

**Miramar High School**  
**School Advisory Council (SAC) Meeting Minutes**

**Date:** November 18, 2025

**Time:** Meeting called to order at 6:00 p.m.

**Location:** Miramar High School

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**1. Call to Order**

- The meeting was called to order by SAC Chair Jason Fernandez at 6:00 p.m.
- He asked if there were any items that needed to be added to the agenda; none were requested.

**Motion – Agenda Acceptance**

- **Motion:** To accept the agenda as printed.
    - **Made by:** Mr. M. (SAC member)
    - **Seconded by:** Ms. Tonya Davis
    - **Vote:** Motion carried unanimously.
  - The Pledge of Allegiance was recited by all present.
  - Mr. Fernandez welcomed everyone to the November SAC Meeting and confirmed that the council would proceed in order of the printed agenda.
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**2. Introduction of Council Members and Guests**

Each attendee introduced themselves and their role:

- **Mr. Jason Fernandez** – SAC Chair, Interim Band Director, and Social Studies Department Chair
- **Ms. Sharlene Durand** – English Teacher, Student Assessment Coordinator, and SAC Secretary
- **Ms. Tonya Davis** – Criminal Justice Teacher, Electives & CTACE Leader, SAC Co-Chair
- **Mr. Winfred J. Porter Jr.** – Principal, Miramar High School (A-Rated)

- **Ms. Caprice Brown** – Marketing Teacher, Second District Advisor, and Parent Representative
- **Student Representative** – SGA President and NHS member
- **Ms. Kennedy** – Teacher, Miramar High School
- **Ms. Shanett Dean** – 11th Grade Assistant Principal
- **Parent Guests** – Including Mrs. Maggie and other 11<sup>th</sup> grade parents

Mr. Fernandez reminded the group that SAC meetings are conducted under Robert’s Rules of Order in compliance with Florida Sunshine Law, hence the use of formal motions, seconds, and votes.

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### **3. Review and Approval of Previous Meeting Minutes**

- Printed copies of the previous SAC meeting minutes were distributed to all members.
- Mr. Fernandez allowed time for members to review and note any necessary corrections. None were requested.

#### **Motion – Minutes Acceptance**

- **Motion:** To accept the minutes as printed.
    - **Made by:** Ms. Sharlene Durand
    - **Seconded by:** Ms. Peters
    - **Vote:** Motion carried unanimously.
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### **4. Principal’s Remarks – Mr. Winfred J. Porter Jr.**

Principal Porter welcomed everyone and highlighted the value of SAC meetings for students, parents, and staff to “plug in” and receive information before major shifts occur.

#### **Agenda Note**

- The proposed 7 period schedule shift item listed on the agenda was removed and not discussed at this meeting.

## **Student & Staff Achievements**

- **Nathaniel Ocean**
  - Top debater at Miramar High;
  - Top in the state in his debate category and 30th in the nation;
  - Recently participated in a TED Talk, with coaching and a recorded performance that will be shared on the Principal's social media page.
- **Redefining Our Schools Event**
  - Event recently held; Miramar High was not targeted for closure or consolidation.
  - If boundary shifts occur, Miramar High may receive additional students.
- **Teacher Recognition**
  - Mr. Everton Thompson recognized as CTACE Teacher of the Year (Career & Technical Education).
  - Ms. Peters was last year's CTACE Teacher of the Year; Principal Porter praised the strength of CTE teachers on campus.
- **Community & Service Activities**
  - Collaboration with School Social Worker Ms. Cruz on an in school dodgeball event that collected non-perishable food items.
  - Donations will support approximately 12 families during the Thanksgiving season; an alumnus also donated two gift cards.
  - An Alumni Association meeting is scheduled, and alumni are encouraged to stay involved.

## **Campus Culture & Events**

- **Basketball Game During School Day**
  - A successful on campus basketball game provided a positive, engaging environment where students and select teachers could attend while maintaining balance with academics.
  - Plans to host a wrestling match during the school day and invite feeder schools to showcase Miramar's programs.

- Visitors and district leaders have expressed that they are impressed with student caliber, classroom instruction, and overall campus climate. Principal Porter emphasized Miramar High remains a “best kept secret” with many outstanding programs.

## **Band & Athletics**

- **Band Program**
  - The band earned a Superior Rating at MPAs, which Mr. Porter equated to a state championship level accomplishment.
  - Under the leadership of Mr. Jason Fernandez and with support from alumnus Mr. Rafael Cornejo (formerly of FAMU Marching 100), the band has continued to improve even through transition.
- **Football Program**
  - Football season concluded with participation in the Florida Invitational Tournament, a new statewide opportunity for teams to extend play.

## **Facilities & Traffic**

- **New Turf Football/Athletic Field**
  - A new all turf athletic field has been officially approved and will be installed over the summer; design images were shared with attendees.
- **Celebrating the “A” Rating**
  - Staff were recently honored at an “A-Rated” celebration with appetizers and beverages as a thank-you for their hard work.
- **Crossing Guards & Traffic**
  - Working with Sergeant Braga to secure crossing guards at the light to improve traffic flow.
  - Parents are strongly encouraged to drop students in the North parking lot for faster entry and exit.
  - Weekly messages from the Principal provide traffic tips, expectations about headphones, IDs, and other procedures.

