

Nova High School



SCHOOL ADVISORY COUNCIL

September 29, 2025

Minutes

- I. Welcome: Ms. Ramsay at **5:38 PM**
- II. Announce SAC Membership and Voting Rights: Ms. Ramsay
 - i. Ms. Ramsay explained SAC voting rights and announced membership.
- III. Vote in Additional SAC Committee Members: Ms. Ramsay
 - i. Ms. Ramsay nominated Ms. Greaves who will serve as our community member. Ms. Jackson seconded. **Motion passed unanimously.**
 - ii. Ms. Ramsay nominated Ms. McNish-Williams, who will serve as our non-instructional committee member. Ms. Jackson seconded. **Motion passed unanimously.**
- IV. Nominate and Elect SAC Leaders: Ms. Ramsay
 - i. Ms. Mainer nominated Ms. Ramsay for SAC Co-Chairperson. Ms. Coddington seconded. **Motion passed unanimously.** |
 - ii. Ms. Mainer nominated Ms. Jackson for SAC Co-Chairperson. Ms. Coddington seconded. **Motion passed unanimously.**
 - iii. Ms. Mainer nominated Dr. Lockhart for SAC secretary. Ms. Jackson seconded. **Motion passed unanimously.**
- V. Adopt April, May, and August Meeting Minutes: Ms. Ramsay
 - i. Mrs. Relyea motioned to accept the April 2025 meeting minutes with the adjustment of a name change correction to Ms. Awofadeju's last name. Ms. Davis-Greenfield seconded. **Motion passed unanimously.**
 - ii. Mrs. Relyea motioned to accept the May 2025 meeting minutes with the adjustment of a name change correction to Ms. Awofadeju's last name. Ms. Davis-Greenfield seconded. **Motion passed unanimously.**
 - iii. Mrs. Relyea motioned to accept the August 2025 meeting minutes. Ms. Davis-Greenfield seconded. **Motion passed unanimously.**
- VI. Adopt SAC Meeting Dates: Ms. Ramsay
 - i. The proposed SAC meeting dates were presented by Ms. Ramsay: Mr. Judd motioned to accept the SAC meeting dates as presented. Ms. Awofadeju seconded. **Motion passed unanimously.**

School Advisory Council (SAC) Meetings
5:30 p.m. in the Media Center



Nova High School
2025-2026

School Advisory Forum (SAF) meetings will proceed immediately following regularly scheduled School Advisory Council (SAC) meetings.

SAC meetings will be held monthly on Mondays according to the following schedule:

August 25, 2025 *	January 26, 2026 *
September 29, 2025	February 23, 2026
October 27, 2025	March 30, 2026
December 1, 2025	April 27, 2026
	May 18, 2026

Meeting dates are subject to change. * Indicates joint meeting dates.

VII. Adopt SAC By-Law: Ms. Ramsay

- i. Ms. Ramsay invited members to review the By-Laws. Jayden Turner motioned to adopt the SAC By-Laws as written. Ms. Greaves seconded. **Motion passed unanimously.**

VIII. Principal's Report: Ms. Awofadeju

- i. Facilities: Building 13 FISH 283 and 284 still have not been turned over to Nova High. The district is still in process of converting these two rooms into classrooms.
- ii. School/District News: We have hired a CTACE advisor. The new hire is still being processed and should start soon. She will oversee the college and career readiness programs for CTACE. Report cards will be available in FOCUS on October 21st for parents and students. Nova High School has been ranked in the top 40 % nationally, 148 in Florida and 14 in Broward County Public Schools by the 2025-2026 US News and World Report Best High School Rankings.
- iii. Activities: Homecoming week is October 6th through 11th. The homecoming pep rally and game is on October 10th, the early release day and the dance is on October 11th. The Titan Speech and Debate tournament will be held on October 11th and 12th.
- iv. Athletics: A Girls Soccer coach has been hired, and Fall Sports are in full swing. Congratulations to Jaylen Housie who received a Women's basketball full ride scholarship at FAU.

