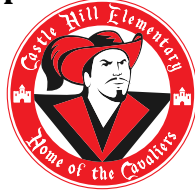


CASTLE HILL ELEMENTARY SCHOOL
Letitia Ingram-Phillips, Principal **Nicholas Brown, Assistant Principal**



Castle Hill Elementary

School Advisory Forum Agenda

December 10, 2025

- Welcome, Call to Order & Introductions
- Approval of minutes from November 2025 SAF Meeting
- Old Business
 - Behavior and Expectations on and off school campus
- New Business:
 - Safety in neighborhood
- Announcements
- Questions and answers
- Adjourn Meeting

Castle Hill Elementary

School Advisory Forum Minutes 12/10/2025.

Call to Order:

A meeting of the Castle Hill Elementary School Advisory Forum was held in the media center on 12/10/25. SAF Chair, Ms. Minott called the meeting to order at 6:00pm. Ms. Rush will record minutes for this meeting.

Introductions: Ms. Minott presented the welcome and introduction of SAF Members

Previous Month's Minutes: Minutes from November were motioned and approved as is.

New Business:

- I. Safety in the neighborhood was discussed. Ms. Minott discussed how she speaks with other parents and neighbors in the neighborhood to help our students stay alert of their surroundings, to not talk to strangers, and to not run or play on others' property or in the streets. Students have been exposed to strangers approaching them. Ms. Minott asked administration if they could get in touch with law enforcement to perform drive throughs before and after school.
- II. Upcoming Events:
 - a. Winter Break is December 22 – January 2, 2026
 - b. Employee Planning Day is January 5, 2026
 - c. No school on Monday, January 19, 2026 (MLK Jr. Day)
 - d. Quarter 2 Report Cards issued January 30, 2026.
- III. Questions and Answers: Questions were addressed during the new business topics

Next Meeting Date and Time:

The next School Advisory Council and School Advisory Forum meeting will be held on January 21, 2026 at 5:30 in the media center.

Meeting Adjournment:

Motion: Ms. Minott motioned to adjourn the meeting at 5:57pm. Motion carried unanimously.