

# School Advisory Council (SAC) Meeting Minutes

**Meeting Date:** March 24, 2026

**Location:** Learning Commons

**Call to Order:** 8:40 a.m.

**Adjournment:** 9:17 a.m.

## I. Call to Order and Attendance

The meeting was called to order at 8:40 a.m. Attendance was taken, and a quorum was confirmed. Fifteen members were present, including administration, instructional staff, parent representatives, and community stakeholders, as required by the SAC bylaws.

## II. Approval of Prior Minutes

The members reviewed the minutes from the previous meeting. No corrections or revisions were identified, and the minutes were approved as presented. Ms. Benefield made a motion to approve the minutes as presented, and the motion was seconded by Ms. Cubano. The motion carried, and the minutes were approved.

## III. New Business

### A. Broward County Public Schools Annual Stakeholder Survey

Administration reported that the Broward County Public Schools Annual Stakeholder Survey was released shortly before Spring Break.

Participation goals were reviewed and include:

- 40% participation from staff (45)
- 20% participation for students (291)
- 20% participation for parents (100)

A plan was outlined to administer the survey to teachers during a scheduled meeting and to students during designated study hall sessions, with continued outreach to parents. In addition, QR codes are posted throughout the school, including the front office.

### B. Professional Study Day (PSD) Continuation Waiver

Mrs. Stone discussed the impact of Professional Study Days and highlighted significant growth in student achievement and instructional quality. The following benefits were highlighted:

- Increased teacher collaboration and data-driven instruction
- Opportunities for targeted professional development aligned to student needs
- Improved instructional strategies and consistency across classrooms
- Dedicated time to analyze student performance and adjust interventions

Mrs. Stone continued with a Data presented demonstrating measurable academic gains associated with the implementation of Professional Study Days:

- **ELA proficiency** increased from 35% to 42%
- **Mathematics proficiency** increased from 30% to 40%
- **Science proficiency** increased from 30% to 38%
- **Social Studies proficiency** increased from 39% to 58%

Additionally, there were **significant gains across all subgroups**, including improvements in the lowest quartile, the student learning gains, and the High School Acceleration areas.

## **Voting Outcome**

A quorum was established with **10 core SAC members present**. A sample ballot was presented, and the quorum reviewed and approved the ballot. The School Advisory Council voted to approve the PSD continuation waiver.

## **Next Steps**

- An email will be sent to staff with the sample ballot, so teachers can see how it will appear on March 31.
- A staff-wide vote is scheduled for **March 31** to meet district requirements.
- All required documentation will be finalized and submitted by **April 10**.

## **IV. School Improvement Plan (SIP) Update**

An update on the School Improvement Plan (SIP) was presented. The SIP remains in the implementation phase as approved by the district and state. With approximately thirty days remaining before the primary testing window, the school's focus continues to be on data review, instructional alignment, and ensuring teacher and student readiness. Positive Behavior Interventions and Supports (PBIS) initiatives were also noted as being in the implementation phase and aligned with SIP goals. Stakeholder survey data from students, staff, and parents will be used for ongoing SIP monitoring and reflection. **SIP Website:**

[https://www.browardschools.com/Page/49968?school\\_number=1391](https://www.browardschools.com/Page/49968?school_number=1391)

## **V. Title I Update-**

### **A. Enrollment Projections & Staffing Impact**

- Current enrollment: approximately 620 students.
- Projected enrollment for next year: approximately 580 students (a decrease of ~40 students).
- Estimated impact: 1 staffing position per 20 students; staffing adjustments may be necessary.

### **High School:**

- Approximately 35 freshmen projected (based on current and anticipated enrollment trends).

### **Middle School:**

- 6th Grade: ~157 students (projected)
- 7th Grade: ~157 students (rollover)
- 8th Grade: ~150 students (rollover)
- Total middle school projection: ~450–460 students
- **Concern:** If actual enrollment exceeds projections (e.g., unexpected increase in 6th grade), staffing shortages and increased class sizes may occur.