IX. School Improvement Plan

- i. Professional Learning Communities: Ms. Jackson
Ms. Jackson reviewed the professional learning communities that will be conducted this school year:
 - Positive Classroom Environment
 - Spider Web Discussion
 - Artificial Intelligence G1
 - Artificial Intelligence G2
 - Advanced Technologies G1
 - Advanced Technologies G2
 - Building Thinking Classrooms in Mathematics
 - High School Matriculation Strategies
 - Utilizing AP Classrooms
- ii. FACE Plan: Ms. Jackson

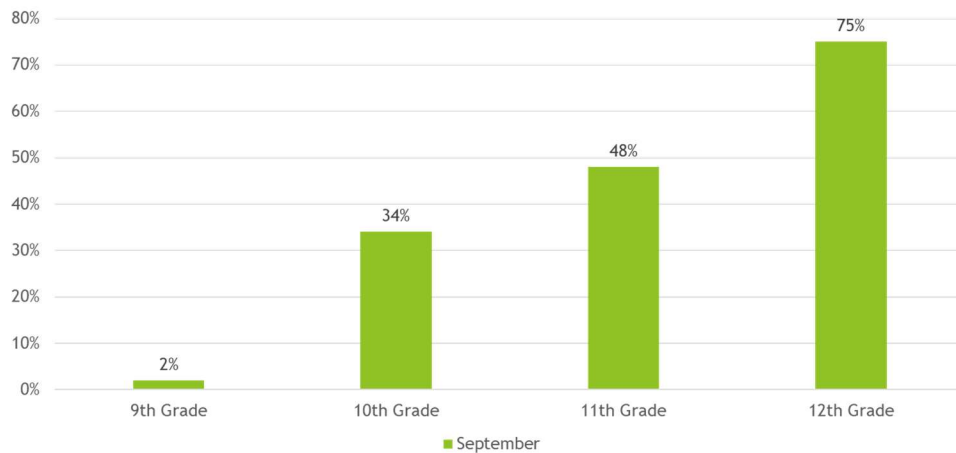
Ms. Jackson gave an overview of the 25-26 FACE plan.

- iii. Early Warning Indicators Intervention Strategies – Academic: Dr. Gutzmore
 - a. Intensive Reading: Students who scored below satisfactory on the previous year’s reading test and Below or Below Basic on the MAP Assessment are placed in a Read180 reading class. Read 180 is an interactive intervention program that focuses on building comprehension skills. The Read 180 software provides individualized practice through its adaptive software. The adaptive software assesses students’ particular needs and individualizes learning accordingly. Students who scored below satisfactory on the previous year’s reading test and indicate that they need decoding instruction on the Phonics Inventory are placed in a Read 180 Code 44. Read 180 Code 44 is an interactive intervention program that focuses on phonic skills and decoding.
 - b. Foundational Math Skills: Students who scored level 1 on the previous year’s math test are placed in a Math 180 foundational math skills class. Math 180 is an interactive intervention program that focuses on evidence-based instruction and assessments to propel students to grade-level proficiency. Math 180 provides individualized practice through its adaptive software that assesses students’ particular needs and individualizes learning accordingly. Albert io, a standards aligned student practice that scaffolds by conceptual complexity and supports integrated progression is used to remediate 11th and 12th grade students who have not shown proficiency in the reading or math test graduation requirement.
 - c. Extended Learning Opportunities: Titan Care provides additional instruction for students needing support via a pullout program during study hall. Digital resources and direct teacher instruction will be used to remediate, maintain, and/or enrich students on ELA, Algebra 1, Geometry, Biology, and/or U.S History standards.
 - d. After-school Tutoring: After-school tutoring in mathematics is available for one hour, three times per week. The program is both teacher and peer lead.
 - e. Titan Think Tank: Schoolwide initiative to promote vocabulary enhancement and mathematics skills via in-class assignments and quizzes. The program consists of the Word of the Day activities during the first three periods of the day and the Critical Thinking Problem during the last period of the day.
- iv. Early Warning Indicators Intervention Strategies - School Counseling: Ms. Mainer
 - a. Academic Strategies & Initiatives
 - Classroom Visits: Quarterly visits through study halls to cover graduation requirements, success skills, and post-secondary planning.
 - Graduation Tracking: Individualized action plans for academic goals and progress towards graduation.
 - Parent-Teacher Conferences: Interventions and pathways to success.
 - Parent Universities: Inform parents/guardians on how to become partners in their child’s education.
 - Edmentum: Credit recovery lab during 3rd period.

