

Palmview Elementary: Title 1 School

**SAC & SAF Joint Meeting Agenda
December 2, 2025**

Welcome/ Role Call to Establish Quorum

Approval of Minutes

**Creation of the Florida School Recognition Program (A+ Funds)
Proposals**

Principal Updates

- **Snowcone Fundraiser**
- **Volunteer Breakfast**

School Improvement Plan Monitoring


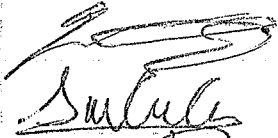


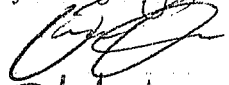

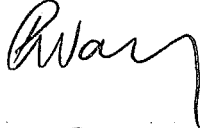




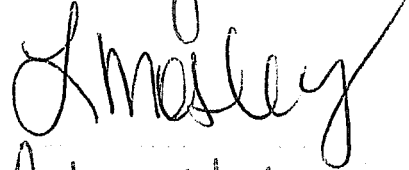
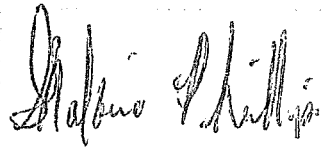
Upcoming Events

Closing Remarks/Input

★ SAC Sign in Sheet for Palmview ES (1131)

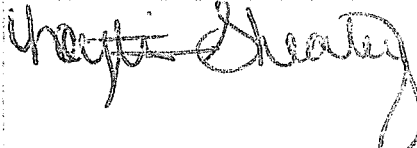

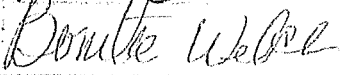
Date: DECEMBER 2, 2025

Time: 9:30 Am

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Angeles, Leticia	SAF Chair (or designee) Parent of a student at the school	No	Yes	
2	Bradley, Janice	SAC Secretary	Yes	Yes	
3	Castaneda, Alicia	Parent	No	Yes	
4	Duque, Mauryvit	BTU Steward (or designee)	Yes	No	
5	Duverneau, Emmanuel	SAC Chair	Yes	No	
6	Gibson, Robert	Principal	Yes	No	
7	Gray, Althea	Non-Instructional Support Employees	Yes	No	
8	Hewitt, Amelia	Parent	No	Yes	
9	Jefferson, Mary	I-Zone Representative (must be a parent)	No	Yes	
10	Mariano, Wendy	ESOL Parent of a student at the school	No	Yes	
11	Mckinney-Jefferson, Kerren	Parent	No	Yes	
12	Mosley, Latonja	Community / Business Representatives	No	No	
13	Phillips, Shakira	ESE Parent of a student at the school	No	Yes	

Date: DECEMBER 2, 2025

Time: 9:30 AM

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
14	Shealey, Loytia Cora Elizabeth	Pre-K (if applicable - parent or certified teacher)	No	Yes	
15	Thomas, Kwaanna	Teacher	Yes	No	
16	Welch, Bonta	Parent	No	Yes	

Palmview Elementary: Title 1 School



School Advisory Forum

Date	Full Name	Parent of Student at School	Signature
12/2/25	Leticia Angeles	YES	
	Wendy mariano		
	Latonja Mosley	NO	
	Bonita Welch	NO yes	
12-02-25	Amezin Hewitt	yes	
	Alicia Castaneda	yes	
	Kerren M Jefferson	yes	

Mary Jefferson yes
 Kawana Thomas NO

Palmview Elementary: Title 1 School

SAC/SAF Joint Meeting Minutes December 2, 2025

Welcome/ Role Call to Establish Quorum

Mr. Duverneau called the meeting to order at 9:30 am, and a roll call established a quorum.

Approval of Minutes

The October minutes were read by Mrs. Bradley and approved by Ms. Angeles and Ms. Mariano.

Creation of the Florida School Recognition Program (A+) Proposals

Mr. Gibson informed the committee of the Florida Recognition Fund Allocation for Palmview is **\$40,512**. Mr. Gibson also informed the committee of the various ways the funds could be distributed. Then, Mr. Duverneau, the SAC chairman, along with the SAC committee drafted three proposals to present to Palmview Staff. The three proposals created by the committee were:

Proposal 1:

- A. Equally divide 95% of Palmview's total allocation among all staff members of the 2024- 2025 school year.
 - B. Full time staff who actively worked on campus during the entire 2024- 2025 school year will receive one full share.
 - C. Full time staff who actively worked on campus partially during the 2024- 2025 school year will receive a percentage of a share equal to the amount of days they worked at the school during the 2024- 2025 school year.
 - D. Part time district staff assigned to work at Palmview will receive a percentage of a share equal to the number of days they worked at the school during the 2024- 2025 school year.
 - E. 5% of total allocation will go to students for computers, software, materials, extended learning opportunity, supplies, or equipment.
 - F. Substitute teachers who worked more than 60 days in the 2024-2025 will receive a one-time payment of \$150
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Proposal 2

- A. Equally divide 95% of Palmview's total allocation among all staff members of the 2024- 2025 school year.
 - B. Full time staff who actively worked on campus during the entire 2024- 2025 school year will receive one full share.
 - C. Full time staff who actively worked on campus partially during the 2024- 2025 school year will receive a percentage of a share equal to the amount of days they worked at the school during the 2024- 2025 school year.
 - D. Part time district staff assigned to work at Palmview will receive a percentage of a share equal to the number of days they worked at the school during the 2024- 2025 school year.
 - E. 5% of total allocation will go to students for computers, software, materials, extended learning opportunity, supplies, or equipment.
 - F. Substitute teachers who worked more than 60 days in the 2024-2025 will receive a one-time payment of \$150
 - G. Each new staff member for the 2025- 2026 school year will receive \$25.
-

Proposal 2

- H. Equally divide 95% of Palmview's total allocation among all staff members of the 2024- 2025 school year.
 - I. Full time staff who actively worked on campus during the entire 2024- 2025 school year will receive one full share.
 - J. Full time staff who actively worked on campus partially during the 2024- 2025 school year will receive a percentage of a share equal to the amount of days they worked at the school during the 2024- 2025 school year.
 - K. Part time district staff assigned to work at Palmview will receive a percentage of a share equal to the number of days they worked at the school during the 2024- 2025 school year.
 - L. 5% of total allocation will go to students for computers, software, materials, extended learning opportunity, supplies, or equipment.
 - M. Substitute teachers who worked more than 60 days in the 2024-2025 will receive a one-time payment of \$150
 - N. Each new staff member for the 2025- 2026 school year will receive \$25.
-

Proposal 3: None of the Above

After reviewing the three proposals, a vote to approve the proposals was taken by the SAC committee. The vote was unanimous with 16/16 SAC members agreeing to approve the (3) proposals and presented them to the staff for a vote. The committee also unanimously agreed that the staff vote should be conducted on Friday, December 5th in the media center.

As a result, staff members will receive an email three days prior to the vote (on December 2nd) with details about the date and time. Staff voting will take place on December 5th at 2:15 p.m. in the media center.

Principal Updates

Mr. Gibson highlighted the importance of continuing the Snowcone Fundraiser and expressed his appreciation to all individuals who volunteered to attend the SAC meeting. He emphasized that the fundraiser is an excellent way to provide incentives for both students and teachers. Additionally, he announced that the Volunteer Breakfast time in May 2026 will be changed to 10:00 a.m. to accommodate parent volunteers.

School Improvement Plan Monitoring:

Mr. Duverneau emphasized the importance of PM2 testing and noted that primary grades have already begun the assessment process. Kindergarten and 1st grade will test from December 2–3, 2nd grade from December 4–5, 3rd and 5th grades from December 9–10, and 4th grade from December 11–12. He also shared that Palmview will continue to provide push-in/pull-out support, tutoring, and enrichment opportunities for students.

Additionally, Mr. Duverneau explained that both teachers and administration will offer incentives for students who return their winter packets. Parents are encouraged to support daily reading during the winter break. He also noted that i-Ready Diagnostic #2 will be administered starting in January. Finally, the STAR and FAST PM2 results, along with the i-Ready Diagnostic #2 data, will be reviewed with both parents and students.

Upcoming Events:

The school will participate in Snowcone Day on December 19, 2025 (Early Release Day) at 8:30 a.m. Students will have the opportunity to purchase snow cones and popcorn.

Closing Remarks/Input:

Mr. Duverneau thanked everyone for attending the meeting and reminded the committee that the next SAC meeting is scheduled for January 27th, 2026, at 9:30 a.m.