  - i. 62% of students in the school need to qualify for the school to maintain their Title I status and receive funding.
  - ii. Families who receive SNAP benefits and/or Medicaid automatically qualify.

- iii. Everyone is encouraged to fill out the application even if they don't think they will qualify.
- iv. Title I funding is connected to a certain position/teacher.
- v. Schools can use school bucks as an incentive for families to fill out the application.
- vi. Schools need to educate parents on how to upload money onto their child's account.
- vii. Small businesses and/or individuals can donate money to students who don't have funds to receive a hot lunch instead of a sandwich.

**8. Hazel Health**

- a. Free telehealth medical services for all Broward County students and their families.
- b. Encourage families to utilize services to minimize days of absence.

**9. Policy 4900 – Cameras in Self Contained Classrooms**

- a. Question was asked: How long are the videos retained for? They will have to follow up with that answer.
- b. The system does have capabilities to select a segment of the video that can be held on the side for however long needed.

**10. FOCUS**

- a. 504 Plans are still not available in Focus. They are in another system that does not connect with Focus.

**11. Issues of Consent**

- a. Surveys are given to kids throughout the school year.
- b. Most parents don't know the surveys are conducted.
- c. Parents need to opt out if they do not want their child to participate.
- d. Suggested it should be included in the beginning of the new school year forms.
- e. Suggested it should be made digital.

**12. Upcoming training courses (links should be on the district's website)**

- a. 9/29/25 School Advisory Training on Teams
- b. 10/29/25 Budget Meeting on Team

Open Discussion- No questions/concerns

Motion to adjourn the meeting at 3:45PM