



Lake Forest Elementary

School Advisory Council (SAC) Minutes

“Harvesting Excellence with LIGHTNING R.O.D”

Lake Forest Elementary School
School Advisory Council
3550 SW 48th Ave, Pembroke Park, FL 33023
Media Center
August 25, 2026 – 4:00 pm

Quorum: _11_____

➤ **Call to Order**

- The meeting was called to order by Ms. Clark. She welcomed all stakeholders and introductions were made by those in attendance.

➤ **Review and Approve May 26, 2026 Minutes**

- SAC stakeholders read minutes silently. Ms. Clark asked if there were any corrections to the May minutes, there were none. A motion was made by Dr. Touchstone and seconded by Mr. Fils Aime to approve May 26, 2026, minutes. All were in favor, with no opposition. The minutes were approved.

➤ **Reports**

○ **Academic and Instructional Data Updates – Ms. Hamilton**

- Ms. Hamilton presented the academic and instructional update-in the process of completing PM1 testing and spoke about i-Ready issues.

○ **Accountability Funds**

- The Council reviewed the \$1,536.61 balance reported as of the end of May 2026. The status of unused classroom/teacher funds and whether they would return to or remain in the school account was still being checked.
- School funding and staffing were discussed in relation to student enrollment. Fundraising, grants, sponsorships, and donations were identified as additional ways to support school projects and student needs.
- Potential needs/opportunities discussed included a replacement marquee (approximately \$30,000 through Broward), a banner, community/company sponsorships, City of Pembroke Park grant opportunities, and approximately \$6,200 referenced for a STEM/game-room project.

➤ **Title I**

- The Parent-School Compact in progress must have 75% or more returned to be in compliance for Title 1. Tutoring was discussed; Ms. Lizano noted that the Title I budget must first be approved by the state. Tutoring usually begins after PM2 and may begin in January.

➤ **School Environmental Safety Incident Reporting (SESIR)**

- No SESIR incidents were reported.

➤ **Principal's Report – Ms. Lizano**

- K–1 technology access was discussed. Student computer use is limited, with ESE accommodations noted; teachers may use technology to display instruction. The need to prepare students for Grade 2 technology expectations was raised, and i-Ready/Imagine Learning were noted as not currently available to K–1 students.
- A survey was sent to parents and teachers for input regarding the technology issue. The survey remained available, and Ms. Lizano encouraged stakeholders to complete it and provide feedback to the School Board.
- For grades 2–5, technology use was noted as limited to school hours, through 3:30 p.m.
- Interim reports are provided quarterly, with additional reports sent home as needed. Open House dates and grade-level scheduling for September were also discussed.

➤ **New Business**

○ **Installation of Officers**

- Officer nominations were presented for SAC Chair (Ms. Clark) SAC Co-Chair and SAC Secretary (Ms. Hamilton) approved. All were in favor, with no opposition.

○ **Review of SAC Bylaws**

- Ms. Clark shared SAC Bylaws for review. SAC bylaws were approved by the SAC stakeholders.

o SAC Dates and Times for the 2026–27 School Year

- Ms. Clark presented proposed dates for SAC either Tuesday and Wednesday the 2nd or 4th weeks as required by SAC. Stakeholders discussed and decided on 4th week on Tuesdays at 4pm for SAC meetings for the 2026-27 school year. If meetings need to be changed Stakeholders will be informed.

➤ Questions & Concerns

- Discussion included school funding/sponsorships, K–1 technology access, survey participation, and tutoring.

➤ Next Meeting

- September 22, 2026 – @ 4pm.