

**PETERS ELEMENTARY SCHOOL ADVISORY COUNCIL  
MINUTES' MARCH 31<sup>ST</sup>, 2026  
(7<sup>TH</sup> MEETING OF THE YEAR)**

IN-PERSON MEETING

**Welcome:**

A meeting of the Peters Elementary School Advisory council was held on March 31, 2026. Chellany Clarke, SAC Chair, called the meeting to order at 2:39 p.m. Nicole Manton recorded the minutes of this meeting.

**Attendees**

	Present (In-person)	Present (On Teams)	Not Present
<b>Dr. Eric T. Miller-Principal</b>	X		
<b>Chellany Clarke-Literacy Coach-SAC Chair</b>	X		
<b>Annette Young-Teacher- BTU Steward</b>	X		
<b>Jamilee Melton-Para-Non-instructional Rep</b>	X		
<b>TBA-Parent-Title I Rep</b>			
<b>Lisa Richards -Parent-SAF Chair</b>	X		
<b>TBA-Parent-ESE Rep</b>			
<b>Augustin, Ro -Community Rep</b>	X		
<b>Barnett, Sabrina- Parent Rep</b>			X
<b>Christine Masse-Pre-K</b>			X
<b>Brian Carson – Teacher/ SAC Chair Assistant</b>			X
<b>John Prieto – ESOL Parent</b>	X		
<b>Nicole Manton - Secretary</b>	X		

**Guests**

Carolyn Cohen	Veidra Johnson
Ellen Miller	Shelda Noel
Debroah Harper	Nicole Seibold
Carol King Roberts	
Sommerville, Robert	
Shelia Valies Joseph	

Ms. Clarke motioned to approve the request, and Mr. Prieto seconded the motion. The motion passed.

### **Title 1 Parent Survey:**

Ms. Valies-Joseph reviewed the Title I Parent Survey results. The data indicated that the majority of responses were favorable, with over 75% of participants responding positively to most questions. However, the following items received favorable responses below 70%:

Section 2 – To date, have you received materials from your child’s school about helping your child with school?

- Question 13: Someone has shown me how to utilize these materials.
- Question 14: I attended one or more meetings (trainings, events, etc.) on this topic.
- Question 18: My child’s school has asked for my input on how they can best teach my child.

Section 5 – To date, has your child’s school been open to family and parent engagement?

- Question 25: I have requested specific activities, meetings, or materials from my child’s school.

Mrs. Valies-Joseph informed the group that the survey results will be used to strengthen the school’s parental involvement and communication plan for the upcoming school year. She then asked if there were any additional questions or input. No further questions or comments were provided.

### **CERP Reading Plan 2025 -2026:**

Ms. Clarke reviewed the school’s Comprehensive Evidence-Based Reading Plan (CERP). She explained the composition of the literacy team, its responsibilities, and the goals Peters Elementary has established to improve student reading performance across grade levels.

Ms. Clarke discussed how teachers are trained in and implement the Science of Reading, including the use of three instructional levels to support students in meeting their individual reading goals. She further explained how the three tiers of instruction guide whole-group instruction, small-group instruction, and pullout interventions.

She outlined the various supports in place for students, including push-in and pullout services, ESE support facilitation, effective use of the WIN block, and additional assistance provided by Ms. Settles and Mrs. Roberts to help struggling students close learning gaps and meet promotion criteria.

In addition, Ms. Clarke described how family engagement nights are used to support parents, students, and teachers in working collaboratively to improve reading outcomes and overall performance on state assessments.

### **MTSS Review (2025 -2026)**