

# Continuation Waiver Checklist

Kelli S. Blackburn, School Improvement Coordinator

Deadline: April 10, 2026

**Instructions:** 1) This checklist **must** be used in conjunction with the **Continuation Waiver Process and Procedures** resource for details and instructions for the actions listed below. 2) Thoroughly review the timeline and actions below. 2) Develop a school-based timeline that includes the necessary time for scheduling meetings, advertising and holding votes on the waiver. 3) Complete the actions outlined in the exact order shown. Failing to do so may prevent a school from continuing. 4) After completing an action, **email** all required documents as PDFs to the School Improvement Coordinator, Kelli Blackburn and your School Improvement Instructional Facilitator **no later than one (1) week from completing the action.**

**Additional resources:** **SIP Bites – Continuation Waivers, Sample Faculty Vote Ballots and Faculty Vote Summary Form**  
Contact your School Improvement Instructional Facilitator for the new waiver resources mentioned.

Timeline (Follow the timeline weekly)	Actions (Must happen in the order presented)	Required Documents (Email required documents below as PDFs <u>within one (1) week after each action</u> . Do not submit photos of documents. Make sure all scanned documents are clear and legible copies.)	Date of Actions (List the dates of each action)	Date Emailed (Within one week after each action)
August - January	<b>1. Continuation Waiver Data Collection</b> <ul style="list-style-type: none"> <li>Schools must collect evaluation data for the existing waiver for all affected departments, grade levels, subject areas, etc. to support the effectiveness of the waiver.</li> </ul>	<b>*Present evaluation data during SAC meeting (#2 below).</b>		
January - February	<b>2. School Advisory Council (SAC) Meeting</b> <ul style="list-style-type: none"> <li>SAC <b>does not</b> vote for the continuation of the waiver. It has already been approved by the Board for up to 5 years.</li> <li>SAC evaluates the effectiveness of the waiver per the data and develops the faculty waiver ballot for the faculty vote.</li> <li>Follow the before, during and after meeting procedures in the <b>Continuation Waiver Process and Procedures</b> guidance resource.</li> </ul>	Meeting Advertisements w/Agenda <ul style="list-style-type: none"> <li><b>Email at least 2 forms of advertisements</b> (School website, newsletter, email, marquee, Parent Link, etc.).</li> <li>All advertisements <b>must include the agenda</b> with date, time and location of meeting.</li> </ul>	2/17/26	4/2/26
		Agenda Presented at Meeting <ul style="list-style-type: none"> <li><b>Email agenda with Continuation Waiver</b> listed as a topic.</li> </ul>	2/23/26	4/2/26
		Meeting Minutes <ul style="list-style-type: none"> <li><b>Email minutes</b>, which must reflect the discussion of the continuation waiver, supporting evaluation data, stakeholder feedback, development of the faculty waiver ballot, etc.</li> </ul>	2/23/26	4/2/26
		Continuation Waiver Faculty Ballot <ul style="list-style-type: none"> <li><b>Email an official copy of the faculty waiver ballot.</b></li> </ul>	2/23/26	4/2/26
		Meeting Sign-In Sheets <ul style="list-style-type: none"> <li><b>Email sign-in sheets</b> for SAC members and guests from BCPS Central only.</li> </ul>	2/23/26	4/2/26
February - March	<b>3. Faculty Vote</b> <ul style="list-style-type: none"> <li>The process for conducting the faculty vote is detailed in <a href="#">Article 15 of the BTU Education Professional Contract</a>.</li> <li>The faculty must vote whether to approve or not pursue the new waiver request.</li> <li>Waivers <b>must be approved</b> by two-thirds (66 2/3%) of all faculty members or two-thirds (66 2/3%)</li> </ul>	Written Advertisement to Faculty (via email, posted notice, flyer in mailboxes, etc.) <ul style="list-style-type: none"> <li><b>Email advertisement:</b> Must include purpose of vote, <b>copy of Faculty Waiver Ballot</b>, date, time and location of the vote.</li> </ul>	3/3/26	4/2/26
		2025-2026 Faculty Roster of Eligible Voters <ul style="list-style-type: none"> <li><b>Email the roster</b> with the signatures of all eligible faculty members that voted and signed (only signatures will be accepted).                             <ul style="list-style-type: none"> <li>The roster must clearly indicate all eligible faculty members that were <b>absent</b> on the day of the vote and one business/work day after the vote.</li> </ul> </li> </ul>	3/11/26	4/2/26

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**Additional resources:** **SIP Bites – Continuation Waivers, Sample Faculty Vote Ballots and Faculty Vote Summary Form**  
Contact your School Improvement Instructional Facilitator for the new waiver resources mentioned.

	<p>of all affected departments or grade levels.</p> <ul style="list-style-type: none"> <li>Follow the before, during and after the faculty vote in the <b>Continuation Waiver Process and Procedures</b> guidance resource.</li> <li>All eligible faculty members must receive an official faculty ballot to cast on the day of the scheduled vote.</li> <li>Absent faculty members may only receive a ballot within one (1) business/work day after the vote, no later.</li> </ul> <p><b>Note:</b> If the faculty votes to discontinue the waiver, this process must be followed to the end.</p>			
February - March	<p><b>4. Faculty Vote Results</b></p> <ul style="list-style-type: none"> <li>The outcome of the faculty vote must be recorded and certified via the <b>Faculty Waiver Vote Summary Sheet</b>.</li> <li>Share the results and next steps with the SAC and the faculty.</li> </ul>	<p>Faculty Waiver Vote Summary Sheet</p> <ul style="list-style-type: none"> <li><b>Email the completed form</b> with all required signatures.</li> </ul>	3/24/26	4/2/26
April	<p><b>5. Continuation Waiver Application – Update in BCPS Central</b></p> <ul style="list-style-type: none"> <li>Follow the directions in the <b>SIP Bites – Continuation Waivers</b> resource for instructions to update the <b>original waiver application. Do Not</b> initiate a new waiver application.</li> </ul>	<p>Continuation Waiver Application</p> <ul style="list-style-type: none"> <li>Download and <b>email</b> a copy of the completed <b>Waiver Application</b> by Friday, April 10, 2026.</li> <li>If the faculty voted to <b>discontinue</b> the waiver, complete the additional, appropriate section of the application (PSD – Section XIV and Other Waivers – Section XI).</li> </ul>	4/1/26	4/2/26

Message  
SAC/SAF February 23, 2026

Category  
Miscellaneous

Status  
Complete

Sender  
LARA GUTZMORE (NOVA HIGH SCHOOL)

Recipients  
School Administrator at NOVA HIGH SCHOOL  
Principal at NOVA HIGH SCHOOL  
Attendance Secretary at NOVA HIGH SCHOOL  
Teacher at NOVA HIGH SCHOOL  
Staff at NOVA HIGH SCHOOL  
Parent at NOVA HIGH SCHOOL  
Student at NOVA HIGH SCHOOL  
Community Member at NOVA HIGH SCHOOL

PN Batch ID  
72534cee-1985-430e-acd9-  
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8de11cf6c240

Batch ID: 12098062

Created  
Feb 17, 2026 03:53 PM EST

Start time  
Feb 17, 2026 06:00 PM EST

Blackouts  
System blackout times will be followed.  
No messages will be sent between 09:00 PM -  
07:59 AM.

