

Miramar High School

School Advisory Council (SAC) & School Advisory Forum (SAF) Joint Meeting Minutes

Date: September 16, 2025

Time: Meeting called to order at 6:07 p.m.

Location: Miramar High School (Media Center)

1. Call to Order

- The meeting was called to order by Mr. Jason Fernandez, SAC Chair, at 6:07 p.m.
- Motion to accept the agenda and minutes made by Ms. Sharlene Durand, seconded by Ms. Tonya Davis. Motion carried.

2. Pledge of Allegiance

- The Pledge of Allegiance was recited by attendees.

3. Introduction of Council Members and Guests

- Members introduced themselves.
- Attendance included:
 - **Mr. Winfred Porter, Principal**
 - **Mr. Jason Fernandez, SAC Chair**
 - **Ms. Tonya Davis, SAC Co-Chair**
 - **Ms. Sharlene Durand, SAC Secretary**
 - **Ms. Malicah Isaac, SAF Chairperson**
 - **Ms. Shanett Dean, Assistant Principal**
 - **Faculty, parents, and student representatives**

4. Establish Meeting Norms

- Robert's Rules of Order were reviewed by Mr. Fernandez to ensure orderly and efficient meeting proceedings.

5. Minutes from Previous Meeting

- The previous meeting minutes were tabled due to the start of the new school year.

6. Principal's Remarks – Mr. Winfred Porter

Highlights:

- **New Furniture:** Added to the Welcome Center; shades installed for recording and streaming school board meetings.
- **Social Media Engagement:** Increase in positive traction and video views.
- **Enrollment:** Currently 1,782 students — showing a decrease from last year. The administration continues exploring marketing strategies to support student recruitment.
- **End-of-Year Performance:**
 - **FAST PM1 proficiency:** 28% (2024) → 37% (2025), showing improvement.
 - Better baseline data compared to the prior year.
- **Budget:** Total Accountability Funds available: approximately \$1,654.07 after expenditures.
- **Programs:** Expansion of Cambridge and DECA business pathways; continued recognition as a Magnet School of Distinction.
- **School Safety:** Facility upgrades, metal detectors, and the “Here Comes the Bus” initiative were reviewed.

7. Old Business

- None at this time.

8. New Business

SESSIR Report – Ms. Shanett Dean

- Reported 467 total incidents across Broward County for August 11–31.
- Miramar High reported 11 incidents, demonstrating a significant decrease from prior months.

SAC Elections

- **SAC Chair:** Jason Fernandez (nominated by Durand)
- **SAC Co-Chair:** Tonya Davis (nominated by J. Fernandez)
- **SAC Secretary:** Sharlene Durand (nominated by Davis)

- **Motion to accept ballot results as amended:** Made by Durand, seconded by Davis, motion carried.

Bylaws Review

- SAC and SAF Bylaws reviewed and approved as required for the 2025–2026 academic year.
- A motion to amend the bylaws to change the meeting time to 5:30 p.m. was made by Mrs. Tonya Davis and seconded by Mrs. Sharlene Durand. Motion carried unanimously.

New Waiver

- Mr. Fernandez provided updates on the waiver process for instructional flexibility and professional study days.

Purpose of SAF – Ms. Malicah Isaac

- Ms. Isaac emphasized the importance of parent participation and encouraged families to share positive experiences to strengthen school-community relations.

SIP Focus – Professional Learning Communities

- The focus for the 2025–2026 school year is on collaborative professional learning, family engagement, and improving academic achievement across tested areas.

9. SAF Updates

Presented by Ms. Isaac:

- Upcoming events include Gifted, ESOL, and ESE Family Night.
- SAF will work alongside SAC to increase communication and representation from each academic department.
- Collaboration between SGA and community representatives will continue to build student leadership opportunities.

10. Open Discussion

- Topics discussed included cost of living, recruitment efforts, communication response times via Focus, and the importance of timely parent-teacher correspondence.
- Parents suggested a directory of guidance counselors and enhanced email response protocols to streamline communication.

- Discussion of “Bring Your Dad to Work Day” and City Hall partnership events on the 1st and 3rd Wednesday of each month.
- Ms. Dean shared updates regarding facility improvements, student programming, and guidance availability.

11. Adjournment

- Meeting adjourned at 7:52 p.m.
- Next SAC/SAF joint meeting scheduled for Tuesday, October 28, 2025, at 6:00 p.m.

Submitted by:

Sharlene Durand

SAC Secretary