



School Advisory Council

September 23, 2026

Hollywood Park Elementary Media Center at 2:30 pm

AGENDA

- **Call to Order**
- **Introductions and Attendance**
- **Approval of May 2026 meeting minutes**
- **Old Business**
 - **SAC Nominating Committee**
- **New Business**
 - **What is SAC?**
 - **Robert's Rules of Order & Florida's Sunshine Law**
 - **SAC Bylaws**
 - **Composition Report**
- **Reports**
 - **SIP Monitoring and Stakeholder Feedback**
 - **School Grade Presentation**
 - **26 School Year Data and 27 School Year WIGS**
 - **Title I Updates**
 - **Accountability Funds**
 - **SESIR (School Environmental Safety Incident Reporting)**
- **Announcements**
 - **BCPS Parent Guide to AI/Technology**
 - **Referendum**
 - **Redefining Our School- Next Steps**
- **Next Meeting Date**
 - **October 28, 2026**
- **Adjourn**

Upcoming Dates

September 24th- Picture Retake Day
September 25th- Chuck E Cheese Night
October 5-9th- FTE & Scholastic Book Fair Week
October 7th- Book Fair Family Night & Bingo Night
October 19- 23rd- Red Ribbon Week
October 28th- SAC/SAF Meeting 2:30PM

Contact Information:

Elena Cardet via email at elena.cardet@browardschools.com or 754-323-6250

Mission: To provide an environment conducive to collaboration and reflection for all students to thrive in a global society.



2026-2027 SAC Meeting Dates

September 23, 2026 at 2:30 PM

October 28, 2026 at 2:30 PM

November 18, 2026 at 5:00 PM

December 2, 2026 at 2:30 PM

January 27, 2027 at 5:30 PM

February 24, 2027 at 2:30 PM

March 31, 2027 at 2:30 PM

April 28, 2027 at 2:30 PM

May 26, 2027 at 2:30 PM

Hollywood Park Elementary

School Advisory Council

Meeting Minutes

September 23, 2026

ATTENDEES:

Elena Cardet (SAC Chair); Patricia Nix (Secretary); Mr. Lindsay (Assistant Principal); Mrs. Markevich (Principal); Melissa D'Ambrosio (Teacher); Robyn Muir (SAF Designee); Mercedes Griffiths (Non-Instructional Support); Melissa Clendennin (Teacher); Tywon Jones (Community Rep.); Cassandra Scheigert (Parent); Maria Weaver (Teacher); Monica Grimaldo (Teacher); Bobbette Tanase (BTU Steward or designee); Maria Elena Torrealba (ESE parent); Jennifer Valliere (Community/Business Rep); John Alvarez (Teacher); Karolyn Cruz-Williams (Teacher); Melinda Cartwright Porter (ESE Counselor); Jimmy T. (Parent); Cesar Borges (Parent); Matoune Pierre (Parent)

PROCEEDINGS:

Welcome:

*Everyone was welcomed, and agendas were passed out.

Call to Order:

- A meeting of the Hollywood Park Elementary School Advisory Council, School Advisory Forum and Parent Teacher Organization was held in-person in the Media Center on September 23, 2026.
- Mrs. Cardet called the meeting to order at 2:30 pm. Mrs. Nix recorded minutes for this meeting.
- Motion to approve May 2025 meeting minutes by Ms. Nix. Motion seconded by Ms. Cassandra.
- Introduction of Committee members and guests.

What is SAC?

- Facilitates development and monitors the progress of the annual School Improvement Plan (SIP).
- Allocates Accountability Funds to support the SIP goals and objectives.
- Actively participates in the preparation of the school's annual budget and plan (F.S.C.1001.452).

Robert's Rules of Order & Florida's Sunshine Law

- Only one subject may be before a group at one time.
- "Negative" motions are generally not permitted.
- All members have equal rights.
- Each item presented for consideration is entitled to a full and free debate.
- The rights of the minority must be protected but the will of the majority must prevail.

Florida's Sunshine Law

- **Government in the Sunshine**
 - Florida's public meetings law, section 286.011, Florida Statutes, commonly referred to as the Sunshine Law, provides a right of access to governmental proceedings at both the state and local levels. The law applies to both elected and appointed boards and to any gathering of two or more members of the same board to discuss some matter which will foreseeably come before that board for action. The three basic requirements of the Sunshine Law are:
 1. meetings of public boards or commissions must be open to the public;
 2. reasonable notice of such meetings must be given; and
 3. minutes of the meetings must be taken.

SAC Bylaws (Voting of officers)

- The SAC Nominating Committee Consists of three members: Ms. Nix, Ms. D'Ambrosio, & Mrs. Muir.
- Nominating Committee voted Ms. Cardet in. She will continue as SAC Chair.
- SAC ByLaws amended and adopted
- 51% of attendance is needed for voting to take place.