Address options  
Finalsite will attempt delivery to delivery addresses  
enabled for this category of message for each  
recipient.

Deliver via

Title\*

SAC/SAF February 23, 2026

Languages & Translation

🌐 English (Original) ▾

Email  Text message

Email subject \* ⓘ

SAC/SAF February 23, 2026

Nova High School Titans,

Nova High School will be hosting School Advisory Council and School Advisory Forum meetings on Monday, February 23, 2026 at 5:30 p.m. and 6:30 p.m. respectively in the Media Center. Please join us as we discuss school improvement and accountability. All are welcome to attend.

Please see the attached Agenda.

Hope to see you there Titans!

Email attachments 2 files ⓘ

 SAC\_MeetingAgend...  
0.12 MB PDF

 SAF\_MeetingAgend...  
0.10 MB PDF

Title\*

SAC/SAF February 23, 2026

Languages & Translation

🌐 English (Original) ▾

Email

**Text message**

NVHS: Nova High School will be hosting a School Advisory Council and School Advisory Forum joint meeting on Monday, February 23, 2026 at 5:30 PM & 6:30 PM respectively in the Media Center.  
<https://novahigh.browardschools.com/our-school/community>

247/280

Dashboard

Messages

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Help

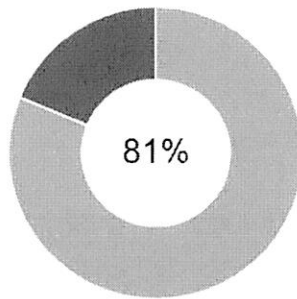
Create message

# SAC/SAF February 23, 2026

Message tracking report > SAC/SAF February 23, 2026

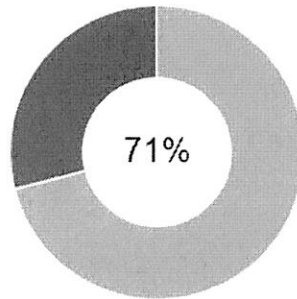
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## Delivered



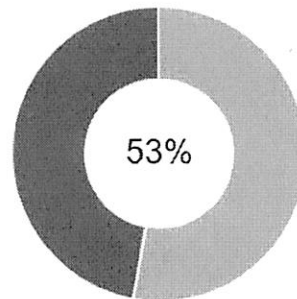
Delivered 3638 Undelivered 841

## Email



Delivered 3177 Undelivered 1302

## Text message



Delivered 2371 Undelivered 2108

Delivered - Text Message Received **2371** 53%

The recipient has no email address	<b>899</b>	20%
Not delivered - email address is blocked	<b>232</b>	5%
Invalid email address	<b>146</b>	3%
Email deferred by provider (will try later).	<b>18</b>	<1%
Unknown mail box	<b>7</b>	<1%

Not delivered - sms number is blocked	<b>1046</b>	23%
The recipient has no SMS number	<b>697</b>	16%
SMS number deactivated	<b>214</b>	5%
Invalid SMS number	<b>81</b>	2%
Message passed to SMS provider	<b>70</b>	2%

Attempted over time through: @

Mobile/Web access: 1





**Nova High School**  
**School Advisory Council**  
**Monday, February 23, 2026 @ 5:30 PM**



**Agenda**

- |       |  |                    |
|-------|--|--------------------|
| I.    | Welcome  | Ms. Ramsay         |
| II.   | Attendance   | Ms. Ramsay         |
| III.  | Adopt SAC/SAF January Joint Meeting Minutes  | Ms. Ramsay         |
| IV.   | Principal's Report   | Ms. Awofadeju      |
| V.    | Continuation Waiver – Voting Item  |                    |
|       | a. Professional Study Days (PSD)   | Ms. Jackson        |
|       | b. PSD Continuation Waiver Ballot  | Ms. Jackson        |
| VI.   | School Improvement Plan  |                    |
|       | a. Mid-Year Data Science   | Mrs. Stith-Gardner |
|       | b. Mid-Year Data Social Studies  | Mr. Laverde        |
| VII.  | Community Service Hour Report  | Dr. Gutzmore       |
| VIII. | Accountability Funds \$14,648.71   | Dr. Gutzmore       |
| IX.   | School Improvement Safety Incident Report (SESIR)<br><a href="https://www.browardschools.com/bcps-departments/school-culture-student-support/code-of-student-conduct">https://www.browardschools.com/bcps-departments/school-culture-student-support/code-of-student-conduct</a> | Ms. Jackson        |
| X.    | Old Business/New Business  |                    |
| XI.   | Announcements  |                    |
| XII.  | Next Meeting Date: March 30, 2026  |                    |

**Stay connected 24/7/365**  
**Or visit us through the Nova High School website at**  
**<https://www.browardschools.com/novahigh>**

Nova High School



SCHOOL ADVISORY COUNCIL

Monday, February 23, 2026

**Minutes**

- I. Welcome: Ms. Ramsay - **5:34 p.m.**
- II. Attendance: Ms. Ramsay
  - i. 21 out of 33 voting members were present – Quorum established.
- III. Adopt SAC and SAF January Joint Meeting Minutes
  - i. Mr. Laverde moved to accept the SAC and SAF January Joint Meeting Minutes. Jaden Turner seconded. **Motion passed unanimously.**
- IV. Principal's Report: Ms. Sexton
  - i. Facilities:
    - a. Building 13: Rooms 283 and 284 remain unoccupied due to elevated HVAC noise levels. This has been an unresolved concern for approximately 30 months.
    - b. Building 17: Room 381 passed inspection for the Fire Sprinklers. Ceiling panels have been put back up, and final approval/clearance should be by the end of this month.
    - c. Building 32 - Auditorium: wheelchair lift/elevator installation underway.
    - d. Irrigation: The irrigation pumps for the eastern common area between Buildings 14, 15, 16, 17, and 37 still have not been repaired.
  - ii. School/District News: The deadline for students to choose their elective classes for the 2026–2027 school year was Sunday, February 22nd. Each student will have the chance to meet individually with a counselor to review their course selections for the upcoming year. Counselors began meeting with students today through their study hall classes and will continue over the next few weeks until all students have been seen.
  - iii. Testing: In-School SAT on March 5th for all Juniors.
  - iv. Awards/Recognition: We will be recognizing 76 Principal's Straight A Honor Roll, 540 A/B Honor Roll, and 80 Perfect Attendance students for the 2nd Quarter.

