

School Advisory Council (SAC) Meeting Minutes

Meeting Date: April 28th, 2026

Location: Learning Commons

Call to Order: 8:37 a.m.

Adjournment: 9:04 a.m.

I. Call to Order and Attendance

The meeting was called to order at **8:37 a.m.** Attendance was taken, and a quorum was confirmed.

II. Approval of Prior Minutes

The minutes from the February meeting (with corrections) were reviewed.

- A motion to approve the corrected February minutes was made.
- The motion was seconded by Mr. Frazier.
- The motion carried, and the minutes were approved as corrected.

The March meeting minutes were then presented for review.

- Members were provided time to read the minutes.
- A motion to approve the March minutes was made.
- The motion was seconded by Mr. Frazier.
- The motion carried, and the minutes were approved.

III. New Business

A. Mentoring Program Proposal – “SHINE”

Ms. Caines and Dr. Gaines presented a new mentoring initiative.

- **Program Name:** SHINE
(*Support, Help, Inspire, Nurture, Empower*)
- **Target Group:**
Female students in grades 6–8
- **Program Overview:**
 - Mentoring and personal development focus
 - Guest speakers and student engagement activities
 - Parent involvement required
- **Funding Request:**
 - \$1,500 requested for program support (T-shirts, speakers, materials)
 - Funding applies to the girls’ mentoring program

Outcome:

Due to a \$0 balance in School Accountability Funds, the request will be presented at the first SAC meeting of the 2026–2027 school year.

B. Climate Survey Update

Administration provided an update on survey participation:

- **Students:** 134 responses (below target)
- **Staff:** Target met
- **Parents:** 2 responses (goal: 100)

Action Steps:

- Continued outreach to parents
- Increased student participation efforts
- Teachers supporting survey completion during class time

IV. School Improvement Plan (SIP) Update

- The SIP has been successfully submitted to the state
- No revisions were required
- No additional updates at this time

SIP Website: https://www.browardschools.com/Page/49968?school_number=1391

V. Title I Update

- Title I documents remain fluid and open to stakeholder feedback
- Discussion emphasized increasing parent engagement for next school year
- Stakeholders were encouraged to provide feedback for Title I; however, none was received.

VI. BTU Update

- Continued advocacy to maintain staffing positions
- Some proposed cuts have been reversed
- Members encouraged to participate in district-level discussions and advocacy efforts

VII. SESIR Update

School Environmental Safety Incident Reporting (SESIR)

- **5 incidents reported for March**
- All incidents were related to **tobacco**

SESIR Reporting Website: <https://www.browardschools.com/Page/38107>

VIII. Principal's Report

A. Budget Updates

- Budget planning is ongoing
- New district guidelines require strict category-based allocations
- Funds cannot be shifted between categories

B. Testing Updates

- Cambridge testing is in progress
- Upcoming assessments include:
 - FAST (ELA & Math)
 - Civics Exam
 - Science and End-of-Course (EOC) exams
- Testing will occur over the next three weeks

C. School Events

- A Pep Rally is scheduled for this week
- Continued efforts to promote school culture and student engagement

D. Senior Activities

- Grad Bash completed
- Senior campout successfully held on campus

- Prom scheduled for the upcoming weekend
- Additional senior events and awards are forthcoming

E. Athletics

- Track students are performing well
- Some students should be advancing toward regional competitions

IX. School Accountability Funds

- Current balance: **\$0**
- All funds have been fully expended

X. Next Meeting

- **Next SAC Meeting:** May 26, 2026
- Final meeting of the school year
- Agenda items will include:
 - Officer elections
 - 2026–2027 budget presentation

XI. Adjournment

The meeting was adjourned at **9:04 a.m.**