

School Advisory Council (SAC) School Advisory Forum (SAF) Joint Meeting Minutes

Location	Lauderhill 6–12 STEM-MED
Meeting Date	February 27, 2026
Meeting Time	Called to Order: 8:52 AM Adjourned: 9:40 AM
Recorded By	Renee Barnett

1. Attendance and Quorum Verification

A total of 19 members were present. Nine (9) members constituted the required quorum to conduct official SAC business and voting.

Total Members Present	Quorum Required
19	9

2. Approval of Previous Minutes

Members reviewed the minutes from the January SAC meeting. Mr. Frazier motioned to approve the minutes, and Ms. Alvarez seconded the motion. The motion passed, and the January meeting minutes were approved.

3. New Business – Funding Requests

The council reviewed several funding proposals. The SAC account balance reported during the meeting was **\$5,679.33**.

Item	Estimated Cost	Approved Maximum
School Mascot Replacement	\$1,800	Up to \$1,900
Field Day Bounce House	\$1,181	Up to \$1,200
IXL Science Program	\$1,100	Up to \$1,200
Honor Roll Student Shirts	\$2,300	Up to \$2,400

After discussion regarding the available balance and purchasing procedures, a vote was conducted among quorum members.

Vote Result	Quorum Members Voting
Approved	9 in Favor

4. School Improvement Plan Update

- Ms. Maxwell shared that the school's reflection report has been successfully submitted to the state.
- Ms. Alvarez discussed the Title I Addendum and asked if there were any suggestions for revisions or changes for the 2026-27 school year. No feedback was provided at that time.

5. Title I Parent & Family Engagement Update

A. 2025–2026 Parent Survey Results

- Ms. Alvarez reviewed the purpose of the annual Title I Parent Survey and examples of the questions to help guide the development of the 2026–2027 Parent and Family Engagement Plan.
- The areas of strength and weakness that were identified. The link to the survey was shared to encourage greater participation. Additional flyers and QR codes will be distributed, and an incentive will be provided to students who show proof of parent completion.
- Although parent input was encouraged during the meeting, no feedback was provided at that time.

B. Parent and Family Engagement Plan (PFEP) Development

- Ms. Alvarez discussed the current PFEP from 2025-2026, explaining how the school communicates with families and engages them throughout the year.
- Activities such as Magnet/STEM Showcases, Literacy Family Nights, and Title 1 Parent Night were discussed.
- Parents were invited to provide suggestions for revisions or new activities/programs to include in the 2026–2027 plan, but no recommendations were submitted. However, suggestions for communication strategies to increase overall parent involvement included:
 - Increasing school presence on social media platforms such as Facebook and Instagram
 - Using QR codes during events to encourage parents to follow school pages

- Producing student-led videos and interviews to promote school events and achievements

C. School-Parent Compact Development

- Ms. Alvarez introduced the current school-parent compact and reviewed its components (2025-2026). Parents were asked to provide feedback and recommendations for the upcoming 2026–2027 compact, but no recommendations were provided.
- Parents agreed that the compact remains effective and does not require significant changes.
- The updated 2026–2027 compact will retain its existing structure with revised dates and will be distributed during the first week of school and Title I Night.

D. 2025–2026 Parent Engagement Allocation (\$4,936)

- This year (25-26), the allocation was used to provide student agendas, and the same will continue next year for the 2026-2027.
- Staff once again recommended using communication folders or purchasing a digital communication tool as a more convenient alternative for future years.
- Additionally, funding was used for refreshments, and funding was available for a parent to attend a parent seminar.

6. SAF Updates: Facilities and Operations Update

Project	Status
Fire Alarm System	Inspection completed
Bathroom Renovations	Ongoing
HVAC System Upgrade	Planning phase (Spring/Summer start)

Additional discussion occurred regarding the possibility of creating locker space and improving student lounge areas.

7. School Environmental Incident Reporting (SESIR) Data

Month	Incidents Reported
December	2
January	1

8. Principal’s Report

The principal discussed enrollment trends and emphasized maintaining the school's Cambridge academic model. The importance of preserving rigorous academic standards while exploring additional elective opportunities was highlighted.

A student survey may be distributed to gather feedback on potential electives such as public speaking, arts, and other interest-based courses.

9. School Accountability Balance

The official SAC balance was confirmed as \$5,679.33, with a minor adjustment noted during reconciliation.

10. Announcements

The next SAC meeting will take place on March 26 during Literacy Night. The event theme will be 'The Wizard of Oz' and will feature a bookmobile distributing free books.

11. Adjournment

The meeting was adjourned at 9:40 AM.