

CASTLE HILL ELEMENTARY SCHOOL

Final School Advisory Council (SAC) Meeting

Date: May 6, 2026

Time: 5:00 – 5:30 p.m.

Location: Cafeteria

- End-of-Year Testing Goals & Testing Sessions
 - FAST, Science & Writing Testing Updates
 - 21st Century Afterschool Program Update
 - School Improvement Plan Reflection
 - Title I & Family Engagement

Special Focus:
End-of-Year Testing Preparation & Student Success
Goals



NITA M. LOWEY 21ST CENTURY
COMMUNITY LEARNING CENTERS
FLORIDA

“Together We Dream Big and ‘A’ chieve Bigger!”

**Castle Hill Elementary School
School Advisory Council (SAC) Meeting Agenda**

Date: May 6, 2026

Time: 5:00 – 5:30 p.m.

Location: Cafeteria

Facilitator: Mrs. Letitia Ingram-Phillips (Principal) / Dr. Brandi Grant (SAC Chair)

Recorder: Ms. Catina Rush (Secretary / BTU Representative)

Quorum Required: No

1. Welcome & Call to Order (2 min)

- Welcome and verification of quorum
- Motion to approve May 6, 2026 agenda

2. Approval of Previous Minutes (3 min)

- Review and motion to approve April 2026 SAC meeting minutes

3. Principal's Report (5 min)

- End-of-year highlights and celebrations
- Attendance, behavior, and academic updates
- Upcoming end-of-year events and activities
- Promotion and Award Ceremonies

4. End-of-Year Testing Goals & Testing Sessions Update (8 min)

- Review of schoolwide end-of-year testing goals
- Updates on FAST, State Science, and Writing testing sessions
- Student intervention and remediation supports
- Testing preparation strategies and student motivation initiatives
- Family reminders and testing expectations

5. School Improvement Plan (SIP) End-of-Year Reflection (5 min)

- Review of progress toward schoolwide goals
- Academic growth highlights and areas for continued focus

- Preliminary priorities for the 2026–2027 school year

6. 21st Century Afterschool Program Update (3 min)

- End-of-year program highlights and student participation (close out)
- Summer opportunities and upcoming plans
- Update on Grant application for the upcoming school year

7. Title I & Family Engagement Updates (2 min)

- End-of-year family engagement recap
- Summer resources and learning support opportunities for families

8. Public Comment (1 min)



- Open floor for parent or community input

9. Adjournment (1 min)

- Final SAC meeting remarks and appreciation to members
- Motion to adjourn

★ SAC Sign in Sheet for Castle Hill ES (1461)

Date: <u>May 4, 2026</u>		Time: <u>5-5:30 PM</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Allen, Cora	Non-Instructional Support Employees, Community School Representative (if applicable)	Yes	No	
2	Bax, Claudia	I-Zone Representative (must be a parent)	No	Yes	
3	Byssainthe, Bobley	ESOL Parent of a student at the school	No	Yes	
4	Clayton, Michelle	Parent	No	Yes	
5	Grant, Brandi	SAC Chair	Yes	No	
6	Ingram-Phillips, Letitia	Principal	Yes	No	
7	Irvine, Lola	Community / Business Representatives	No	No	
8	Jean Mary, Mancia	Pre-K (if applicable - parent or certified teacher)	Yes	No	
9	Jordan, Shana	Teacher	Yes	No	
10	Minnot, Nicola	SAF Chair (or designee) Parent of a student at the school	No	Yes	

Date: _____			Time: _____		
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
11	Rivera, Arelies	Gifted Parent of a student at the school	No	Yes	
12	Rush, Catina	BTU Steward (or designee), SAC Secretary	Yes	No	
13	Taylor, Tashay	ESE Parent of a student at the school	No	Yes	
14	Warren, Debra	Non-Instructional Support Employees	Yes	No	
15	Wimbley, Antoinette	Parent	No	Yes	

☆ SAC Sign in Sheet for Castle Hill ES (1461)

Date: MAY 6, 2020

Time: 5-5:30 pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Kimesha Burrell		Grey		Burrell
2	Jessica LeBeun		Anayzra Johnson		Johnson
3	Karla DelaDora		Bruce DelaDora		DelDora
4	Marique Taylor		Malicia		M. Miller
5	Faulette Bruce		Chanel Small		F. Bruce
6	Loretta Thompson		Zyon Veilleux		Loretta Thompson
7	Patricia Vog		Amie Talle		Talle
8	Cache' Bruce		Chanel Small		C. Bruce
9	Nicola Minot		Christine Ricketts		N. Minot
10	Jason Gorman				
11	Ashlea Oshern Smith		Ashlea Bailey		Oshern
12	A-Zyon Veilleux		Mercedes Williams		Veilleux
13	Shereka Jackson		Rayniyah Campbell		S. Jackson Hall
14	Maya Patel		Yinnet Anderson		Patel
15	Marquis Ewing				
16	Claudia Bax		Bax's		Claudia Bax
17	Blairose Vitamar		Medjina Lebrun		Blairose
18	Daphnie Dozina		Sophia Vitamar		Dozina
19	Jean Baptiste Shelloidine		Keila Winstlaidine Dorville		Jean Baptiste Shelloidine
20	Wilna Payrote		Ner Venus Jean Francois		Payrote