



# SCHOOL ADVISORY COUNCIL MEETING

DATE: AUGUST 25, 2025

TIME: 3:00 PM

SCHOOL : DEERFIELD BEACH HIGH

LOCATION: MEDIA CENTER

AGENDA	TOPIC	PERSON IN CHARGE
Welcome and Introductions	<ul style="list-style-type: none"> <li>Opening remarks</li> <li>Brief introductions of each attendee</li> </ul>	Smith & Williams
Principal's Report	<ul style="list-style-type: none"> <li>Introduction to Council</li> <li>Review of any pertinent information</li> </ul>	Marlow
What is School Advisory Council (SAC)	<ul style="list-style-type: none"> <li>Advisory role</li> <li>School Improvement Planning</li> <li>Community Engagement</li> </ul>	Smith & Williams
Roles and Responsibilities	<ul style="list-style-type: none"> <li>Outline of team roles and responsibilities</li> <li>Assignment of specific tasks and duties</li> <li>Council Vote for E-Board 2025-2026</li> </ul>	Smith & Williams
Meeting Date Approval for 2025-2026 School Year	<ul style="list-style-type: none"> <li>Review suggested dates for 2025-2026 SAC/SAF meetings</li> </ul>	Council Vote
Overview of SIP	<ul style="list-style-type: none"> <li>Overall school improvement plans</li> <li>Review of improvement plans by department</li> </ul>	Various Department Leaders
Q&A and Open Discussion	<ul style="list-style-type: none"> <li>Opportunity for attendees to ask questions and provide feedback</li> <li>Open discussion on any concerns or suggestions</li> </ul>	Open to all
Next Meeting Date & Time	<ul style="list-style-type: none"> <li>September 29, 2025 at 3:00pm</li> <li>Media Center</li> <li>Approval of School Improvement Plan</li> </ul>	

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<https://deerfieldbeachhigh.net/sac-meetings>

Deerfield Beach High School  
SAC Minutes - 08/25/2025

**Attendance:** R. Ali, C. Gordon, R. Soffer, J. Smith, T. Smith, C. Thomas, K. Williams, and 13 guests

**Call to Order:**

A meeting of the Deerfield Beach High School, School Advisory Council was held in the School's Media Center on August 25, 2025.

Chair Mr. Kelan Williams and Ms. Tammy Smith called the meeting to order at 3:00 PM. Nelsie Rivera will record minutes for this meeting.

**Minutes:**

Kelan Williams and Tammy Smith motion to approve the minutes of (4/28/25), with the following corrections (N/A). Second by R. Soffer.

**Motion outcome**

- Passed unanimously.

**Welcome and Introduction:**

- Mr. Kelan Williams gives the introduction by reviewing the theme of the school year: "Foundation strong, A Future Stronger." He also explained the purpose of SAC and its importance in School. SAC Meeting guides was also discussed by Mr. Williams and Ms. Smith. Section 9 also on the SAC meeting requirements were also emphasized.
- SBBC Policy 1403\_A School Accountability and Improvement Guidelines were discussed.

**Principal's Report:**

- Reported the Accountability Reports. DBHS is an A School. Schools improved in most of the School Area/Components.
- He also mentioned the efforts made by the School to make these scores possible, including the training conducted for all the faculty and staff.
- \$46,868 is our projection for this school year.
- \$ 26,000 from 10 years ago.
- \$ 50,000 or 30,000-40,000 more as of today.

**New Business:**

**1. What is your School Advisory Council (SAC)**

- Advisory Role
  - o Discussed the important Roles and Responsibilities of the SAC members

- School Improvement Planning process was reviewed
- Community Engagement – Mr. Kelan and Ms. Smith gave emphasize on the importance of community engagement in the success of the School Plans Implementation.

**2. Roles and Responsibilities & Elections for SAC Membership**

- Team Roles and Responsibilities were reviewed along with SAC membership 2025-2026 based on voting results.
  - o Ali, Raihanna – ESE Parent of a Student
  - o Gordon, Clover – SAF Chair
  - o Marlow, Jon – Principal
  - o Nelsie Rivera (Secretary)
  - o Soffer, Rochelle – BTU Steward
  - o Rodriguez, Sharon – Non-Instructional Support Employee
  - o Smith, Joel – Community / Business Representative
  - o Smith, Tamy – SAC Co-Chair
  - o Williams, Kelan – SAC Co-Chair

R. Soffer motion to accept SAC membership as presented. Second by R. Ali  
Motion passed unanimously.
- Voting was extended due to the new attendees in meeting
  - o Ms. Soffer nominated Mr. William Collozo (Teacher). Second by T. Smith.
    - Motion passed unanimously
  - o Mr. Williams asked if any parent would like to nominate Mrs. Yarlenis Carrena (ESOL Parent Representative). R. Ali motioned. Second by C. Gordon.
    - Motion passed unanimously.
  - o C. Gordon nominated Ms. Patricia Wilson (I-Zone Representative). Second by R. Soffer.
    - Motion passed unanimously.

