

Nova Blanche Forman Elementary School

Titan Up: Building Success One Student at a Time

Russell Schwartz, Principal



Candy Boyce, Intern Principal

SAF General Meeting

3521 Davie Rd, Fort Lauderdale, FL 33314

September 24, 2026

8:45 AM- 9:00 AM

- I.** Recap of Central Advisory Meeting
- II.** Council Operations & Representatives Roles
- III.** BCPS Cares: Addressing School Concerns
- IV.** Teacher Vacancies: Substitutes & Class Size
- V.** Formal Council Action: Class Size Reports
- VI.** ESE IEP, 504 & Technology Concerns
- VII.** Title I & Priority Leadership Follow Up

Nova Blanche Forman Elementary School

SAF General Meeting Minutes

Date: September 24, 2026

Time: 9:00 AM-9:10AM

Location: 3521 Davie Rd, Fort Lauderdale, FL 33314 Room 171G

Attendance

- **Administration:** Russell Schwartz (Principal), Candy Boyce (Assistant Principal)
- **SAF Chair:** Juliana Evangeliste
- **Parents & Community Members:** 14 attendees

I. Recap of Central Advisory Meeting

SAF Chair Juliana Evangeliste shared helpful updates from the recent Central Advisory meeting. The district reviewed possible calendar options for the 2027-2028 school year

II. Council Operations & Representatives Roles

The council reviewed its standard operating bylaws and invited nominations for the open Recording Secretary position. Parents were encouraged to review the role descriptions on the school website and consider helping fill the position by the next meeting.

III. BCPS Cares: Addressing School Concerns

Principal Schwartz shared information about the feedback process. A parent brought up concerns about traffic congestion during afternoon dismissal on Davie Road. Administration explained that they are working with local law enforcement to review traffic patterns and help improve the carline flow.

IV. Teacher Vacancies: Substitutes & Class Size

The council reviewed the preliminary state-mandated Class Size Compliance Report. Because of recent increases in enrollment, two grade levels are currently close to the maximum class-size limits.

V. ESE IEP, 504 & Technology Concerns

Parents asked when replacement laptops for Exceptional Student Education (ESE) classrooms would be available.

VI. Title I & Priority Leadership Follow Up

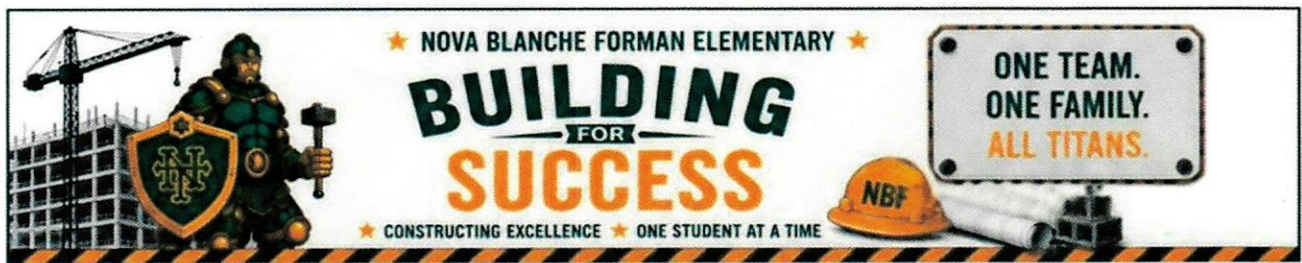
Principal Schwartz shared an update on the school's Title I funding we are at a \$0 balance. Families were reminded that they may apply for free and reduced-price lunch at any time during the school year.

Next Meeting

Date: October 22, 2026

Location: Nova Blanche Forman Room 171G

Minutes submitted by: Victoria Olavarria



NOVA BLANCHE FORMAN ELEMENTARY SCHOOL

SAF MEETING

SIGN-IN SHEET

SEPTEMBER 24, 2026 • ROOM 171G

NAME (PLEASE PRINT)	GRADE / ROLE	SIGNATURE
1. Carolyn Daniel Kalio	SAC Chair	C Daniel Kalio
2. Candy Boyce	SP	C Boyce
3. Victoria Olavarria	Secretary	V Olavarria
4. Amber Lee	3rd grade teacher	A Lee
5. Robin Maya	3rd Teacher	R Maya
6. Ramune Felix	2nd grade teacher	R Felix
7. Roscoe Sumner	Principal	R Sumner
8. Kadisha Williams	Parent	K Williams
9.		
10.		
11.		
12.		
13.		
14.		