## **Communications & Expectations**

- Principal Porter noted that weekly parent messages include:

- Important dates and meetings;
- Expectations regarding headphones, IDs, and transitions;
- Information to help families access campus and depart more efficiently.
- The administrative team will continue tightening processes and holding students accountable for ID use and other schoolwide expectations.

### **Program Highlights**

- Broward Black Chamber of Commerce hosted on campus; small businesses engaged with students in rotating sessions.
- Business & Entrepreneurship students placed 1st in the AI Challenge and 1st in the Entrepreneurial Challenge.
- American Airlines Cadet Academy presented opportunities for aviation students to transition directly into pilot training.
- **Aviation Maintenance Program:**
  - Dual enrollment opportunities;
  - Students may become certified aircraft mechanics upon graduation;
  - Options to earn drone pilot licenses and log flight hours through simulators.
- **Principal's & A/B Honor Roll Ceremonies** were held and considered very successful; feedback is welcomed on how to improve future events.

### **5. SESSIR (School Environment Safety Incident Reporting) – Ms. Shanett Dean**

- Ms. Dean explained that SESSIR is the state system for reporting more serious discipline incidents.
- The most current data available is for September:
  - Total SESSIR Events: 24
  - Fights: 10
  - Tobacco Possession (including vaping): 8
- Ms. Dean noted that updated October/November data is pending and expects the numbers to show improvement.

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## 6. Funding for Band Uniforms – Action Item

### Principal’s Explanation

- The total cost of the new band uniforms is approximately \$87,000, with a \$15,000 annual payment due through 2029.
- Due to district budget shortfalls, the school did not receive the same \$40,000 extra funding it received last year.
- The general supply budget, which also supports classroom and Cambridge launch needs, currently has only \$6,000.
- Principal Porter requested \$20,000 from Accountability Funds to pay the current \$35,000 bill for band uniforms; the remaining \$15,000 will come from facility rental funds.
- This payment also ensures the school stays in compliance with prior financial agreements made under former leadership.

### Details

- Approximately 150 band uniforms (jackets, shakos, and full marching attire) are being purchased, modeled after FAMU’s “Marching 100” style.

### Motion – Expenditure of Accountability Funds

- **Motion:** To expend \$20,000 from the Accountability Funds for the purpose of paying for band uniforms.
  - **Made by:** Ms. Anne Brinson
  - **Seconded by:** Ms. Sharlene Durand
  - **Vote:** Motion carried unanimously.

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## 7. SIP Focus / New Business – School Budget Overview

Principal Porter provided a detailed explanation of the school budget and its constraints:

- **Substitutes & TDAs:**

- The line for sub coverage for trainings (TDAs) is currently negative, with no new allocation. Facility rental funds are being preserved as a buffer to support coverage needs.
- **Coded Budget Lines:**
  - Funds are coded for specific uses (e.g., ESE inclusion, sub absences, guidance) and cannot be freely moved without restrictions.
  - The guidance budget line has no current funds.
- **Extra Periods:**
  - Last year: approximately \$660,000 for extra periods.
  - This year: approximately \$366,000, a significant decrease.
  - All extra periods were verified by district personnel for proper use.
- **CAPE Funds:**
  - About \$61,000 in CAPE (industry certification) funds, generated when students pass exams like ServSafe and other certifications.
  - Used to provide student incentives and support program activities.
- **Carryover Funds:**
  - Last year ended with over \$400,000 in carryover funds; this year, these funds no longer roll over in the same way and will be reallocated by the district.
  - Some of these funds are expected back in January, though not the full \$400,000.
- **FTE and Enrollment:**
  - The district has lost approximately 10,000 students, equivalent to about five high schools, resulting in millions of dollars in lost FTE funding.
- **Media Center Budget:**
  - About \$20,000 allocated; half must be spent on books, and the remaining portion will support furniture and possibly a laptop cart.
- **Donations & Partnerships:**

- Many staff meals and events (A-celebration, PD day meals, etc.) have been covered by donations from community partners to help offset limited district funding.

Questions were asked about disappearing funds from the first meeting; Principal Porter clarified that some funds will return mid year but that previous large carryovers are no longer permitted as in prior years.

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## **8. Open Discussion & Upcoming Events**

- Mr. Fernandez asked if there were any additional items that needed to come before the SAC committee.
  - Upcoming events discussed:
    - Multicultural Show – scheduled for Thursday.
    - Magnet Open House – December 2.
  - Mr. Fernandez confirmed that the next SAC meeting will be held on December 9.
  - Members were reminded of the importance of continued parent and student involvement in SAC initiatives.
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## **9. Adjournment**

- With no further business, the meeting was adjourned at approximately 7:10 p.m.
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**Submitted by:**

**Sharlene Durand**

SAC Secretary