



School Advisory Council

December 3, 2025

Hollywood Park Elementary in Room 135 at 2:30 pm

AGENDA

- **Call to Order**
- **Introductions and Attendance**
- **Approval of November 2025 meeting minutes**
- **Reports**
 - **SIP Monitoring and Stakeholder Feedback**
 - **School Recognition Funds (A+) Process**
 - **School Recognition Funds Ballot Creation**
 - **Accountability Funds**
 - **Proposal to use Accountability Funds for Camps**
 - **SESIR (School Environmental Safety Incident Reporting)**
- **Old Business (None currently)**
- **New Business**
 - **Proposals from Aftercare Providers**
- **Announcements**
- **Next Meeting Date- January 28, 2026 at 5:00 PM**
- **Adjourn**

Upcoming Dates

December 1st-5th- Holiday Shop
December 4th- McArthur Zone Holiday Show 6:00 PM
December 9th-12th- FAST PM #2
December 15th-19th- Holiday Spirit Week; Field Day (scheduled days)
December 16th- HPE Holiday Show 6:30 PM
December 19th- Holiday Sing Along/ Early Release
December 22nd-January 2nd- Winter Break
January 5th- 29th- Penny Wars
January 7th- 15^h- Diagnostic Testing
January 28th- SAC Meeting 5:00 PM; Literacy Night 6:00 PM

Contact Information:

Elena Cardet via email at elena.cardet@browardschools.com or 754-323-6250



2025-2026 SAC Meeting Dates

~~September 24, 2025 at 2:30 PM~~

~~October 22, 2025 at 2:30 PM~~

~~November 5, 2025 at 2:30 PM~~

December 3, 2025 at 2:30 PM

January 28, 2026 at 5:00 PM

February 25, 2026 at 2:30 PM

March 25, 2026 at 2:30 PM









April 22, 2026 at 2:30 PM

May 27, 2026 at 2:30 PM

☆ SAC Sign in Sheet for Hollywood Park ES (1761)

Date: 12/31/25

Time: 2:30 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Cardet, Elena	SAC Chair	Yes	No	
2	Glendennin, Melissa	BTU Steward (or designee)	Yes	No	
3	Crespo, Anel	ESOL Parent of a student at the school	No	Yes	
4	Griffiths, Mercedes	Non-Instructional Support Employees	Yes	No	
5	Grimaldo, Monica	Teacher	Yes	No	
6	Jones, Tywon	Community / Business Representatives	No	No	
7	Markevich, Galina	Principal	Yes	No	
8	Marrero, Yosleidy	Gifted Parent of a student at the school	No	Yes	
9	Muir, Robyn	SAF Chair (or designee) Parent of a student at the school, I-Zone Representative (must be a parent)	No	Yes	
10	Nix, Patricia	SAC Secretary, Pre-K (if applicable - parent or certified teacher)	Yes	No	
11	Perez, Diana	Parent	No	Yes	

Date: 12/3/25

Time: 2:30 PM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	Romero, Andrea	ESE Parent of a student at the school	No	Yes	
13	Scheigert, Cassandra	Parent	No	Yes	
14	Valliere, Jennifer	Community / Business Representatives	No	No	

★ SAC Sign in Sheet for Hollywood Park ES (1761)





Date: 12/3/25

Time: 2:30 PM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Giselle Donard			Ymca	<i>[Signature]</i>
2	Margus Brown			YMCA	<i>[Signature]</i>
3	Angela Jennings			YMCA	<i>[Signature]</i>
4	Melissa D'Ambrosio	✓			Melissa D'Ambrosio
5	Ivan Pereira	✓			<i>[Signature]</i>
6	Jennifer Miller	✓			Jennifer Miller
7	MaryAnn Taufik	✓			MaryAnn Taufik
8	Rosammy FRAUSO			Ymca	Rosammy FRAUSO
9	Yosled Pavero		✓		Yosled Pavero
10	Kaytina Allen			YMCA	<i>[Signature]</i>
11	Javira McTalla	✓			Javira McTalla
12	Cathy Thompson				Cathy Thompson
13	Britnee Ramirez	✓	✓		Britnee Ramirez
14	Davidia Pelic		✓	Ymca	Davidia Pelic
15	Belenie Hernandez	✓			<i>[Signature]</i>
16	WATSON Jean Baptiste	✓		Ymca	<i>[Signature]</i>