- v. Activities:
  - a. National African American Student Union (NAASU) is hosting a Black History Event Civil Rights Dinner tomorrow, Feb 24th - \$15 on e-store.
  - b. Drama Show on March 5th and 6th at 7:00 pm and Saturday March 7 at 3:00 p.m.
  - c. Multicultural Show on March 11 at 6:30 p.m.
  - d. Speech and Debate showcase on March 12 at 6:00pm in the auditorium.
  - e. ROTC Military Ball on March 28th
  - f. Senior Dates to Remember (see handout)
- vi. Athletics:
  - a. Baseball - (2-2) on the regular season. Your Titans Baseball will play tonight in Game 1 of the BCAA Baseball Classic vs Coral Springs Charter at Home. 7:00 p.m. is first pitch. Head Coach Brian Luebkert
  - b. Boys Volleyball - Opens the regular season tomorrow, Tuesday at Pines Charter. Head Coach Kasandra Kopek
  - c. Flag Football - (0-4) on the regular season. The Lady Titans Flag Football also competed in the Broward Education Foundation (BEF) Showcase this past weekend and will play at Coral Glades this Thursday. Head Coaches Renel Augustin and Yashae Mainer
  - d. Softball- (0-1) on the regular season. Your Lady Titans Softball play today vs Douglas at Home. First pitch is at 6:30 p.m. Head Coach Jojo Urso - First Year Head Coach - Played softball at FIU in college and Western High School.
  - e. Tennis - Season has started for both Boys and Girls Tennis. The team has competed in 3 matches to date. Head Coach John Bua
  - f. Track & Field - Your Titans Track & Field Team competed this past weekend in the Rocky Gillis Legacy Classic and held their first Home Track & Field Meet in quite some time the previous Tuesday. Head Coach Danielle Henderson - First Year Head Coach - Ran at Auburn University and on staff as Culinary Teacher.
  - g. Water Polo - We have a Girls Team this season only. Entering week 3 of the season. Head Coach - Tzeman Keung aka "Coach Sam" - First Year Head Coach
  - h. Wrestling - Boys Wrestling will compete this weekend in the FHSAA Regionals. Girls Wrestling competed this past weekend at FHSAA Regionals.
  - i. Girls Basketball - Plays this Friday at St. Thomas in the FHSAA Regional Finals (Elite 8) at 7:00 PM.

V. Continuation Waiver: Dr. Gutzmore

- i. Professional Study Days (PSDs)
  - a. PSDs are days allocated for instructional personnel to collaborate and share best practices through Professional Learning Communities (PLCs).

- b. The number of days allotted per school is based on teacher votes. Nova has elected four (4) days for the 2025-2026 school year. Exploring new learning strategies.
  - c. The focus of Nova's PSDs:
    - Exploring new learning strategies
    - Vertical Teaming
    - Creating focused and authentic Professional Learning Communities (PLCs)
    - Scaling B.E.S.T. practices
    - Implementing new technology
  - d. 2025-2026 PLCs:
    - Spider Web Discussion: A collaborative discussion strategy where students lead the conversation while the teacher observes and tracks participation visually (like a web). It promotes critical thinking, student accountability, and balanced participation.
    - Positive Classroom Environment: Focuses on creating a safe, respectful, and inclusive learning space. Emphasizes relationship-building, clear expectations, restorative practices, and strategies that support student engagement and well-being.
    - Artificial Intelligence Explores how AI tools can support teaching and learning. Includes ethical considerations, instructional uses (lesson planning, differentiation, feedback), and helping students develop AI literacy.:
    - Advanced Technologies: Examines emerging educational technologies such as virtual reality, augmented reality, data analytics, and digital collaboration tools to enhance instruction and student engagement.
    - Utilizing AP Classroom: Provides strategies for effectively using College Board's AP Classroom platform, including progress checks, question banks, instructional resources, and data reports to improve student performance.
    - Building Thinking Classrooms in Mathematics: Based on research-driven practices that promote deep mathematical thinking. Focuses on student-centered problem solving, collaborative work (e.g., vertical non-permanent surfaces), and reducing passive learning.
    - High School Matriculation Strategies 9–12: Centers on preparing students for postsecondary success. Includes academic planning, college and career readiness, financial aid awareness, transcript review, and targeted supports across grades 9–12.
  - e. Continuing to implement Professional Study Days (PSDs) throughout the 2026-2027 school year will provide teachers with the opportunity to continue to realign their curriculum, share best practices, apply emerging technologies, and implement new learning strategies that promote higher order thinking.
- ii. PSD Continuation Waiver Ballot:
    - a. Dr. Gutzmore provided a brief overview of the proposed 2026-2027 PSD continuation waiver ballot. The wording of the ballot includes the following language:

**NOVA HIGH SCHOOL**

**2026-2027 PROFESSIONAL STUDY DAY CONTINUATION WAIVER BALLOT – PART 1**

In addition to the early release days currently scheduled, the District shall provide that students at Nova High School will be dismissed 4 hours early for up to 4 additional days during the school year for the purpose of improving student achievement. The Professional Study Days for the 2026-2027 school year will be determined when the District provides the list of possible choices.

\_\_\_\_\_ I am in favor of continuing the Professional Study Day Waiver for the 2026-2027 school year.

\_\_\_\_\_ I am NOT in favor of continuing the Professional Study Day Waiver for the 2026-2027 school year **(If you are not in favor, DO NOT move on to Part 2).**

**NOVA HIGH SCHOOL**

**2026-2027 PROFESSIONAL STUDY DAY CONTINUATION WAIVER BALLOT – PART 2**

In addition to the early release days currently scheduled, the District shall provide that students at Nova High School will be dismissed 4 hours early for \_\_\_ additional days during the school year for the purpose of improving student achievement. The Professional Study Days for the 2026-2027 school year will be determined when the District provides the list of possible choices.