**Accountability Funds**

- Explained by Ms. Tammy that it is used for School Improvement Plan, like tutoring, testing
  - o Estimate \$50,000,
- Assignment of Specific tasks and duties
  - o Discussed by Ms. Smith and Mr. Williams
- Council Vote for E-Board 2025-2026

**3. Meeting Approval Date for SY 2025-2026**

- Review suggested dates for 2025-2026 SAC/SAF Meetings:
  - September 29, 2025
  - October 27, 2025
  - November 17, 2025
  - December 15, 2025
  - January 26, 2026
  - February 23, 2026
  - March 30, 2026
  - April 27, 2026
  - May 18, 2026 (if needed)

- Motion to approve the dates (Schedule of SAC/SAF) by J. Smith. Second motioned by Ms. Tammy Smith
  - Motion passed unanimously.

**4. Overview of SIP**

- Overall school improvement plans
- Review of improvement plans by department will be the focus of SAC meetings upcoming.

**5. Literacy Lesson Plan/Technology Training**

- \$10,000 funding request proposal from Ms. Tammy Smith.
- There was a conversation about parent components within the lesson plan and how parents can support.
  - Motion: Mr. Joel Smith. Second by R. Ali
  - Motion passed unanimously

**6. Q&A and Open Discussion**

- Opportunity for attendees to ask questions and provide feedback
  - Mr. Joel recognized the tremendous efforts from last year.
  - Parent Training was suggested
  - Teen Center offers support for students and parents like training and programs.
  - One parent asked about the Security Metal Detector
- Open discussions on any concerns or suggestions
  - Used live presentation next time.

**7. Next Meeting Date and Time**

- September 29, 2025, at 3:00 pm
- Media Center
- Approval of School Improvement Plan and Bylaws

**Meeting Adjournment: 4:06**

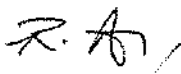



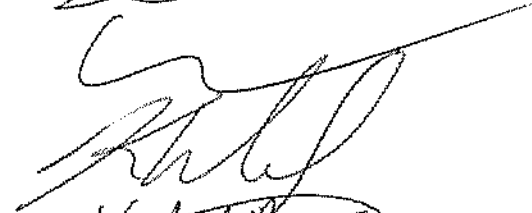

**Motion:** Ms. Smith motioned to adjourn the meeting at 4:06. Second by R. Ali  
Motion carried unanimously.

Submitted by: Nelsie Rivera

☆ SAC Sign in Sheet for Deerfield Beach HS (1711)

Date: 8/25/2025

Time: 3:00pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Ali, Raihaana	ESE Parent of a student at the school	No	Yes	
2	Gordon, Clover	SAF Chair (or designee) Parent of a student at the school	No	Yes ✓	
3	Jon, Marlow	Principal	Yes	No	
4	Rivera, Nelsie	SAC Secretary	Yes	No	
5	Rochelle, Soffer	BTU Steward (or designee)	Yes	No	
6	Rodriguez, Sharon	Non-Instructional Support Employees	Yes	No	
7	Smith, Joel	Community / Business Representatives	No	No	
8	Smith, Tammy	SAC Co-Chair	<u>Yes</u>	No	
9	Thomas, Christopher	Students (required for HS & Centers)	No	No	
10	Williams, Kelan	SAC Co-Chair	Yes	No	
	<i>Kylah Ramos</i>	<i>Assistant Principal</i>			

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Date: 8/25/2025 Time: 3:00pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Luz Deroseney			CITY OF DEERFIELD BEACH	<i>Luz Deroseney</i>
2	Brianna Desjardis		<i>Rozik</i> <i>okrine</i>		
3	William Collazo	✓		DBHS	<i>William Collazo</i>
4	Barri McMillon		Yes		<i>Barri McMillon</i>
5	Esther Joseph-Nobel		Yes		<i>Esther Joseph-Nobel</i>
6	Noah J. Nobel		N/A		
7	Micah Nobel		N/A		
8	Samantha Sreeting	Yes			<i>Samantha Sreeting</i>
9	Charlene's Carrara		N/A		<i>Charlene's Carrara</i>
10	Patricia Wilson	✓	✓		<i>Patricia Wilson</i>
11	Josua Jones	✓			<i>Josua Jones</i>
12	Marcos Anato		Yes		<i>Marcos Anato</i>
13	Kylah Ramos	yes			<i>Kylah Ramos</i>
14					
15					
16					
17					
18					
19					
20					