Thanks for Coming!

- We look forward to seeing you at our next SAC Meeting Thursday, October 22, at 8:30 a.m.
- Listen for announcements through the parentlink and on the Nova Blanche website.
- Go to the PTSA website to join the PTSA.
- NOVABLANCHE.MEMBERHUB.COM**




Building for Success
Laying the Foundation, Constructing the Future | One Student at a Time | Nova Titans

Welcome to Nova Blanche Forman Elementary School SAF Meeting

Thursday, September 24, 2026



Building for Success
Laying the Foundation, Constructing the Future | One Student at a Time | Nova Titans

Council Operations & Representative Roles

Meeting procedures, participation, and opportunities to serve

Meeting expectations Sign in, notify the Chair of absences, respect the agenda and time limits. In-person attendance supports quorum and official voting.	Public participation Open-meeting recording was discussed; courtesy notice helps attendees who prefer not to be on camera.
Open positions Recording Secretary, ESE, Gifted, ESOL, and Student Representative were identified as openings or roles needing clarification.	Advisory responsibility Represent school communities, raise concerns, attend relevant DAC/advisory meetings, and share information back with stakeholders.

© 2023 by the meeting. 11/1/23

Formal Council Action: Class-Size Report

Motion approved unanimously, according to the transcript

REQUEST TO DISTRICT LEADERSHIP

A Superintendent-produced report identifying class-size noncompliance and a corrective plan to bring the district into compliance by January 1, 2027.

Why it matters

Converts parent and school-level concerns into a formal request for evidence and corrective action.

Follow-up to track

Official motion wording, district report, affected schools/grades, proposed adjustments, and progress against the target date.

CSW // Leadership Training // 9.1.2

ESE, IEP/504 & Technology Concerns

Student access and developmentally appropriate learning

Diverse learners / classroom supports

Parents discussed how large or overstimulating classrooms can affect students with IEPs, 504 plans, and other learning needs.

Questions for principals: How are accommodations, staffing, placement, and ESE/ESOL supports reflected in the master schedule?

Screen time / instructional technology

Members raised concerns about inconsistent limits and communication, particularly in early grades. Discussion excluded i-Ready, paperwork, STEAM/robotics, and balanced technology use.

A separate unanimous motion requested grade-program-level screen-time data, with November discussed as a target.

CSW // Leadership Training // 9.1.2

Teacher Vacancies, Substitutes & Class Size

The meeting's most sustained openhouse concerns

- Parents raised concerns about vacancies, substitute coverage, and large classes—especially in elementary grades.
- Staffing depends on enrollment, teacher certification, budgets, hiring timelines, and each school's master schedule.
- Interim supports may include coaches, co-teaching, assistants, and other instructional staff; the goal remains a qualified teacher in every classroom.
- Council members sought clearer data and a district-level plan for classes exceeding applicable requirements.

KEY QUESTION: How does the master schedule support the needs of diverse learners?

CSW // Leadership Training // 9.1.2

Title I & Priority Leadership Follow-Up

With 1 representative from community and support

Family participation / Title I

Encourage every family to complete the appropriate meeting. The meeting should be held with the appropriate staff. The meeting should be held with the appropriate staff. The meeting should be held with the appropriate staff.

LEADERSHIP FOLLOW-UP

1. Monitor class size report, vacancies, and substitute coverage.
2. Ask how master schedule address ESE/IEP/504 and other learner needs.
3. Track screen-time data and reinforce completion of applicable family forms.

BCPS Cares: Addressing School Concerns

Parents, guardians, community members, and other stakeholders—not only current BCPS parents, but also former BCPS parents, are encouraged to submit concerns.

Who may submit concerns?

Parents, guardians, community members, and other stakeholders—not only current BCPS parents, but also former BCPS parents, are encouraged to submit concerns.

Recommended pathway

Start with the school/principal • Contact Area Office or BCPS Cares • district leadership if unresolved.

New QR-code pilot

Contacts contact information, issue categories, and description to distinguish individual cases from recurring systemic problems.

Response expectations

Acknowledgment is expected. Many cases were resolved as quickly as within about 2-3 business days. Complex cases can take longer.