I am in favor of the following number of Professional Study Days at Nova High School for the 2026-2027 school year:

\_\_\_\_\_ Four (4) Days

\_\_\_\_\_ Two (2) Days

\_\_\_\_\_ None of the above

- b. Mr. Judd moved to put the Professional Study Day continuation waiver ballot to the faculty for a vote. Mr. Laverde seconded. **Motion passed unanimously.**

VI. School Improvement Plan:

i. Mid-Year Data Science: Mrs. Stith Gardner

a. BSA 1 Data:

- 37% of tested students are at mastery
- 28% of tested students are near mastery
- 35% of tested students are below mastery

b. BSA 2 Data:

- 14% of tested students are at mastery
- 35% of tested students are near mastery
- 51% of tested students are below mastery

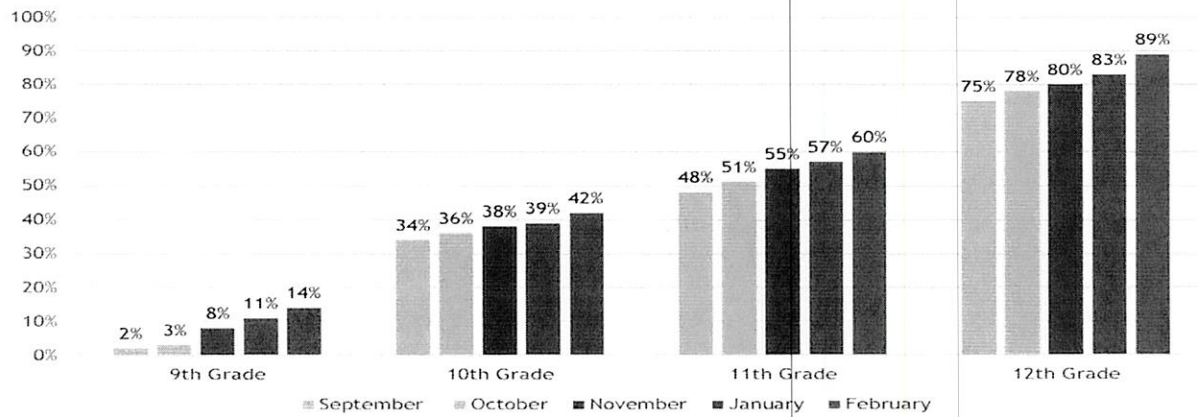
c. Plan for Remediation:

- Individualized remediation based on weakest benchmarks
- Do-now reviews based on weakest benchmarks
- Spiraling previous benchmarks in new content
- Individual teacher testing crunch-time plan based on BSA 3 weakest benchmarks (April – May)

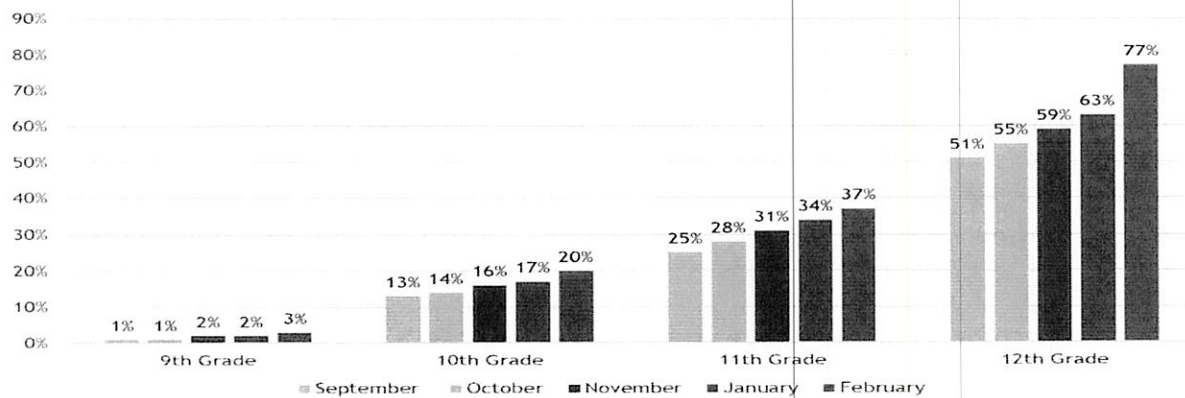
- a. BSA 1 Data:
  - 30% of tested students are at mastery
  - 42 % of tested students are near mastery
  - 28% of tested students are below mastery
- b. BSA 2 Data:
  - 26 % of tested students are at mastery
  - 40 % of tested students are near mastery
  - 34 % of tested students are below mastery
- c. Plan for Remediation:
  - US History teachers will have six weeks to Review before the exam. During the review period they will utilize: Review Modules, Review videos and Quizzes.
  - Targeted Review on weak strands through deconstructing questions from the BSA, and other district created question banks including mini mock exams and full-length mock exams.

## VII. Community Service Report: Dr. Gutzmore

Percentage of students with at least 1 community service hour



Percentage of students who have met their 40+ community service hour graduation requirement.



- VIII. Accountability Funds \$14,648.71: Dr. Gutzmore
- i. The balance is current and will be used for upcoming payments for math tutoring.
- IX. School Improvement Safety Incident Report (SESIR): Ms. Jackson
- There were 2 incidents in August
  - 11 incidents in October
  - 3 incidents in November
  - 9 incidents in December
  - 14 incidents in January
- Reportable categories included: destruction, drugs, sexual offences, alcohol, fighting, tobacco, sale of drugs, physical attack and tobacco.
- X. Old Business/New Business: None
- XI. Announcements: None
- XII. Adjournment
- i. Mr. Judd moved to adjourn the meeting at **6:04 p.m.** Mr. Laverde seconded.  
**Motion passed unanimously.**

**NOVA HIGH SCHOOL**

**2026-2027 PROFESSIONAL STUDY DAY CONTINUATION WAIVER BALLOT – PART 1**

In addition to the early release days currently scheduled, the District shall provide that students at Nova High School will be dismissed 4 hours early for up to 4 additional days during the school year for the purpose of improving student achievement. The Professional Study Days for the 2026-2027 school year will be determined when the District provides the list of possible choices.

\_\_\_\_\_ I am in favor of continuing the Professional Study Day Waiver for the 2026-2027 school year.

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**NOVA HIGH SCHOOL**

**2026-2027 PROFESSIONAL STUDY DAY CONTINUATION WAIVER BALLOT – PART 2**

In addition to the early release days currently scheduled, the District shall provide that students at Nova High School will be dismissed 4 hours early for \_\_\_\_ additional days during the school year for the purpose of improving student achievement. The Professional Study Days for the 2026-2027 school year will be determined when the District provides the list of possible choices.

