

Nova High School



SCHOOL ADVISORY FORUM

Monday, September 29, 2025

Minutes

- I. Welcome: Mrs. Relyea at **6:30 PM**
- II. Adopt the May 2025 meeting minutes: Mrs. Relyea
 - i. Mr. Thompson motioned to Motion to adopt the May minutes. Ms. Carpenter seconded. **Motion passed unanimously.**
- III. Adopt SAF By-Laws: Mrs. Relyea
 - i. Mr. Thompson motioned to change the current By-Laws to read "... elected offices shall serve a period of one year. Elected officers may be re-elected to that office for 3 consecutive years." Mrs. Relyea seconded. **Motion passed unanimously.**
- IV. Vote in SAF Leaders:
 - i. Ms. Greenfield nominated Mrs. Relyea as SAC chair. Ms. Carpenter seconded. **Motion passed unanimously.**
 - ii. Ms. Devlin nominated Mr. Thompson as SAC Vice Chair. Ms. Carpenter seconded. **Motion passed unanimously.**
- V. District & Central Regional Updates: Mrs. Relyea
 - i. BCPS Cares Initiative to Enhance Customer Service.
 - Step 1: Contact the School and talk to your child's teacher, guidance counselor, or another trusted staff member about your concern.
 - Step 2: Contact the Principal if the issue is not resolved. The principal supervises school staff and manages daily operations. In most cases, the principal can help resolve the issue quickly.
 - Step 3: Contact the Regional/Assistant Superintendent's Office if your concern is not resolved at the school level. These teams support schools and families on behalf of the Superintendent and are here to partner with you.The initiative also includes compliments as well as concerns. BCPS would like to know what they are doing right and what our school is doing to make our students have their best school experience. Compliments include teacher and administration shout outs, facilities upgrades as well as programs that your student is enjoying.
 - ii.
- VI. Adjournment
 - Motion to adjourn at **6:54 PM** made by Mr. Thompson and seconded by Ms. Moore. **Motion passed unanimously.**