### **B. Title I Funding Update**

- Projected Title I funding has increased compared to last year.
- Funding is impacted by free/reduced lunch application rates:
  - Current projected rate: 86%
  - Previous years: 95–97%
- **Key Financial Impact:**
  - Each qualifying student generates approximately \$815 in funding.
  - Estimated loss of ~\$40,000–\$50,000 due to unsubmitted applications.
- **Concern:**
  - Many families who likely qualify have not completed applications, reducing funding.
  - Schools no longer have access to direct outreach lists, limiting follow-up efforts.

### **C. ELO (Extended Learning Opportunities) Funding**

- \$7,500 allocated for ELO programs for next year.
- Supports tutoring, remediation, and intervention programs.

- Maintains flexibility for mid-year student needs.

#### **D. Additional Updates**

- School entering testing season preparation phase.
- Multiple academic and operational initiatives underway, including:
  - Cambridge testing preparation
  - College and career events (e.g., college fairs)
  - Continued instructional support programs
- **External Update:**
  - Power grid work scheduled near campus (field area); not expected to impact school operations.

**VI. BTU Update-** No BTU updates were provided.

#### **VII. Facilities and School Advisory Forum (SAF) Update**

Facilities and School Advisory Forum updates were shared. Completed projects include the installation of a new school-wide fire alarm system and a sprinkler system. Ongoing and upcoming projects include replacement of the A/C system anticipated for the summer, continued renovations to the front area of the cafeteria, and installation of a new dumpster and solid waste system. These projects are expected to continue through the summer with completion targeted before the beginning of next school year.

#### **VIII. Department Updates**

##### **A. English Language Arts (ELA)**

The English Language Arts department reported that a Writing Camp is currently underway, providing students with real-time feedback. A writing pep rally was scheduled for March 30, and writing assessments were planned for March 31 through April 2. Students are also completing progress monitoring assessments aligned with FAST benchmarks. A Literacy Night was scheduled for Thursday evening at 6:00 p.m.

##### **B. Social Studies**

The Social Studies department reported that Civics BSA results indicate progress toward end-of-year goals. An Extended Learning Opportunity (ELO) camp has been launched focusing on targeted Civics standards, and school-wide participation is planned for the America 250 instructional focus.

##### **C. Science**

The Science department reported strong performance on Biology and eighth-grade Science BSA assessments. Students are preparing for the upcoming End-of-Course examinations. Saturday math and science camps are underway, and departments continue to analyze data to inform instructional decisions.

##### **D. Guidance and Student Services**

Guidance and Student Services shared that a Florida College Tour was scheduled for Thursday from 12:00 p.m. to 2:00 p.m., with approximately thirty colleges and universities participating.

##### **E. Mathematics**

The Mathematics department reported student performance above district averages. Data is used to identify students who require additional support prior to End-of-Course assessments. Varsity Tutors and pull-out supports are in place for ESSA, ESE, and ESOL subgroups, with Saturday tutoring and co-teaching models continuing through the testing season.

##### **F. Exceptional Student Education (ESE)**

Ongoing data chats focus on I Ready instructional minutes and points needed toward learning gains on FAST Progress Monitoring #3. Targeted small group interventions in Research and Learning Strategies classes, along with Varsity Tutors and additional math and reading supports, will continue to support student progress.

**IX. SESIR Update-** No new SESIR incidents were reported.

**SESIR Reporting Website:** <https://www.browardschools.com/Page/38107>

## **X. Principal's Report**

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## **XI. School Accountability Funds Update**

School Accountability allocation for the current period reflects a balance of **\$0**, as all allocated funds have been fully utilized.

## **XII. Concerns**

A question was raised about meeting times to accommodate availability. It was explained that meetings were held at 8:30 a.m. this year because attendance at morning meetings has been higher than at prior evening meetings, where participation was limited.

## **XIII. Adjournment and Next Meeting**

With no further questions or discussion, the meeting was adjourned at 9:17 a.m.

**Next SAC Meeting:** Thursday, April 27, 2026, at 8:30 a.m.