I am in favor of the following number of Professional Study Days at Nova High School for the 2026-2027 school year:

\_\_\_\_\_ Four (4) Days

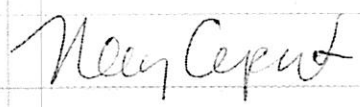
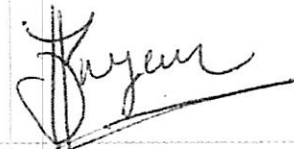

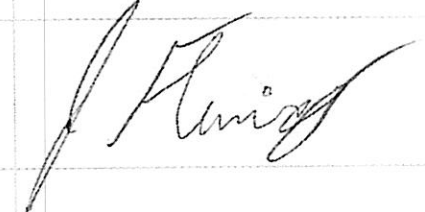

\_\_\_\_\_ Two (2) Days

\_\_\_\_\_ None of the above

☆ SAC Sign in Sheet for Nova HS (1281)



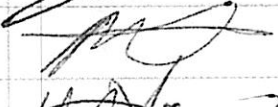
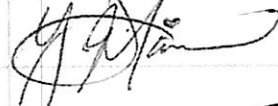

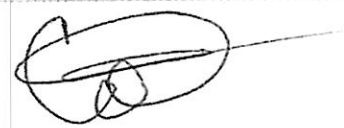
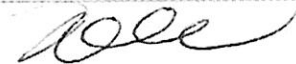

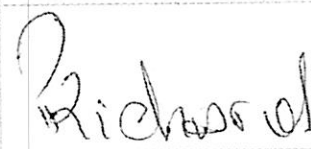

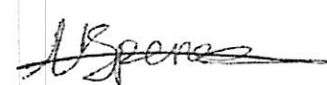
Date: 2/26/24

Time: 5:30pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Alain, Maria	Teacher	Yes	No	
2	Awofadeju, Olayemi	Principal	Yes	Yes	
3	Berger, Ann	Parent , ESE Parent of a student at the school	No	Yes	
4	Calloo, Alicia	Teacher	Yes	No	
5	Carpenter, Nancy	Parent	No	<u>Yes</u>	
6	Chery-Jouse, Marie	Parent	No	Yes	
7	Coddington, Stephanie	BTU Steward (or designee)	Yes	No	
8	Dash, Bryan	Students (required for HS & Centers)	No	No	
9	Davis Greenfield, Ellen	Gifted Parent of a student at the school	No	Yes	
10	Devlin, Megan	Parent	Yes	Yes	
11	Dolce, Anne Marie	Parent	No	Yes	
12	Feron, Martha	Parent	No	Yes	
13	Fleming, Jae	Students (required for HS & Centers)	No	No	
14	Fraser, Christina	Parent	No	Yes	
15	Greaves, Latrisha	Community / Business Representatives	No	No	

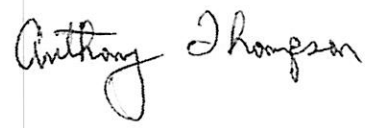


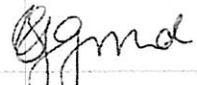
Date: 2/26/20

Time: 5:30pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
16	Jackson, Leah	SAC Co-Chair	Yes	No	
17	James Foster, Tanya	Parent	No	Yes	
18	Jean Bogle, Carine	Parent	No	Yes	
19	Judd, Richard	BTU Steward (or designee)	Yes	No	
20	Laverde, Gonzalo	Teacher	Yes	No	
21	Lockhart, Marshalle	SAC Secretary	Yes	Yes	
22	Mainer, Yahshae	Teacher	Yes	No	
23	McNish-Williams, Kerri-Ann	Non-Instructional Support Employees	Yes	No	
24	Ortiz, Cienna	Students (required for HS & Centers)	No	No	
25	Ramsay, Natasha	SAC Co-Chair	Yes	Yes	
26	Relyea, Rose Marie	SAF Chair (or designee) Parent of a student at the school	No	Yes	
27	Richard, Pascale	ESOL Parent of a student at the school	No	Yes	
28	Segal, David	BTU Steward (or designee)	Yes	No	
29	Spencer, Adrianna	Students (required for HS & Centers)	No	No	

Date: 2/26/20

Time: 5:30pm

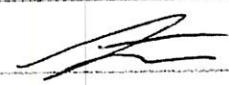



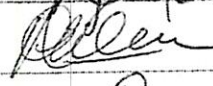

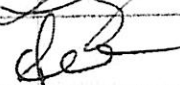
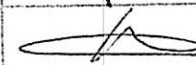
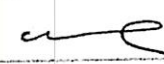
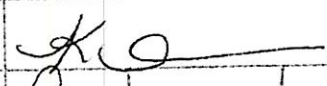
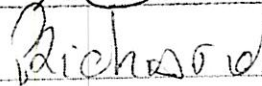
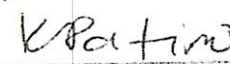
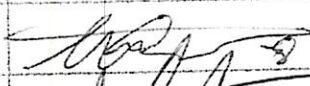

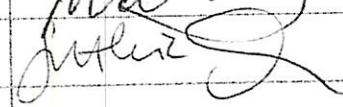
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
30	Thompson, Anthony	I-Zone Representative (must be a parent)	No	Yes	
31	Turner, Jaden	Students (required for HS & Centers)	No	No	
32	Valle, Chelsy	Students (required for HS & Centers)	No	No	
33	Young-McLeod, Simone	Parent	No	No Yes	

★ SAC Sign in Sheet for Nova HS (1281)

Date:

2/20/20

Time: 5:30pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Lara Gutierrez	Yes	Yes		
2	Jayden McDonald	No	No		du
3	Joseph Jastell	No	No		
4	Malia Williams	No	No		
5	Richard Preston	Yes	No		
6	Alynn Cabrera		Yes		
7	Delvia Maramba		Yes		
8	Christine Sexton		No		
9	Marshall Locant		Yes		
10	AND SEGM William	YES	NO		
11	Keri Ann	yes			
12	Raschele Richard		yes		
13	Kristina Patino	yes	yes		
14	Loerena Pencion				
15	MARITZA ROY	yes	no		
16	Cynthia Fernandez		Yes		
17					
18					
19					
20					

**2026-2027 Professional Study Day Continuation Waiver Voting**

From Lara A. Gutzmore <lara.gutzmore@browardschools.com>  
Date Tue 3/3/2026 3:04 PM  
To NVH\_ALL\_STAFF\_GG <NVH\_ALL\_STAFF@browardschools.com>

📎 2 attachments (913 KB)  
2026\_2027 PROFESSIONAL STUDY DAY WAIVER PRESENTATION.pdf; 2026\_2027 PROFESSIONAL STUDY DAY WAIVER BALLOT.pdf;

Teachers,

The School Advisory Council voted on February 23, 2026, to present a ballot to the faculty to vote for the continuation waiver for Professional Study Days (PSDs) for the 2026-2027 school year.

Please see the attached PSD Waiver Presentation and Sample Ballot.




