

Lauderhill 6–12 STEM MED

School Advisory Council (SAC)

Minutes of the SAC Meeting

Date: Tuesday, October 28, 2025

Time: 8:38 AM – 9:08 AM

Location: Learning Commons

I. Call to Order

The meeting was called to order at approximately 8:38 a.m. by Ms. Cubano, Acting SAC Chair. The motion was seconded by Mr. Fraizer.

II. Reading and Approval of Minutes

The minutes from the September 30th, 2025, meeting were reviewed. A motion to approve the September 30th, 2025 minutes, was made by Ms. Cubano and seconded by Mr. Fraizer. The motion carried, and the minutes were approved as presented.

III. New Business

- Ms. Cubano nominated Ms. Jacqueline Bennefield as the new SAF Chair. The motion was seconded by Mr. Fraizer and approved by the committee.

- **Library Media - 2025–2026 Collection Development Plan**

Presenter: Sabrina Tobias-Carey (TC).

Ms. Tobias-Carey informed the council that the Media Center will be renamed the Innovative Learning Commons, aligning with the district's focus on fostering innovation, literacy, and project-based learning. She reviewed the district directive regarding the **Library Media Collection Development Plan**, as required by *Florida Statute 1006.28*, emphasizing transparency and compliance with both District and State standards. Ms. Tobias-Carey noted that the district standard is 10 books per student, while the school currently averages 1 book per student. As part of the district's effort to modernize collections, approximately 3,000 outdated or damaged books were removed. This initiative is part of a three-year plan to expand literacy resources and promote project-based learning opportunities for students.

The following timeline was presented:

- **October:** Prepare or revise the plan and submit it for **principal approval**.
- **November:** Present the plan to the **School Advisory Council (SAC)** for review and approval.
- **December:** Post the approved plan on the **school's media center website by Friday, December 12, 2025**.

IV. School Improvement Plan (SIP)

The School Improvement Plan (SIP) is an ongoing, living document that can be updated throughout the year. Members were encouraged to review the SIP and make suggestions at any time.

SIP Website: https://www.browardschools.com/Page/49968?school_number=1391

Ms. Maxwell explained that the SIP remains open for input and invited members to share feedback; however, no feedback or input was provided by the stakeholders present at the meeting.

V. Title I Updates

Ms. Burch provided an update on Title I activities, explaining that the Title I Annual Plan was adjusted based on feedback from the Title I District Department and will be submitted for district final approval.

Ms. Alvarez and Ms. Burch will continue to collaborate to ensure the timely submission of monthly Title I activity documentation to the District.

VI. BTU Updates

No new updates were provided at this time.

VII. SAF and Community Council Updates

Ms. Jacqueline Bennefield has been nominated and confirmed as the SAF Representative and Community Council Representative. Ms. Fleurinord was nominated and confirmed as ESOL representative.

VIII. Facilities, Projects, and Discipline Report

Mr. Farr provided updates on upcoming facility projects:

- Bathroom remodeling
- Installation of a new cafeteria compactor
- Air conditioning system improvements
- Installation of a new bell and intercom system
- Lighting upgrades to improve energy efficiency and reduce electricity costs

IX. Department and Program Updates

- **Guidance Department:** The team continues to seek candidates for the Guidance position; interviews are ongoing.
- **Facilities:** There remains a vacancy in the Facilities Department.
- **Data Chats:** Ongoing throughout November.
- **STEM Fair:** Scheduled for November 18th, 2025.
- **Basketball:** The girls' team record is 1–1, and the boys' team is 0–2..

X. Environmental Incident Reporting

Safety and discipline data are reported through the Safety Incident Reporting (SESIR) website: <https://www.browardschools.com/Page/38107>. A total of 7 incidents has been reported as of September 30th, 2025.

XI. Principal Updates

- Ms. Maxwell reported that the school continues to operate smoothly with stable enrollment.
- Recruitment for the Guidance and Facilities vacancies remains in progress.

XII. School Accountability Balance

The School Accountability balance is currently \$3,529.01, subject to change.

XIII. Next Meeting

The next SAC meeting is scheduled for November 18th, 2025, at 5:30 p.m. in the Learning Commons.

XIV. Adjournment

The meeting was adjourned at 9:08 a.m. Motion to adjourn made by Ms. Cubano and seconded by Mr. Fraizer.

Submitted by:

Recorder: Ms. Frances M. Cubano

Position: SAC Secretary/Acting SAC Chair

Approval Date: