

CASTLE HILL ELEMENTARY SCHOOL
School Advisory Council (SAC) Meeting Agenda

Date: October 29, 2025

Time: 5:00 p.m. – 5:30 p.m.

Location: Cafeteria

Facilitator: Dr. Brandi Grant, SAC Chair

Principal: Mrs. Letitia Ingram-Phillips

Recorder: Ms. Catina Rush

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1. Welcome & Call to Order
 - Welcome members and guests
 - Review and approval of October 29, 2025 agenda
 2. Approval of Previous Minutes
 - Review and approval of September 10, 2025 SAC meeting minutes
 3. Principal's Report – Mrs. Phillips
 - Beginning-of-year highlights and celebrations
 - Enrollment and attendance updates
 - Review of F.A.S.T. PM1 and i-Ready data trends
 - Campus safety and beautification updates
 - Staff and family appreciation
 4. School Improvement Plan (SIP) Review & Approval – Dr. Grant / Mr. Brown
 - Presentation of the 2025–2026 School Improvement Plan
 - Review of schoolwide academic focus areas in Science, ELA, and Math
 - Discussion of data-driven instruction and student engagement strategies
 - Motion and vote for SIP approval
 5. SAC Budget Update – Dr. Grant
 - Overview of SAC budget and proposed expenditures
 - Discussion of purchases aligned to SIP goals
 - Review of proposed science resources and family engagement incentives
 - Planning for future budget proposals
 6. Attendance Policy Review – Mrs. Dorteia Robertson
 - Review of school and district attendance expectations
 - Discussion of attendance initiatives and incentives
 - Connection between attendance and student achievement

7. 21st Century Afterschool Program Update – Ms. Catina Rush
 - Enrollment and participation updates
 - Academic enrichment and STEM activities
 - Upcoming Family Night and student showcase information
8. Title I & Family Engagement Updates – Mrs. Phillips
 - Upcoming family engagement events and Literacy Showcase
 - Parent communication and outreach efforts
 - SAC support opportunities for school events
9. Public Comment
 - Opportunity for members and guests to share comments or suggestions
10. Adjournment
 - Review of action items and next meeting date
 - Motion to adjourn