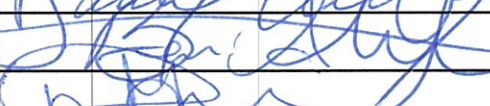
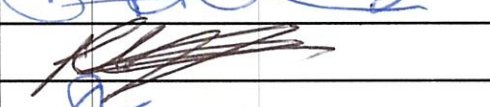
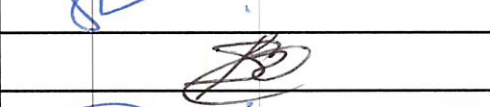
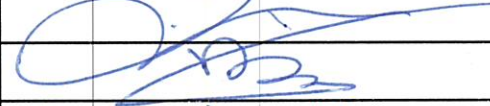
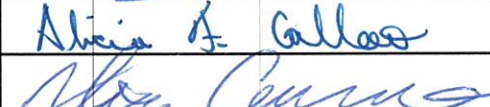


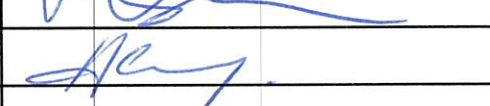
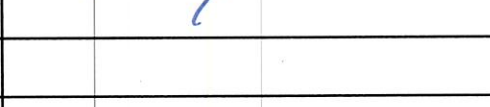





Voting is scheduled as follows:

Date	Time	Location	Notes	Reps
Tuesday March 10, 2026 (Early Voting)	8:50AM-9:25AM	Bldg. 13 Planning	For teachers who know in advance that they will be absent on March 11, 2026	Union Rep SAC Rep
Wednesday March 11, 2026 (Main Voting)	8:50AM-9:25AM 11:02AM-11:32AM 12:38PM-1:08PM	Bldg. 13 Planning	All Teachers	Union Rep SAC Rep
Thursday March 12, 2026 (Late Voting)	8:50AM-9:25AM	Bldg. 13 Planning	For teachers who were absent on March 11, 2026	Union Rep SAC Rep




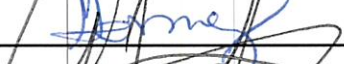
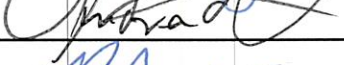


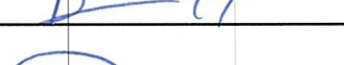
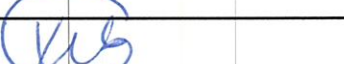
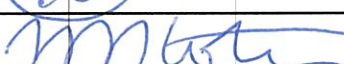

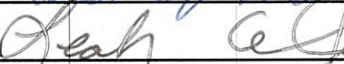
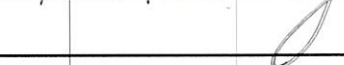






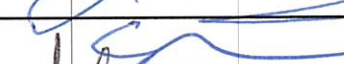




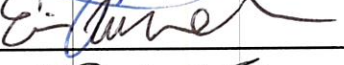



Thank you

**Dr. Lara Gutzmore**  
**Assistant Principal**  
**Nova High School**  
**(754) 323-1696**  
**lara.gutzmore@browardschools.com**  
**The only way to make a dream come true is to WAKE UP!!!!**

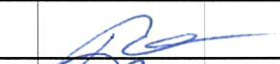


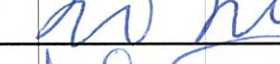






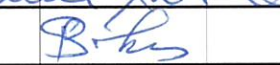
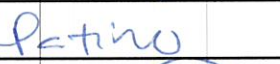
















Nova High School  
 2025-2026 Professional Study Day Continuation Waiver Vote  
 Wednesday, March 11, 2026

	NAME	SIGNATURE
1	ABDALLA , MONICA RIZK ◊	
2	ABRANTES , HERMES HENRIQUE	
3	AGRELO , RITA S	
4	ALAIN , MARIA ELENA	
5	ALBURY , TAMMY	
6	AMAYA , JANNEL BRIE	
7	ANDRE , BASMA MOHAMMED	
8	ATOURISTE , PASCALE	
9	AUGUSTIN , RENEL JUNIOR	
10	AZOUTH , SASHA POLYANA	
11	BLAISE , FRANTZ	
12	BUA , JOHN J	
13	BUDWIG , JORDAN PAUL	
14	CALLOO , ALICIA FAY ANN	
15	CARRASCO , CRISTINA ALEXANDRA	
16	CHIPMAN , COURTNEY BRIANNA IMA	
17	CINAMMAN , DENIS JULES	
18	CLARK , MICHAEL E ◊	
19	CODDINGTON , STEPHANIE A	
20	CREARY , ANDREA A	
21	DAVIS , TAMARA ANN MARIE	
22	DENIS JR , JOSE M	
23	DEVANT , MAXIMILLION E BAKO	
24	DEVLIN BURGESS , MEGAN KATHLEE ◊	
25	FERNANDEZ , SHEENA TONIELLE	
26	FIELDS , KENDRA DIONNE	
27	FOSTER , GLENDA	
28	FOSTER , KIMBERLY CASSANDRA	

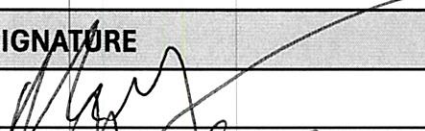








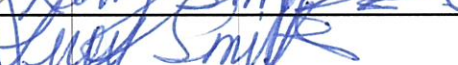


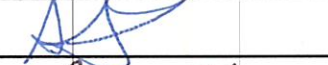








Nova High School  
 2025-2026 Professional Study Day Continuation Waiver Vote  
 Wednesday, March 11, 2026

	NAME	SIGNATURE
29	FRIER , SHARON FELDMAN	
30	GAMBINO , VICKY L	
31	GELFAND , MELINDA S	
32	GOMEZ , CELINA AMPARO	
33	GORDON , ANDREW	
34	GORDON , BEVERLY KAY	
35	GUTIERREZ GARCIA, MARIO JESUS	
36	HENDERSON , DANIELLE MARIE	
37	HIVELY , JASON R	
38	HOFFMAN , KIRSTYN ELYSE	
39	HOFFMAN , MARISSA ASHLEY	
40	HOLLANDER , MADISON LEE	
41	JACKSON , LEAH A	
42	JACKSON , TAMMARAH DELETRUIS	
43	JONES , COREY	
44	JUDD , RICHARD PETER	
45	KNIGHT JR , ERIC E	
46	KNIGHTON IV , ALEX JAVARIS	
47	KOELIG ROMERO , MARIA DEL CARM	
48	KOSMOS , CHRYSTAL T	
49	LAVERDE , GONZALO R	
50	LEDERBERG , PETER	
51	LEE , TANISHA K	
52	LOCKHART , MARSHALLE NICOLE	
53	LUEBKERT , BRIAN E	
54	MAINER , YAHSHAE LANAE	
55	MAMMEL , ERIN STEPHANIE	
56	MATHEW , NIRMEL C	

Nova High School  
 2025-2026 Professional Study Day Continuation Waiver Vote  
 Wednesday, March 11, 2026