Date: _____

Time: _____

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
17	Rebecca Lewis	✓	✓		
18	YANISSE DIAZ	✓			
19	RODIA DIAZ		✓		
20	Barren Johnson		✓		

ANNE LOU ADAMS
 MARCA W DEAR
 KATHY CRUZ-WILLIAMS
 ANTONIO LI-DSAY


 J. Culbreth


School Advisory Council/School Advisory Forum

Meeting Minutes

December 3, 2025

ATTENDEES:

Elena Cardet (SAC Co-Chair); Patricia Nix (Secretary); Mr. Lindsay (Assistant Principal); Mrs. Markevich (Principal); Melissa D'Ambrosio (Teacher); Robyn Muir (SAF Designee); Mercedes Griffiths (Non-Instructional Support); Melissa Clendennin (BTU Designee); Monica Grimaldo (Teacher); Maria Weaver (Teacher); Yosieidy Marrero (Parent); Gisele Domond (YMCA); Marques Brown (YMCA); Angela Jennings (YMCA); Cassandra Scheigert (Parent); MaryAnn Tawfik (Teacher); Ivan Pereira (Teacher); Jennifer Miller (Teacher); Kaytrina Allen (YMCA); Tania McFarlane (Teacher); Cathy Thompson (Paraprofessional); Brittnee Ramirez (Office Manager); Daniela P. (Parent); Jennifer Valliere (Community Rep.); Dularie Narayen (Para); Watson Jean Baptiste (Parent); Rebecca Lovins (Para); Yanisse Diaz (Teacher); Lilian Cannataro (Teacher); Nadia Ortiz (Parent); Darren Johnson (Parent); Karolyn Cruz-Williams (Math Coach); Anyeln A. (Parent); Maria Wenn (Parent)

PROCEEDINGS:

Welcome:

*Everyone was welcomed, and agendas were passed out.

Call to Order:

- A meeting of the Hollywood Park Elementary School Advisory Council and School Advisory Forum were held in-person in Room 135, on December 3, 2025.
- Mrs. Cardet called the meeting to order at 2:30 pm. Mrs. Nix recorded minutes for this meeting.
- Motion to approve November 2025 meeting minutes by Ms. D'Ambrosio. Motion seconded by Ms. Nix.
- Ms. Cardet welcomed our new guests.

Proposals from Aftercare Providers:

- The YMCA presented.
- Areas of Focus:
 - ⇒ For Youth Development
 - ⇒ For Healthy Living

- ⇒ For Social Responsibility
- There are 57 locations across Broward County
- Shared Goals:
 - ⇒ From cradle to career
 - ⇒ Close achievement gap
 - ⇒ Performance above grade level
 - ⇒ Health and wellbeing
 - ⇒ Strengthen families
 - ⇒ Improve graduation rates
 - ⇒ College readiness
- Program Objectives:
 - ⇒ Project-Based Learning
 - ⇒ Bridging the gap – Reading Explorers, curriculum-based programs, tutoring, reading programs, STEAM Programs
 - ⇒ Cultural Arts experiences
 - ⇒ Fitness/Nutrition
 - ⇒ College Readiness/Employment
 - ⇒ Case Management
 - ⇒ Aquatics – Safety Around Water Programs
- Special Needs Programs
 - ⇒ Only provider to offer true inclusion
 - ⇒ Largest provider of out of school time services for persons with special needs in Broward County
 - ⇒ Only 2 different staff to student ratios to meet individual needs, 1:2 and 1:4 students to staff ratio.
 - ⇒ Team of Behavior Strategist to support all program sites.
 - ⇒ Successful at preparing students for transition
- Professional Development
 - ⇒ DCF Training
 - ⇒ Y Positive Behavior Approach
 - ⇒ Classroom Management Training
 - ⇒ Special Needs/Inclusion Training
 - ⇒ Seizure Training
 - ⇒ Behavioral Intervention
 - ⇒ Elopement Training
 - ⇒ Two Weeks of On-Site Shadowing
- Mrs. Markevich addressed the committee on behalf of the other two aftercare providers – Sunshine and ASP.

