

Castle Hill Elementary
School Advisory Forum Agenda
September 10, 2025

- Call to Order
- Welcome and Introductions
- What is School Advisory Forum
- School Safety
- Field Trip Chaperones
- Upcoming Events
- Questions and Answers

Castle Hill Elementary

School Advisory Forum Minutes 9/10/2026.

Call to Order:

A meeting of the Castle Hill Elementary School Advisory Forum was held in the media center on 9/10/26. SAF Chair, Ms. Minott called the meeting to order at 6:00pm. Dr. Grants will record minutes for this meeting.

Introductions: Ms. Minott presented the welcome and introduction of SAF Members

New Business:

- I. Meeting was called to order at 6:00pm in the cafeteria by Ms. Minott, SAF Chair. A PowerPoint was used to share information. Rules and expectations were explained. New members were voted in. There are currently 12 members
- II. Introductions of SAF Chair (Ms. Minott-Chair) and her responsibilities as a stakeholder. The Leadership Team at Castle Hil was introduced as well.
- III. Ms. Minot: What is School Advisory Forum and the responsibilities as members. PowerPoint slide was shared.
- IV. Ms. Minott wants to focus on school safety in and around the school and will talk with parents to help make the school environment safer for all children.
- V. Parents asked about being chaperones on field trips. Ms. Minot told them to go to the school board's website and complete the volunteer form for approval.
- VI. Questions and Answers: Questions were addressed during the new business topics

Next Meeting Date and Time:

The next School Advisory Council and School Advisory Forum meeting will be held on October 29, 2026 at 5:30 in the cafeteria

Meeting Adjournment:

Motion: Ms. Minott motioned to adjourn the meeting at 5:55pm. Motion carried unanimously.