



School Advisory Council and School Advisory Forum

October 22, 2025

Hollywood Park Elementary Media Center at 2:30 pm

AGENDA

- Call to Order
- Introductions and Attendance
- Approval of September 2025 meeting minutes
- Reports
 - SIP Monitoring and Stakeholder Feedback
 - Annual School Counseling and Support Plan
 - Attendance Plan
 - Title I Updates
 - Accountability Funds
 - SESIR (School Environmental Safety Incident Reporting)
 - SPBP “Big 5” Data
- Old Business
- New Business
- SAF Updates
- Announcements
- Next Meeting Date: November 5th at 2:30 PM
- Adjourn

Upcoming Dates

October 24th- Honor Roll / A+ Cafe
October 27th- McArthur Zone Meeting 8:15 AM
October 31st- Fall Festival Parade
November 3rd- Chipotle Fundraiser 4:00-8:00 PM
November 5th- SAC Meeting 2:30 PM

Contact Information:

Elena Cardet via email at elena.cardet@browardschools.com or 754-323-6250



2025-2026 SAC Meeting Dates

~~September 24, 2025 at 2:30 PM~~

~~October 22, 2025 at 2:30 PM~~

November 5, 2025 at 2:30 PM

December 3, 2025 at 2:30 PM

January 28, 2026 at 5:00 PM

February 25, 2026 at 2:30 PM

March 25, 2026 at 2:30 PM

April 22, 2026 at 2:30 PM

May 27, 2026 at 2:30 PM

School Advisory Council/School Advisory Forum

Meeting Minutes

October 22, 2025

ATTENDEES:

Elena Cardet (SAC Co-Chair); Patricia Nix (Secretary); Mr. Lindsay (Assistant Principal); Mrs. Markevich (Principal); Melissa D'Ambrosio (Teacher); Robyn Muir (SAF Designee); Mercedes Griffiths (Non-Instructional Support); Melissa Clendennin (Teacher); Tywon Jones (Community Rep.); Maria Weaver (Teacher); Carl Schwartz (Teacher)

PROCEEDINGS:

Welcome:

*Everyone was welcomed, and agendas were passed out.

Call to Order:

- A meeting of the Hollywood Park Elementary School Advisory Council, School Advisory Forum, and Parent Teacher Organization were held in-person in the Media Center on October 22, 2025.
- Mrs. Cardet called the meeting to order at 2:30 pm. Mrs. Nix recorded minutes for this meeting.
- Motion to approve September 2025 meeting minutes by Mrs. Nix. Motion seconded by Ms. D'Ambrosio.
- Ms. Cardet welcomed our new guests.

SIP Monitoring and Stakeholder Feedback:

- Annual School Counseling and Support Plan
 - Ms. Page addressed the committee.
 - **Policy 4000:** All school counselors will develop, in collaboration with the Principal, an Annual School Counseling and Support Plan (ASCSP) in a format to be determined by the District. The ASCSP will support the School Improvement Plan and be based upon national school counseling standards.
 - **Creating the ASCSP:** The ASCSP is created/updated each year by the School Counseling team and reviewed and approved by the Principal.
 - **The SIP:** The School Counseling Director should give a PDF copy of the ASCSP to the SIP contact to upload to the SIP Plan.
 - **What is included in the ASCSP?**
 - ⇒ Administrative Collaboration
 - ⇒ Data Analysis

- ⇒ Needs Assessments
- ⇒ Individual Counseling
- ⇒ Group Counseling
- ⇒ Classroom Lessons
- ⇒ School-Wide Initiatives
- ⇒ Community Initiatives
- ⇒ Indirect Services

Attendance Plan:

- Mr. Lindsay and Ms. Page addressed the committee.
- Helping parents and students understand the importance of attendance.
- Attendance Incentives:
 - ⇒ Attendance Board
 - ⇒ Popsicles
 - ⇒ Game Room
 - ⇒ Panther Bucks

Title One:

- There are no updates.
- STEM FEST – October 25 @ Broward College (South Campus) – 10 am to 2 pm.

Accountability Funds:

- There is no change.

SESIR (School Environmental Safety Incident Reporting):

- SPBP “Big 5” Data:
 - Mr. Lindsay addressed the committee.
 - Incidents: Battery Low – 5 and Threat Low – 1
 - Referrals: August – 0 / September – 5 / October – 1
 - Events by location – Classroom setting
 - **Parent Input: She** asked about the reporting process.

