



Cresthaven Elementary School
801 NE 25 St.
Pompano Beach, FL 33064
School Advisory Council & School Advisory Forum
Joint Meeting Agenda
September 25, 2025

Agenda

1. Welcome & Introductions

- Opening remarks by **Mr. Donald Lee, Principal**
- Introductions of SAC members and attendees

2. Meeting Norms

- Be respectful of all ideas
- Stay focused on agenda
- Encourage participation
- Manage time effectively
- Decision-making by consensus or vote

3. Purpose of the School Advisory Council (SAC)

- Provide input on school improvement
- Collaborate with administration, staff, and parents
- Ensure representation of all voices
- Enhance student achievement and school culture

4. SAC Responsibilities

- Develop and review the **School Improvement Plan (SIP)**
- Approve expenditures of school improvement funds
- Advise on educational priorities
- Encourage stakeholder participation

5. **SAC Committee Membership**

- Principal – **Donald Lee**
- SAC Chair – **Natasha Watkins**
- BTU Steward – **Katrena Bradshaw**
- Community Business Representative –
- ESE Parent –
- ESOL Parent –
- I-Zone Parent Representative –
- Non-Instructional Support Employee –
- SAF Chair – **Karina Jimenez**
- Teacher – **Jacqueline Schulman**

6. **School Improvement Plan (SIP) Overview**

- Presentation of SIP goals and strategies
- Discussion of current performance data and action steps

7. **School Advisory Forum (SAF) Update**

- Presented by **Karina Jimenez, SAF Chairperson**
- Discussion of district and community updates
- Parent engagement initiatives and feedback opportunities
- Coordination between SAC and SAF for upcoming events

8. **Upcoming Events & Initiatives**

- Overview of planned events and engagement initiatives

9. **Questions & Open Discussion**

- Open floor for feedback, questions, and recommendations

10. **Next Meeting Date**

- Schedule and confirm next SAC meeting



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1. Welcome & Introductions

The meeting was called to order by Principal Donald Lee, who welcomed SAC and SAF members, staff, and guests. Each attendee introduced themselves and shared their role within the school community.

2. Review of Meeting Norms

SAC Chair Natasha Watkins reviewed the established meeting norms emphasizing respect, participation, and collaborative decision-making.

3. Purpose of SAC

Mr. Lee reviewed the purpose of SAC, highlighting its focus on improving student achievement, fostering collaboration among stakeholders, and providing meaningful input on school priorities.

4. SAC Responsibilities

Ms. Watkins summarized SAC's role in developing and monitoring the School Improvement Plan (SIP), approving fund expenditures, and supporting equitable participation.

5. Committee Membership

The SAC membership list was reviewed. Positions still open include Community Business Representative, ESE Parent, ESOL Parent, I-Zone Parent Representative, and Non-Instructional Support Employee. Members discussed outreach ideas to fill these vacancies.

6. School Improvement Plan (SIP) Overview

Mr. Lee presented an overview of the current SIP, focusing on academic goals, staff professional development, and student engagement. Members reviewed strategies designed to support literacy, math, and attendance initiatives.

7. School Advisory Forum (SAF) Update

SAF Chairperson Karina Jimenez provided an update from the district's advisory network. She shared community updates and parent engagement initiatives discussed at the most recent SAF

meeting. She encouraged parents to attend upcoming SAF meetings and discussed collaboration between SAC and SAF.

8. Upcoming Events & Initiatives

The committee reviewed upcoming events such as family nights, literacy celebrations, and community engagement activities. Members discussed volunteer opportunities and outreach strategies to increase participation.

9. Questions & Open Discussion

Members and attendees were invited to share feedback. Topics included communication methods, recognizing staff achievements, and integrating student voice into SAC initiatives.

10. Next Meeting Date

The next SAC/SAF Joint Meeting is tentatively scheduled for October 22 2025, at 5:30 PM in the Media Center.

11. Adjournment

The meeting was adjourned at 5:30 PM.



☆ SAC Sign in Sheet for Cresthaven ES (0901)

Date: 9-25-25

Time: 5:00

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Bradshaw, Katrena	BTU Steward (or designee)	No	No	KB
2	Campbell, Natasha	SAC Chair	Yes	No	Natasha
3	Jimenez, Karina	SAF Chair (or designee) Parent of a student at the school	No	Yes	KJ
4	Lasure, Lisa	Non-Instructional Support Employees	Yes	No	
5	Lee, Donald	Principal	Yes	No	DL
6	Schulman, Jacqueline	Teacher	Yes	Yes	JSchulman