SAC Composition

- Principal
- BTU Steward
- Community/Business Representatives
- Teachers
- Non-instructional Support Employees
- Parents
- School Advisory Forum (SAF) Chair
- I-Zone Representative
- ESE Representative
- Gifted Representative (N/A at this time, since we have below 10 students classified as gifted)
- ESOL Representative
- Pre-K Representative
- SAC Officers (Chair/Secretary)
 - All positions were filled with existing members. Added Maria Alfonso as ESE and ESOL parent representative
 - All voting was unanimous

SIP Monitoring and Stakeholder Feedback

- Our School Improvement Plan is located on our school website: <https://hollywoodpark.browardschools.com>
 - ⇒ Click on Students and Parents
 - ⇒ Click on Parents
 - ⇒ Click on "School Improvement Plan"
- Demographic Data was shared

'26 School Year Data & '27 School Year WIGS

- School Grade Data:

	2026	2027
ELA Achievement	66	
Math Achievement	78	
Science Achievement	70	
3 rd Gr. ELA Achievement	63	
Writing Achievement	----	
ELA Learning Gains	60	
Math Learning Gains	67	
ELA Learning Gains of the Lowest 25%	45	

- PLC Grade Level Goals:

	ELA	Math
Kinder	70%	76%
1 st	71%	70%
2 nd	60%	70%
3 rd	67%	74%
4 th	74%	84%
5 th	75%	84%
Cluster 3-5	71%	72%

Title 1 Updates

- STEM Fest – On October 3rd – 10 am to 2 pm. @ The Broward College on Pines Blvd.

Accountability Funds

- The SAC develops and shares the process of requesting Accountability Funds with school staff.

- Funds have not rolled in yet.

SESIR:

- Mrs. Cardet addressed the committee.
- SESIR stands for: School Environment Safety Incident Reporting
 - 26 different types of incidences that must be reported to the state
- No incidents.

Announcements:

- BCPS Parent Guide to AI/Technology – A guide was shared with frequently asked questions.
- Referendum – On the Ballot: Renewal of the Next Generation Referendum

Redefining Process

- Community Meeting: September 29th @ 6 pm. – Encourage families to come out and discuss hardships faced if HPE closes.
- October 6th – Board meeting will address the proposed consolidations.
- **Parent Input:** Mrs. Muir expressed her concerns, her personal opinion, and part of the things she was going to address at the Community Meeting... How having the B & G Club is an important contributing factor.

SAF Updates

- Mrs. Muir addressed the committee.
- Dr. Fleming spoke regarding the Redefining of Schools and budget cuts.
- Dr. Hepburn spoke regarding the Referendum and the highest graduation rate.
- Ernest and Young Agency – Hired by the Broward County Public Schools to provide Analytics and recommendations to assist with the decision making of the school closures.

Mrs. Cardet motioned to adjourn the meeting at 3:25 pm. Motion carried unanimously.

Minutes were submitted by Mrs. Nix.

Approval Date: September 23, 2026

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 October 28th – SAC/SAF Meeting 2:30 pm.

☆ SAC Sign in Sheet for Hollywood Park ES (1761)

Date: 9/23/2020

Time: 2:30 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Cardet, Elena	SAC Chair	Yes	No	<i>Elena Cardet</i>
2	Crespo, Anel	Parent	No	Yes	
3	Griffiths, Mercedes	Non-Instructional Support Employees	Yes	No	<i>Mercedes Griffiths</i>
4	Grimaldo, Monica	Teacher	Yes	No	<i>Monica Grimaldo</i>
5	Jones, Tywon	Community / Business Representatives	Yes	No	<i>Tywon Jones</i>
6	Markevich, Galina	Principal	Yes	No	<i>Galina Markevich</i>
7	Muir, Robyn	SAF Chair (or designee) Parent of a student at the school, I-Zone Representative (must be a parent)	No	Yes	<i>Robyn Muir</i>
8	Nix, Patricia	SAC Secretary, Pre-K (if applicable - parent or certified teacher)	Yes	No	<i>Patricia Nix</i>
9	Scheigert, Cassandra	Parent	No	Yes	<i>Cassandra Scheigert</i>
10	Tanase, Bobbette	BTU Steward (or designee)	Yes	No	<i>Bobbette Tanase</i>
11	Torrealba, Maria Elena	ESE Parent of a student at the school, ESOL Parent of a student at the school	No	Yes	<i>Maria Elena Torrealba</i>

Date: 9/23/2026

Time: 2:30 PM

#	SAC Member Full Name	Position
12	Valliere, Jennifer	Community / Business Representatives

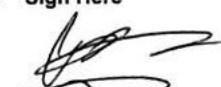
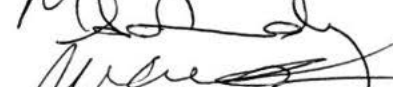
SBBC Employee	Parent of Student	Sign Here
No	No	

Waller

☆ SAC Sign in Sheet for Hollywood Park ES (1761)

Date: 9/30/2016

Time: 2:30 PM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Cassandra Scheigert		Yes		
2	Jimmy Thongdisirisack		Yes		
3	John Alar		No		
4	Rosario Alvarado Borges B		Yes		
5	Karolyn Cruz Williams	Y			X. Cruz Williams
6	Maria Weaver		N		Maria Weaver
7	Antonio Lindsay	Y			
8	Melinda Cacturight Porter	Y			Melinda Porter
9	Matoune Pierre		yes		
10					
11					
12					
13					
14					
15					
16					