SAF Updates:

1. **Student Service Presentation-Dr. Andrea Ciotti**
 - a. Department divided into three areas: Curriculum; Support and compliance; Specialized instruction
 - b. Serves over 40,000 students; Approximately 5000 students in charter school; Approximately 2500 students in nonprofit private schools; Approximately 300 students in medically homebound school; Homebound school students have shoes for associations: their zoned school and their home bound school

2. Student Service Division

- a. Coordinated Student Health Services
- b. Mental Health Services: Services are tiered: 1. Everyone, 2. Targeted, 3. Intensive;
 - suicide prevention
 - resilience education
 - youth mental health first aid
 - ESE counseling
 - Outlined in IEP
 - If impacting the student's education
 - Family counseling
 - 12 free therapy sessions per school year
 - Therapists are assigned zones and not actual schools
 - Individual counseling
- c. School Culture and Student Support
- d. School Counseling Department: Career and college readiness; academics
- e. Life Skills and Wellness
- f. College, Career and Life Readiness
 - Xello app: K-12; college and career platform; help with scholarships; explore careers; military; financial aid
- g. Recovery Services
 - Trauma informed care
 - Wellness Centers (6 within the district)
 - Grief Sensitive Schools
- h. Student Service Dept
 - District attendance
 - Foster care
 - Homeless Education
 - Social Work Program

3. Updates from school board meeting 10/14/25

- a. Amended Code of Conduct for cell phone use. High school students are now allowed to use cell phones during lunch
- b. Facility Rentals: outside organizations pay to use a facility, request usage in Facilitron; need to provide a certificate of insurance, and when needed pay for security and custodial services
- c. Advertising banners: want them to be unified; images allowed on the banner
- d. Redefining Phase 2: 3 upcoming community meetings: 10/27 at Coral Springs High; 11/06 at Dillard High School; 11/13 at Miramar High School
- e. Schools of Hope
 - Go into effect school year 2027-2028

- Allows charter schools to operate in underperforming and/or underenrolled schools without any financial responsibility to the charter school
- As of now, there are 27 schools of interest
- Someone in the audience suggested for people to look into Florida House Bill 1255 & Florida House Bill 1105

4. Technology Advisory

- a. Approximately 10,000 devices in the district
- b. Certain apps will be blocked however teachers will still be able to open them
- c. Distribution of the computers will take place within eight weeks
- d. There is a new opt in form for students who want to take a device home

5. STEAMFest

- 10/25/25 from 10am-2:00pm
- Emil Buehler Aviation Institute at Broward College
- 7200 Pines Blvd, Building 99, Pembroke Pines, FL 33309

Other Business:

- IZONE Rep. – Position available

Upcoming Dates

October 24th – Honor Roll / A+ Café

October 27th – McArthur Zone Meeting – 8:15 AM

October 31st – Fall Festival Parade

November 3rd – Chipotle Fundraiser – 4:00 to 8:00 PM

November 5th – SAC Meeting – 2:30 PM

Mrs. Cardet motioned to adjourn the meeting at 3:30 pm. Motion carried unanimously.

Minutes were submitted by Mrs. Nix.

Approval Date: October 22, 2025

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.

SAC / SAF Joint Meeting

★ SAC Sign in Sheet for Hollywood Park ES (1761)





Date: 10/22/25

Time: 2:30 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Cardet, Elena	SAC Chair	Yes	No	<i>Elena Cardet</i>
2	Clendennin, Melissa	BTU Steward (or designee)	<input checked="" type="checkbox"/> Yes	No	<i>Melissa Clendennin</i>
3	Griffiths, Mercedes	Non-Instructional Support Employees	Yes	No	<i>Mercedes Griffiths</i>
4	Grimaldo, Monica	Teacher	Yes	No	
5	Jones, Tywon	Community / Business Representatives	No	No	<i>Tywon Jones</i>
6	Markevich, Galina	Principal	Yes	No	<i>Galina Markevich</i>
7	Marrero, Yosleidy	Gifted Parent of a student at the school	No	Yes	
8	Muir, Robyn	SAF Chair (or designee) Parent of a student at the school	No	Yes	<i>Robyn Muir</i>
9	Nix, Patricia	SAC Secretary	<input checked="" type="checkbox"/> Yes	No	<i>Patricia Nix</i>
10	Scheigert, Cassandra	Parent	No	Yes	
11	Valliere, Jennifer	Community / Business Representatives	No	No	

Date: 10/27/25

Time: 2:30 PM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Melissa D'Ambrosio	<input checked="" type="checkbox"/>		H.P.E.	
2	Carol Schwartz	<input checked="" type="checkbox"/>			
3	Marica Wray	<input checked="" type="checkbox"/>			
4	Patricia Nix	<input checked="" type="checkbox"/>			
5	Jeziel P. Pontanes				
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