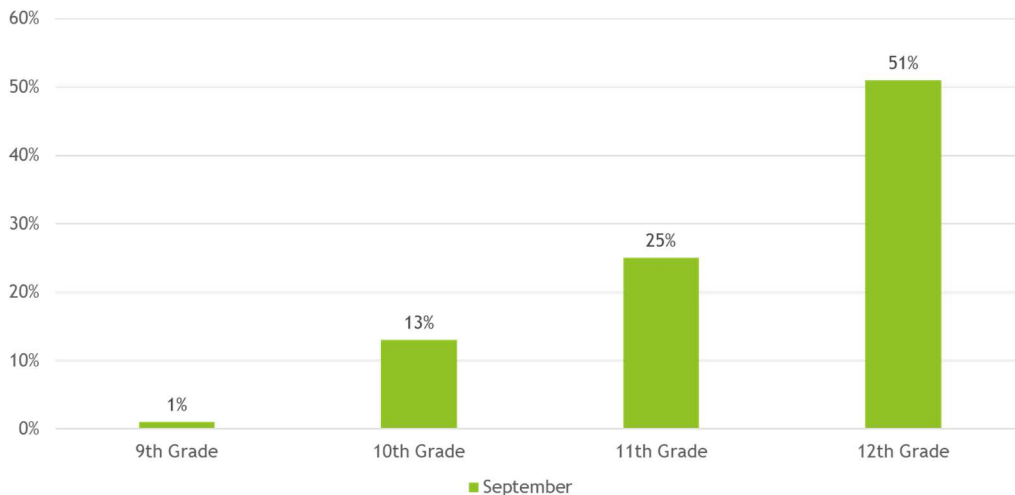
- Response to Interventions: Collaborative problem-solving and student support team.
- b. Mental Wellness Strategies
 - On-Site Resources: School Social Worker, Family Mental Health Therapist, and School Psychologist (on Tuesdays).
 - Memorial Health Counseling/Life Coaching: Available weekly for student referrals.
 - ReThink Ed/Classroom Visits: Resiliency Education and Mental Wellness activities monthly.
 - Serenity Room: Available to students throughout the school day.
 - Life Skills & Wellness Activities: Monthly schoolwide activities during lunch.
 - Small Groups: Based on student needs and parent/guardian recommendation.

X. Community Service Hour Incentives: Dr. Gutzmore

Percentage of Students With at Least One Community Service Hour



Percentage of Students Who Have Met their 40+ Community Service Hour Requirement



- XI. Accountability Funds: Dr. Gutzmore
Current Balance \$14,473.32. PLC leader payment was not put through last year. PLC leaders from last year still need to be paid. PLC leaders will be paid from October's balance. New CFO was also added to the district at the end of the school year, which impacted on typical processes due to internal transitions. Therefore, the current balance of \$14,473 does not reflect the pending disbursements/payments for PLC leaders. PLC leaders have historically been paid at the end of the year, however this year PLC leaders will be paid in October when access is received to accountability funds. October should reflect roll over for PLC balance. The balance for the Teacher class wallet is also given to the school for last year and will be applied to the balance when received in October of other tentative date, this will also roll over.
- XII. Funds Request: Dr. Gutzmore
- i. A request was made for PLC leaders to receive a stipend of \$250.00 per PLC leader. Mrs. Relyea motioned to pay PLC leaders a \$250.00 stipend. Ms. Coddington seconded. **Motion passed unanimously.**
 - ii. A request was made for \$5,000.00 to implement the Math tutoring program. \$4,500.00 for teacher salaries and \$500.00 for student incentives. Ms. Coddington motioned to approve the \$5,000.00 request for funds for Math tutoring. Mrs. Relyea seconded. **Motion passed unanimously.**
- XIII. School Improvement Safety Incident Report (SESIR): Ms. Jackson
- i. The SESIR report is currently unavailable. The report should be ready for the next SAC meeting.
- XIV. Old Business/New Business
- XV. Adjournment
- i. Motion to adjourn at **6:26 PM** made by Jayden Turner and seconded by Ms. Mainer, **Motion passed unanimously.**