	NAME	SIGNATURE
57	MATHOS , PAUL HENRY	
58	MCBEAN MCDONALD , STEPHANIE AN	
59	McCLOUD , TYRUS K	
60	MCDONALD , MICHAEL C	
61	MCLEAN , MELECIA LUANA	
62	MCLEAN ALDIN , DENISE	
63	MCLENNAN , SHAEERAH ZON JONES	
64	MCQUAID , SHAWN P	
65	NATH , KRYSTAL	
66	NELSON , DWIGHT A	
67	ORTEGA , CARRIE ANN	
68	PARKES , SAMUEL DONOVAN	
69	PATINO , KRISTINA ANN BARON	
70	PAULISON , AMY M	
71	PAZ , DANA MARIE	
72	PEREZ PUJOLS, JOHN	
73	PRESTON , DRIDIDI CHAR	
74	PROSPERE , HERLANDE VILDOR	
75	PUICU , LAURA IOANA	
76	RAMOS , MAILEEN RIVERA	
77	RAMSAY , NATASHA J	
78	REECHI , JOSEPH EVAN	
79	REID , JAHVANE K	
80	RELYEA , CHRISTOPHER MARTIN	
81	REYNOLDS , PHILLIP AKIL	
82	RINE , KRISTEN M	
83	RODRIGUEZ , JUAN ALBERTO	
84	RODRIGUEZ , PABLO	

**Nova High School**  
**2025-2026 Professional Study Day Continuation Waiver Vote**  
**Wednesday, March 11, 2026**

	NAME	SIGNATURE
85	ROY , MICHAEL A	
86	SAINT VELUS , NERLINE	
87	SALEEM , VANIA	
88	SALGADO , JOHN	
89	SANDERS , KATHERYN	
90	SEGAL , DAVID JOSHUA	
91	SHIRLEY , MELISSA PATRICE	
92	SHORTT , MICHAEL D	
93	SIGLER , STEVEN	
94	SIMPSON , KERRY ANN PATRICE	
95	SMITH , LEROY	
96	SOPER , DANIELLE LYNN	
97	STITH , TSELANE	
98	STRINGHAM , SUSAN ANN	
99	TABORA , CARY A	
100	TABORA , KYLE C	
101	URRUTIA , SUSANA MARIA	
102	VAN HEDEN , ANDREW S	
103	WHITEHORN , JUSTIN K	
104	WILLIAMS , SONYA P	
105	WOODSTOCK , RONALD M	

# Faculty Waiver Vote Summary

Kelli S. Blackburn, School Improvement Coordinator

**Directions:** Complete this form in its entirety to record the results of the faculty waiver vote. Upon completion, **email** the form to Kelli S. Blackburn, School Improvement Coordinator **and** your School Improvement Instructional Facilitator no later than one (1) week after the faculty vote. Include a copy of the official ballot and each page of the faculty vote sign-in sheet(s). **Note:** The number of faculty signatures **must** match the number of votes for and against/abstain recorded below.

## School Information:

School Name	Nova High School	Principal	Olayemi Awofadeju
Type of Waiver (PSD, etc.)	Professional Study Days (PSD)	Date of Faculty Vote	March 11, 2026
BTU Steward (or Designee)	Stephanie Coddington		
SAC Chair/Co-Chairs	Natasha Ramsay	Leah Jackson	
Other (if applicable)	Dr. Lara Gutzmore (Assistant Principal)		

**Faculty Waiver Vote:** Waivers must be approved by two-thirds (66 2/3%) of all eligible voters (all faculty members or all members of the affected departments and/or grade levels, **NOT just of those who voted**).

Faculty Waiver Vote					
Total number of eligible voters (d):		105	Number of faculty members that voted and signed the roster:		95
VOTES FOR		VOTES AGAINST		NUMBER OF ELIGIBLE FACULTY MEMBERS THAT ABSTAINED	
(a) Total Number of Votes	88	(b) Total Number of Votes	7	(c) Number Abstained	10
(d) # of Eligible Voters	105	(d) # of Eligible Voters	105		
Percentage For $\sim \left(\frac{a}{d}\right) \times 100$	84%	Percentage Against $\sim \left(\frac{b+c}{d}\right) \times 100$			16%

## Results

Waiver Vote Results (Per the results, complete the appropriate section below.)		
	Yes or No	Percentage
Waiver Passed @ 66 2/3% or more	YES	84%
Waiver Did Not Pass @ less than 66 2/3%		%

## Signatures to Certify Waiver Vote Results (must have all applicable):

Signature	Date
Principal	03/24/26
BTU Seward (or Designee)	03/24/26
SAC Chair or SAC Co-Chair	03/24/26
SAC Co-Chair	03/24/26

☆ Waiver Purpose



School Improvement Waivers are designed to remove barriers to school improvement that have been found in state statute, school board policy, or collective bargaining contract (see School Board Policy #1403). Waivers must be based on sound educational research and evaluation, must be budget neutral to the district, must be supported by stakeholders in the local school community, and must be approved by 66 2/3% of the faculty. Waivers may be approved for up to five years by the School Board, but the faculty must approve the waiver each year. Waivers must be equitable for all students in a particular student group.

☆ Section A



<b>Waiver #</b>	3		
<b>School Name</b>	Nova HS (1281)	<b>Board Policy/Contract Article</b>	BTU Contract Article 5, L-7
<b>Board Approved</b>	TBA	<b>Years Approved</b>	5 Years
<b>Target Area</b>	Professional Study Days	<b>Waiver Status</b>	Continued
<b>Initial Year of Implementation</b>	2025 - 2026	<b>District Strategic Plan Alignment</b>	Algebra Proficiency
<b>Accreditation Standard Alignment</b>		<b>Cognia Key Characteristics</b>	Growth in Learning

☆ Section B



Empty form area for Section B.

I. **Nova HS (1281)** is requesting a waiver for **Professional Study Days** for a period of 5 years. **Nova HS (1281)** will analyze the data and present them to SAC.

II. **Nova HS (1281)** is requesting  per school year.

III. Check the boxes for the **Professional Study Day** dates approved by your SAC and faculty members

**2025-2026**

<input type="checkbox"/> Day 1 (September 4, 2025)	<input type="checkbox"/> Day 2 (November 6, 2025)	<input type="checkbox"/> Day 3 (February 5, 2026)	<input type="checkbox"/> Day 4 (April 2, 2026)
--	---	---	--

**2026-2027**

<input checked="" type="checkbox"/> Day 1 (September 3, 2026)	<input checked="" type="checkbox"/> Day 2 (November 5, 2026)	<input checked="" type="checkbox"/> Day 3 (February 4, 2027)	<input checked="" type="checkbox"/> Day 4 (April 1, 2027)
---	--	--	---

**2027-2028**

**2028-2029**

**2029-2030**

IV. This waiver proposal was presented, reviewed, and endorsed by all stakeholders of the local school community at meetings on:

<b>Community Meeting 1</b>	11/18/2024
<b>Community Meeting 2</b>	1/27/2025
<b>Community Meeting 3</b>	

V. The School Advisory Council voted on the **Professional Study Days** Waiver by **100%** (minimum of 51%) on **11/18/2024**.

VI. The Faculty voted on the implementation of **Professional Study Days** by **89%** (minimum of 66 2/3%) on **12/18/2024**, according to the voting guidelines in the Broward Teachers Union Contract, Article 15.

