

**PETERS ELEMENTARY SCHOOL ADVISORY COUNCIL  
MINUTES' JANUARY 27<sup>TH</sup>, 2026  
(5<sup>TH</sup> MEETING OF THE YEAR)**

IN-PERSON MEETING

**Welcome:**

A meeting of the Peters Elementary School Advisory council was held on January 27, 2026. Annette Young, SAC Co-Chair, called the meeting to order at 2:38 p.m. Nicole Manton recorded the minutes.

**Attendees**

	Present (In-person)	Present (On Teams)	Not Present
<b>Dr. Eric T. Miller-Principal</b>	X		
<b>Chellany Clarke-Literacy Coach-SAC Chair</b>			X
<b>Annette Young-Teacher- BTU Steward</b>	X		
<b>Jamilee Melton-Para-Non-instructional Rep</b>			X
<b>TBA-Parent-Title I Rep</b>			X
<b>Lisa Richards -Parent-SAF Chair</b>	X		
<b>TBA-Parent-ESE Rep</b>			
<b>Augustin, Ro -Community Rep</b>			X
<b>Barnett, Sabrina- Parent Rep</b>			X
<b>Christine Masse-Pre-K</b>			X
<b>Brian Carson – Teacher/ SAC Chair Assistant</b>	X		
<b>TBA - Teacher</b>			
<b>Nicole Manton - Secretary</b>	X		

**Guests**

Carolyn Cohen	
Ellen Miller	Kimberly Dieringer
Cheryl Myles	Da'Jah Woods
Debroah Harper	Emma Prieto
Carol King Roberts	John Prieto
James McGovern	
Shelia Valies Joseph	

**Minutes:**

**Old Business: Committee:**

We did not have a quorum for the meeting. Therefore, Ms. Young informed the committee that this meeting would be for information purposes only.

**New Business:**

Ms. Young reviewed the minutes from the last meeting.

**Admin Updates:**

SESIR: There were no SESSIR updates at this time

**SIP Budget:**

Dr. Miller reviewed the following SIP Budget:

Items	Beginning Balance	Expenses	Remaining Balance
Parent University Nights Teachers' Salaries Math Night - 10-30-25 Literacy Night - 12-13-25 Science Night - 2-26-26 ESPN Night - 4-23-26	12,298	12,432	866
<b>Staff Salaries</b>	<b>169,147</b>	<b>169,147</b>	<b>0</b>
<b>EOC Camp Salaries</b>	<b>36,950</b>	<b>16,585</b>	<b>20,365</b>
<b>Materials &amp; Supplies</b>	<b>2,490</b>	<b>2,490</b>	<b>0</b>
<b>Students Agendas</b>	<b>978</b>	<b>0</b>	<b>978</b>
<b>Refreshments for Parent University Nights</b>	<b>600</b>	<b>200</b>	<b>400</b>
<b>Accountability Funds</b>	<b>7,532</b>	<b>1,900</b>	<b>Supplies = 5,619 Instructional = 13</b>
<b>School Recognition (A+ Funds)</b>	<b>3,478</b>	<b>0</b>	<b>3,478</b>
<b>Totals</b>	<b>\$222,473</b>	<b>\$190,754</b>	<b>\$31,719</b>

**PM 2 FAST DATA 2025 - 2026:**

Dr. Miller went over and reviewed the following PM 2 FAST Data:

FAST Assessment	ELA			MATH		
	PM1	PM2	PM3	PM1	PM2	PM3
3 <sup>RD</sup> GRADE (83)	26%	42% +16		17%	45% +28	
4 <sup>TH</sup> GRADE (87)	28%	36% +8		10%	25% +15	
5 <sup>TH</sup> GRADE (73)	43%	50% +7		18%	39% +21	
3 <sup>RD</sup> - 5 <sup>TH</sup> GRADE	32%	42% +10		14%	36% +22	

All three grade levels (third through fifth grade) demonstrated increases in data trends. Dr. Miller explained that we are continuously re-evaluating where students currently are and where they are projected to be academically. He further explained that when students are not meeting their goals, they are placed in small groups for standards-based instruction and targeted re-teaching to help close academic gaps and support students in achieving their proficiency and learning gain targets.

Additionally, he shared that instructional groups will be reorganized based on PM2 data and trends. Increased small-group instructional support will be provided through daily push-in and pull-out models, Extended Learning Opportunity (ELO) Camps before and after school, and Saturday sessions. Monthly data reviews will also be conducted by administration in collaboration with teachers to ensure students are progressing toward their academic goals for the year.

The committee was asked if they had any questions or concerns; no input was provided at this time.

**Additional Updates:**

Ms. Young reviewed the upcoming Family Night events and SAC meeting dates.

**Family Nights:**

- Science Night: March 5, 2025 (6:00–8:00 p.m.)
- ESPN Night (Standards Review): April 23, 2025 (6:00–8:00 p.m.)

**SAC Meeting Dates:**

- February 24, 2026
- March 31, 2026
- April 21, 2026
- May 26, 2026

**Meeting adjournment:**

**Motion:** Ms. Young motioned to adjourn the meeting at 2:48 p.m. It was seconded by Mrs. Valies and the motion passed.

*Submitted by Nicole Manton, SAC Secretary*

Minutes approved: \_\_\_\_\_ Date: \_\_\_\_\_

DRAFT