

Castle Hill Elementary School
School Advisory Council (SAC) and School Advisory Forum Meeting

Date: April 7, 2026

Time: 5:00 – 5:30 p.m.

Location: Cafeteria

Facilitator: Mrs. Letitia Ingram-Phillips (Principal) / Dr. Brandi Grant (SAC Chair)

Recorder: Ms. Catina Rush (Secretary / BTU Representative)

Quorum Required: No

1. Welcome & Call to Order (2 min)

- Welcome and verification of quorum
- Motion to approve April 2026 agenda

2. Approval of Previous Minutes (3 min)

- Review and motion to approve March 2026 SAC meeting minutes

3. Principal's Report (5 min)

- Schoolwide updates and highlights
- Attendance, behavior, and academic updates
- Upcoming end-of-year events and activities

4. End-of-Year Testing Preparation & Goals (7 min)

- Review of state testing schedule and expectations
- Schoolwide testing goals and academic focus areas
- Student support strategies and intervention updates
- Family support and testing readiness reminders

5. School Improvement Plan (SIP) Progress Update (5 min)

- Review of progress toward academic goals
- Data trends and instructional adjustments
- End-of-year priorities and next steps

6. Upcoming Budget & Planning Discussion (5 min)

- Discussion of projected school and SAC priorities

7. Title I & Family Engagement Updates (2 min)

- Upcoming family engagement opportunities
- Parent resources and testing support information

8. Public Comment (1 min)

- Open floor for parent or community input

9. Adjournment (1 min)

- Review of action items
- Confirmation of next SAC meeting (May 2026)
- Motion to adjourn