<b>Year 1</b> Faculty Votes In School Year <b>2025 - 2026</b> for the <b>2026 - 2027</b> School Year	<input type="text" value="84%"/>	<input type="text" value="v"/>	<b>Date</b>	<input type="text" value="03/11/2026"/>
<b>Year 2</b> Faculty Votes In School Year <b>2026 - 2027</b> for the <b>2027 - 2028</b> School Year	<input type="text" value="1%"/>	<input type="text" value="v"/>	<b>Date</b>	<input type="text" value="mm/dd/yyyy"/>
<b>Year 3</b> Faculty Votes In School Year <b>2027 - 2028</b> for the <b>2028 - 2029</b> School Year	<input type="text" value="1%"/>	<input type="text" value="v"/>	<b>Date</b>	<input type="text" value="mm/dd/yyyy"/>
<b>Year 4</b> Faculty Votes In School Year <b>2028 - 2029</b> for the <b>2029 - 2030</b> School Year	<input type="text" value="1%"/>	<input type="text" value="v"/>	<b>Date</b>	<input type="text" value="mm/dd/yyyy"/>

VII. Write the exact language of the school board policy or contract article that the proposed waiver will supersede.

BTU Article 5.L.7. The District shall provide that the students at each school shall be dismissed two hours early on six days during the school year.

VIII. State the waiver: change, delete, or add to the policy or contract so as to fulfill the requirements of the proposed waiver.

In addition to early release days currently scheduled, the District shall provide that students at Nova High School will be dismissed 4 hours early for 4 additional days during the school year for the purpose of improving student achievement. The Professional Study Days for the 2025-2026 school year will be determined when the District provides the 2025-2026 dates.

IX. State the rationale for the proposed waiver. How will the proposed waiver support school improvement? Give background information, history of barrier, etc.

Additional professional development time is needed to empower educators to develop plans for their own improvements through professional learning communities, leading to increased student achievement. With the additional 4 professional study days, we will continue to have appropriate time for teachers to work within their Professional Learning Communities (PLCs) to implement the C.A.R.E. cycle. During our Professional Learning Communities (PLCs), we analyze data, share best practices, and are driven by student achievement and learning gains. Historically, teachers' schedules do not provide sufficient time for teachers to work within their PLCs. The additional 4 professional study days would continue to provide teachers with 16 additional hours dedicated to PLCs and the implementation of the C.A.R.E. cycle.

The following PLCs were able to contribute to a decrease in student referrals and an increase in student achievement through professional development time provided during 4 Professional Study Days throughout the 2023-2024 school year:

- I. Positive classroom environments contributed to a 37% decrease in the number of discipline referrals and a 51% decrease in the number of referrals for our top incident.
- II. BEST Standards for Geometry and Algebra contributed to an 8% increase in the number of students proficient on the Algebra 1 or Geometry EOC; Biology EOC contributed to a 3% increase in the number of students proficient on the Biology EOC; and 9th and 10th ELA BEST Standards contributed to a 4% increase in the number of students proficient on the FAST Reading PM3.

X. Recognizing that one strategy alone does not affect school-wide achievement, identify and explain the baseline data for the proposed waiver.

In 2023-2024, Nova High showed improvements in student achievement in reading, math, and science. Reading proficiency grew by 4%, from 58% in 2022-2023 to 62% in 2023-2024; mathematics proficiency grew by 8%, from 41% in 2022-2023 to 49% in 2023-2024, and Science proficiency grew by 3% from 62% in 2022-2023 to 65% in 2023-2024. This increase is attributed to the work that is being done during the Professional Learning Communities (PLCs), which occur during Professional Study Days. For the 2024-2025 school year, we currently have 58% of 9th and 10th grade students who showed proficiency on the May 2024 FAST Reading PM3 and 53% of 9th and 10th grade students who showed proficiency on the 2024 FAST Math PM3 or BEST Algebra 1 EOC.

XI. What reliable research studies, proven strategies, best practices, or similar programs support the probable success of the proposed waiver?

XII. **Nova HS (1281)** will evaluate the effectiveness of the waiver each year. Include current data in alignment to the baseline data to measure the impact of the waiver.

<b>Year 1</b> End of School Year <b>2025 - 2026</b> Data			
<b>Year 2</b> End of School Year <b>2026 - 2027</b> Data			
<b>Year 3</b> End of School Year <b>2027 - 2028</b> Data			
<b>Year 4</b> End of School Year <b>2028 - 2029</b> Data			
<b>Year 5</b> End of School Year <b>2029 - 2030</b> Data			

## **Nova High School PSD Continuation Waiver Mid-Year Data 25-26:**

- 58% of 9th grade students were proficient on the FAST Reading PM2
- 55% of the 10th grade students were proficient on the FAST Reading PM2
- 89% of students enrolled in U.S. History were at or near mastery on the U.S. History BSA 3 (March 2026)
- 87% of students enrolled in Biology were at or near mastery on the Biology BSA 3 (March 2026)
- 63% of students enrolled in Algebra 1 were at or near mastery on the Algebra 1 BSA 3 (March 2026)
- 65% of students enrolled in Geometry were at or near mastery on the Geometry BSA 3 (March 2026)

XIII. **Nova HS (1281)** confirms that for the upcoming school year, we will include our four Professional Study Days as part of our Master Plan (PLC Proposal) for approval by Professional Development Standards and Support (9759). Failure to meet the criteria set forth by Professional Development Standards and Support for the Master Plan will result in the denial of a Continuation Waiver for Professional Study Days.

School Year	Answer
2025-2026	<input type="radio"/> Yes <input type="radio"/> No
2026-2027	<input type="radio"/> Yes <input type="radio"/> No
2027-2028	<input type="radio"/> Yes <input type="radio"/> No
2028-2029	<input type="radio"/> Yes <input type="radio"/> No
2029-2030	<input type="radio"/> Yes <input type="radio"/> No

XIV. If this waiver is being discontinued, indicate why.

XV. We confirm that the **Professional Study Days** will be implemented as described above:

Principal:	Olayemi Awofadeju	Date:	2025-01-30
SAC Chairperson:	Natasha Ramsay	Date:	2025-01-30



XVI. This waiver has been reviewed by:

Broward Teachers Union Rep:	Stephanie Coddington	Date:	2025-01-30
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XVII. This waiver has been reviewed by the School Improvement (SI) Office:

OSQ Rep:	Kelli Blackburn	Date:	
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This waiver application, with original signatures, is to be kept on file at the school and made available to District personnel upon request.

A scanned version of the completed Waiver application, with signatures, and all other required documents are to be uploaded to BCPS Central by the deadline noted in the timeline.

☆ Section C



Last updated on: Wednesday, April 1, 2026