Accountability Funds:

- As per the last budget report ~ \$6,288

- School Recognition ~ \$1,609
- Proposal to use Recognition Funds for Camps.
- Members voted ~ All were in favor:
 - ✓ Elena Cardet
 - ✓ Patricia Nix
 - ✓ Melissa Clendennin
 - ✓ Mercedes Griffiths
 - ✓ Monica Grimaldo
 - ✓ Mrs. Markevich
 - ✓ Robin Muir
 - ✓ Yosieidy Marrero
 - ✓ Cassandra Scheigert
 - ✓ Jennifer Valliere
- Motioned approved to use Accountability Funds for Camps.

SESIR (School Environmental Safety Incident Reporting):

- There are no incidents.

School Recognition Funds (A+) Process:

- A+ Funds - \$31,528 (Based on FTE of 407.99)
 - ⇒ Total Award: \$34,324
 - ⇒ 8.87% Fringe Benefit District Reserve: \$2,796.
 - ⇒ Fringe Benefit Note: When compensation is paid to an employee, the employer incurs cost for payroll taxes and other fringe benefits. Each school's total award is reduced by 8.87% for fringe benefits on bonus payments. If schools do not utilize the entire allocation for bonus payments, a "fringe refund" will be provided for the benefits that were not used for non-salary bonuses.
 - ⇒ Note: In your proposals, include a statement in the ballot to specify the use of any leftover funds. Those funds should be allocated to nonrecurring expenditures for educational equipment and materials.
 - ⇒ **A+ Funds may be used for:**
 1. One-time bonuses to faculty and staff.
 2. Purchase of educational equipment or materials.
 3. To hire temporary personnel to assist in maintaining and improving student performance.
 - ⇒ **Process for Distribution of A+ Funds:**
 1. SAC creates written proposals in the form of a ballot for the expenditure of funds. (*quorum)
 2. The faculty and staff vote by secret ballot (proposals will be shared at least 3 days in advance).
 3. Proposal with 51% or more of votes will be implemented.

4. If none of the proposals or “none of the above” receives the majority of votes, SAC reconvenes to create different proposals. Process begins again.
 5. Deadline for completion of process is February 1, 2026.
- ⇒ **Who is eligible to receive A+ Funds?**
- ❖ **Eligible** – 2024-2025 and/or 2025-2026 Faculty and Staff
 - ❖ **Not Eligible**
 - School Resource Officer (SROs)
 - Kelley Substitutes
 - Contracted school nurses and SLPs
 - Any personnel not employed by BCPS cannot receive bonus payment.
- ⇒ **Tips for Creating the A+ Funds Ballot:**
1. “None of the Above” is a **required** proposal per statute.
 2. Proposals must be specific.
 3. Include a “leftover funds” statement for each proposal.
 4. Use percentages, instead of dollar amounts.
 5. The staff ballots must match the number of staff signatures on the voting roster.
- ⇒ Ms. Cardet provided sample proposals.
- ⇒ All the SAC members were given the opportunity to share and discuss the different proposal options.
- ⇒ Members used one of the options from last year’s ballot as a starting point.
- ⇒ A discussion was had to allot a flat amount of \$100 to select district staff who service our school. This consists of the school psychologist, the café manager, and the school social worker to the existing option.
- ⇒ Members then decided to add verbiage regarding only staff members who were reappointed or eligible for reappointment to the existing option.
- ⇒ This existing option will have the funds being split evenly amongst those who qualify, after the flat rates are dispersed to the district staff indicated.
- ⇒ Members used began working on another option where district staff also gets the flat amounts. They will then divide the remaining amounts where 60% goes to select staff and 40% goes to select staff.
- ⇒ Members were in the process of specifying the staff and amounts when a few had to leave.
- ⇒ Since members needed more time and we no longer had a quorum, we will need to schedule another meeting.
- ⇒ Ms. Cardet decided for everyone to reconvene on December 10th to continue discussing possible proposals and then SAC Members will vote to determine which proposals will appear on the ballot.
- ⇒ We must have quorum. The vote will happen through roll call.

Mrs. Cardet motioned to adjourn the meeting at 5:00 pm. Motion carried unanimously.

Minutes were submitted by Mrs. Nix.

Approval Date: December 3, 2025

Mission: To provide an environment that is conducive to collaboration and reflection in order for all students to thrive in a global society.

Upcoming Dates

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December 4th ~ McArthur Zone Holiday Show 6 pm
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