

Sheridan Park Elementary
School Advisory Council Minutes

January 16th, 2026

Attendance: Jacqueline Carro, Nancy Chacon, Catherine Cirillo, Jennifer Fuller, Ruwayda Khan, Juliana Prescott, Paul Richardson, Tara Shaub, Lester Wilks, Lindsey Rafi, Joy Bowers, Elizabeth Holste, Crina Browne, Andrea Richards, Jessica Lawrence, Stacey Sloane and Elisa Weisel.

- **Call to Order:** A meeting of Sheridan Park Elementary School Advisory Council (SAC) was held in the Media Center on January 16th 2026. Ms. Prescott called the meeting to order at 7:32am. Catherine Cirillo recorded the minutes for this meeting. A quorum was established with 81% (9 of 11) of membership present.

Ms. Prescott thanked the Council for convening. She stated that the purpose of the meeting was to discuss revisions to the School Recognition Program package submitted by Sheridan Park Elementary. Deadline for approved package submission is 2/1/2026 or it defaults to current 26-27 classroom teachers.

Review of Minutes: Council members reviewed the minutes from December 2025. No corrections made. Ms. Cirillo motioned to approve the minutes without corrections, Ms. Shaub seconded the motion.

I. Principal's Report: Reported by Mrs. Carro

- Mrs. Carro reported on the completion of mid-year assessments and the start of data chats today 1/16/2026. During data chats, faculty discusses student progress and support needed. Academic camps will start in February; camps needed to be established through the data chats.
- Ms. Carro provided an overview of upcoming events including Kindergarten Roundup on 1/29/2026, literacy week starting 1/26/2026 culminating with the vocabulary parade on Friday 1/30/2026. Bingo for Books will take place on 1/29/2026. Kindness week is coming up in February.

II. School Accountability Funds

- No changes. Balance remains at \$12,376.23. Expenditure: \$0

III. SESIR Data Review

- School Environment Safety Incident Reporting (SESIR) was presented by Mrs. Carro. No recent incidents to report.

IV. School Improvement Plan Monitoring and Feedback

A. Discussion on School Recognition Program

- Due to the timeline required for noticing SAC meetings, we needed to re-notice the meeting and re-meet to go through the ballot creation process and voting again.
- The original ballot from December 2025 was presented. The floor was open for discussion and any possible revisions to the ballot. Questions were presented to the committee: Would we like to revise the ballot? Do we want to add a third option? A question was asked from the audience about how many employees were included. The input from the committee was to use the wording and 2 options from the original ballot adding a note on what to do about the left-over funds as follows:
- **OPTION 1**

 The 1008.36 Florida School Recognition Program total award \$37,153 will be awarded to the 2024-2025 faculty and staff of Sheridan Park Elementary School and to include the Food Service Staff who worked at least 51% of the school year prorated according to the number of the days and hours worked during the 2024-2025 school year.

*Any leftover funds will be used to purchase educational equipment and materials.

OPTION 2

 None of the above

- Ms. Cirillo made the first motion to approve and Mr. Richardson second the motioned to approve the ballot.

- Roll call vote was conducted as follows:

Jacqueline Carro-Yes, Nancy Chacon -Yes, Catherine Cirillo -Yes, Jennifer Fuller -Yes, Ruwayda Khan -Yes, Juliana Prescott -Yes, Paul Richardson -Yes, Tara Shaub -Yes, Lester Wilks -Yes.

9 members voted YES, 0 members voted No

V. Title One

- No title one announcements were made at this time. Title 1 announcements to be made by Ms. Lawrence during the March SAC meeting.

VI. Announcements- Next Meeting Date- March 4th, 2026

VII. Questions and/or comments

- No questions or comments were made.

Meeting adjournment: Ms. Prescott motioned to adjourn the meeting at 7:47 am seconded by Mrs. Carro. Motion was carried unanimously.

Submitted by

Catherine Cirillo

Approval Date:

