Lake Forest Elementary

School Advisory Council (SAC)

"Harvesting Excellence with LIGHTENING R.O.D"

Lake Forest Elementary School
School Advisory Council
3550 SW 48th Ave, Pembroke Park, FL 33023
Media Center
September 22 – 4:00 pm

Quorum:

- Call to Order
- Review and approve August 25, 2026, minutes.
- Reports:
    - Academic and Instructional Data Updates-Ms. Hamilton
    - Accountability Funds
        - $1536.61
- Title I
- School Environmental Safety Incident Reporting (SESIR)
- Principal's Report-Ms. Lizano
- New Business
- Questions & Concerns
- Next Meeting- October 27, 2026

☆ SAC Sign in Sheet for Lake Forest ES (0831)

Date: Sept, 22, 2026 Time: 4:00pm 9/4

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Clark, Angela	SAC Co-Chair	Yes	No	
2	Dorcinville, Monica	Community / Business Representatives	No	No	
3	Fils-Aime, Jonathan	Non-Instructional Support Employees	No	No	
4	Hamilton, Shelley-Ann	SAC Co-Chair	Yes	No	
5	Hughes, Sadaria	Teacher	Yes	No	
6	Lizano, Denise	Principal	Yes	No	
7	Mercado, Indiana	ESE Parent of a student at the school	No	Yes	
8	Mercado, Indiana	ESOL Parent of a student at the school	No	Yes	
9	Mitchell, Mildred	I-Zone Representative (must be a parent)	No	Yes	
10	Norton, Saretta	Pre-K (if applicable - parent or certified teacher)	No	No	
11	Pierre Louis, Mithsue	Parent	No	Yes	
12	Sirgool, Shelly	SAC Secretary	No	No	
13	Sirimanne, Sharon	BTU Steward (or designee)	Yes	No	

	Date: Sept. 22, 2026		Time: 4:00pm		
#	**SAC Member Full Name**	**Position**	**SBBC Employee**	**Parent of Student**	**Sign Here**
14	Touchstone, Katrina	SAF Chair (or designee) Parent of a student at the school	No	Yes	

☆ SAC Sign in Sheet for Lake Forest ES (0831)

(Guest)

Date: Sept 22, 2026 Time: 4:00pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	TELISA M CANDIES		✓		
2	Campbell, T	✓			
3	Ruth Griffin			✓	
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LAKE FOREST ELEMENTARY

School Advisory Council (SAC) Meeting Minutes

"Harvesting Excellence with Lightning R.O.D."

Date	September 22, 2026	**Time**	4:01 PM
Location	Media Center	**Quorum**	9 of 14 present

1. Call to Order

Ms. Clark called the meeting to order at 4:01 PM and welcomed those in attendance. A quorum was present.

2. Review and Approval of Previous Minutes

The August 25, 2026 SAC meeting minutes were reviewed. Ms. McCandies made the motion to approve the minutes, and Ms. Griffith seconded the motion. The minutes were approved by SAC stakeholders.

3. Reports and Updates

- Academic/Instructional Update: Ms. Hamilton reported that PM1 testing was completed.
- Testing was reported as completed for Grades 2–5, with discussion noting encouraging student performance trends.
- Accountability Funds: No new updates were reported. The school's remaining funds were still available and had not been taken back by the state.
- Title I: meet goal of 75% of compacts returned.

4. School Environmental Safety Incident Reporting (SESIR)

No SESIR incidents were reported.

5. Principal's Report / School Updates

- A STEM event was announced for October 3 at Broward College in Davie. Information/copies were to be shared with families, including during Open House.
- Peace Week activities and the daily dress-down schedule were discussed.
- Planning for the school's 65th anniversary was discussed, including a committee meeting and a tentative date.
- October 16 was noted for Fall Picture Day. Pictures will be included in the yearbook and the event will also serve as a fundraiser.
- Pre-K and Kindergarten students will participate in a fire truck activity; students will take pictures before going to the fire truck.
- December school activities discussed included Family Night and a PTA dance for Grades 3–5.
- Fundraising opportunities discussed included Krispy Kreme and spirit shirts to support Grade 5.
- Staff were encouraged to continue promoting student attendance and to share school information with parents.

6. Questions and Concerns

No additional questions or concerns were recorded.

7. Next Meeting

The next SAC meeting was announced for October 27, 2026 at 4:00 PM.

8. Adjournment

Dr. Touchstone made the motion to adjourn, and Ms. McCandies seconded the motion. The SAC meeting adjourned at 5:15 PM.

Minutes Approved October 27, 2026

By SAC Stakeholders

Lake Forest Elementary School

School Advisory Forum
3550 SW 48th Ave, Pembroke Park, FL 33023
Media Center
January 27, 2026 – 5:45 pm

SAF Unapproved Minutes January 27, 2026

- Call to Order -meeting called to order at 5:30 pm by Ms. Clark SAC Chair.
- Review of School Advisory Forum (SAF) Minutes-Ms. Clark read the SAF minutes from May 27, 2026. Ms. Sirimanne, gave the motion to approve the minutes, 2nd by Ms. Norton. All members of SAF approved the motion. May 27, 2026 minutes approved as is.
- Updates from District SAF Meeting- SAF Chair Dr. Katrina Touchstone was not present, however Mrs. Lizano the principal gave SAF updates from the District. At the SAF district meeting there was lost of discussion on Food and Nutrition due to changes in the food pyramid. Parents had specific concerns about the fruits and vegetables available to students while in school. There was some concerns about glitches in the payment system for lunch charges. The district will be working on fixing the problem. Parents made comments about their students not liking the school lunch. As of right now, the lunches will remain the same. SAF gave updates on upcoming event and report card on FOCUS and interims coming soon.

SAF meeting adjourned

5:37pm

Lake Forest Elementary School

School Advisory Forum Sign-in Sheet

Lake Forest Elementary School

School Advisory Forum
3550 SW 48th Ave, Pembroke Park, FL 33023
Media Center
September 22, 2026 – 5:00 pm

1. Angela Clark
2. Shelly-Ann Hamilton
3. Jonathan Fils-Aime
4. Denise Lugo Denise Lizano
5. Telisa McCandies
6. Shawn Suriname
7. Gwen Gaffney
8. Sadaria Hughes
9. Katrina Jackstone
10. _____
11. _____
12. _____