

Castle Hill Elementary School

School Advisory Council (SAC) Meeting Agenda

Date: January 27, 2026

Time: 5:00 – 5:45 p.m. (45 minutes)

Location: Cafeteria

Facilitator: Mrs. Letitia Ingram-Phillips (Principal) / Dr. Brandi Grant (SAC Chair)

Recorder: Ms. Catina Rush (Secretary / BTU Representative)

Quorum Required: No

1. Welcome & Call to Order (2 min)

- Welcome and verification of quorum
- Motion to approve January 27, 2026 agenda

2. Approval of Previous Minutes (3 min)

- Review and motion to approve **December 2025 SAC meeting minutes**

3. Principal's Report (10 min)

- Midyear school updates
- Enrollment, attendance, and behavior trends
- Campus updates, safety, and upcoming events

4. School Improvement Plan (SIP) Midyear Check-In (7 min)

- Review of progress toward SIP goals
- Midyear academic data trends/I-Ready Math and Science Data
- Adjustments to instructional priorities (tutoring/small group)

5. Attendance Initiative Update (4 min)

- Review of attendance data and trends
- Impact of attendance initiatives and incentives
- Next steps to support improved student attendance

7. 21st Century Afterschool Program Updates (15 min)

- Enrollment and participation updates
- Academic and enrichment focus areas
- Upcoming family engagement activities
- Alignment to SIP goals and student achievement

8. Title I & Family Engagement Updates (1 min)

- Upcoming family engagement events/Science Night Forth coming
- Opportunities for SAC support

9. Public Comment (2 min)

- Open floor for parent or community input

10. Adjournment (1 min)

- Review of action items
- Confirmation of next SAC meeting (February/March 2026)
- Motion to adjourn