Broadview Elementary School

Title 1 School
School Advisory Council/Title 1 Meeting
Parent Teacher Organization

School Advisory Council Agenda
Wednesday, November 4, 2026 @3:00 PM

I. Call to Order – welcome and introductions

II. Approval of Minutes – October 28, 2026, minutes

III. New Business
- Collection Development Plan Presentation

IV. Principal's report

V. 2026-2027 School Improvement Updates/Planning
- Broadview's Progress: Understanding Our Data & Next Steps

VI. Title I Updates

VII. Special Reports – 21st Century Community Learning Center at Broadview Elementary

VIII. Upcoming Dates

IX. PTO (Parent Teacher Organization)

X. Concerns and Compliments

Next meeting – December 2, 2026, @ 3:00 PM in the Media Center

Broadview Elementary School

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School Advisory Council Meeting Notes
Wednesday, November 4th, 2026 @3:00 PM

I. A meeting of the Broadview School Advisory Council was held on Wednesday, November 4th, 2026. SAC Secretary Ms. Weekley called the meeting to order at 3:26 p.m.

Members and guests were welcomed and introductions were made. Quorum was not met; however, there were no items to be voted on except for the minutes of the September 23rd meeting.

R. Weekley, SAC Secretary, was designated to record the minutes

II. Minutes:

- Minutes from the SAC, **10-28-2026** meeting was presented to all guests.
- Motion to approve **10-28-2026** SAC minutes by E. Wishart.
- Seconded the motion:
- Minutes from the previous Wednesday's SAC meeting were distributed for review.

III. New Business – Collection Development Plan for Broadview Media Center

- The Media Center is transitioning toward an "Innovative Learning Commons," combining traditional library services with technology, creativity, and hands-on learning. The plan supports curriculum, reading engagement, research, information literacy, and inclusive access.
- The school serves 545 Pre-K–5 students. The collection contains approximately 8,962 books (more than 16 per student), exceeding the cited benchmark of 10 books per student. The reported average collection publication year is 2012.
- Materials are selected using student and teacher input, curricular relevance, accuracy, age appropriateness, diversity of viewpoints, district requirements, and available funding. Digital resources mentioned included Follett Destiny, Gale, PebbleGo Next, National Geographic Kids, Sora, and Beanstack.
- Parents and eligible community members were informed about the formal district process for objecting to or requesting reconsideration of library materials, beginning with the principal and online submission.
- Collection comparison: easy/picture books 28.8% (district reference 28.7%); general fiction 26.8% (26.9%); biography 7.8% (3.8%); arts/recreation 3.1% (11.4%). Science, social sciences, and history/geography were also identified for improvement.
- The reported starting budget was $9,391.66. The presentation referenced approximately $5,000 for a library mural and $4,029.66 for book purchases, with proposed allocations of $1,200 for arts/recreation, $1,100 for science/STEM, $900 for history/geography, and $829 for social

sciences/cultural diversity. These figures are recorded as presented and should be reconciled before final budget approval.

- The Media Center plans to strengthen and rebalance the collection over a three-year period, prioritizing arts and recreation materials this year.

IV. Principal's report:

- Instructional assessment comparisons with the prior year showed increases in fourth- and fifth-grade reading and mathematics and stronger fifth-grade science performance. Third grade was identified as an area needing additional attention.
- The principal was preparing a data presentation to the Superintendent using math topic assessments and reading unit assessments.
- FAST PM2 testing is scheduled for December. Results will help identify third-grade students who may benefit from additional tutoring or school-day interventions.
- The new playground is complete but remains closed pending required inspections.
- One set of renovated ADA-accessible restrooms is expected to be completed in December; work on another set will follow. Murals are planned for the campus over Thanksgiving break.
- School Environmental Safety Incident Reporting (SESIR) data are reported through the district to the Florida Department of Education to identify trends and inform school safety improvements.
- Broadview reported five SESIR incidents during the school year as of this meeting.

V. 2026-2027 School Improvement Updates/Planning

Broadview's Progress: Understanding Our Data & Next Steps –

- School leaders regularly review student performance data to adjust instruction and identify student needs.
- Assessment findings inform Professional Learning Communities (PLCs), teacher professional development, and classroom instructional planning.
- The school improvement plan was made accessible through a QR code shared at the meeting.

VI. Title I Updates

- Title I supports student learning, family engagement, school resources, and teacher training.
- Additional school-specific updates will be shared as information becomes available. Attendees were shown a QR code for online access to Title I information.

VII. Special Reports – 21st Century Community Learning Center at Broadview Elementary

- Enrollment currently stands at 72 students, with a waiting list. New invitations are paused because of staffing, enrollment, and safety considerations; the program can serve up to 80 students.
- Staffing includes eight teachers (four reading and four mathematics), three teacher assistants, and two Nova University student interns supporting classrooms and homework from 3:30–4:30 p.m. A third intern is undergoing clearance.
- The program provides homework assistance and targeted reading, writing, and mathematics skill development. Staff review student progress quarterly and coordinate with daytime classroom teachers. FAST data are used to target academic needs.
- Four rotating enrichment clubs were described: gardening, entrepreneurship, arts and crafts, and drama/storytelling. Grade levels rotate through opportunities during the year.

- Regular attendance is required. Behavior procedures include an initial warning conversation; a second incident involving coordinators, parent contact, and documentation; and a third incident resulting in suspension from the program, as described by the presenter.
- A mandatory parent night focused on mental health was announced for November 16. Families were encouraged to monitor ClassDojo messages and communicate with program staff.

VIII Upcoming Events

- November 9–13, 2026: Fall Book Fair.
- November 16, 2026: 5,000 Role Models field trip; 21st Century mandatory parent night (mental health).
- November 18, 2026: Fourth-grade SEAS field trip (program name to confirm).
- November 23–27, 2026: Thanksgiving break.

IX PTO (Parent Teacher Organization)

- Share School Memories by posting school event photos on social media using: Instagram: Broadview Elementary PTO, TikTok, Facebook
- Email to join and help with Broadview's PTO at broadviewptopride@gmail.com

X Concerns and Compliments – There were no questions or concerns at this time.

Next Meeting Date & Time: The next meeting will be held on December 2nd, 2026, at 3:00 PM.

Meeting Adjournment: Motion: R. Weekley motioned to adjourn the meeting at PM. Motion seconded: A. Wishart

Submitted by: R. Weekley
Name of Recorder: R. Weekley
Name of Position on Board: Secretary of SAC Committee
Approval Date: November 4, 2026

Next meeting – December 2, 2026, at 3:00 PM in the Media Center

☆ SAC Sign in Sheet for Broadview ES (0811)

	Date: 11-4-26		Time: 3:00 p.m.		
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Barrows, Joy	Parent	No	Yes	
2	Bello, Terresita	ESOL Parent of a student at the school	No	Yes	
3	Cruz, Susana	Principal	Yes	No	Susana Cruz
4	Diamond, Cindy	SAC Chair	Yes	No	
5	Diaz, Daniel	SAF Chair (or designee) Parent of a student at the school	No	Yes	
6	Guerrero, Martine	ESE Parent of a student at the school	No	Yes	
7	Harrideo, Vashti	I-Zone Representative (must be a parent)	No	Yes	
8	Hereaux, Olivier	Parent	No	Yes	
9	Hildago, Jaileen	Parent	No	Yes	
10	Mauro, John	BTU Steward (or designee)	Yes	No	
11	Moise, Sandy	Teacher	Yes	Yes	
12	Smith, Malik	Community / Business Representatives	No	No	
13	Smith, Vernelle	Parent	No	Yes	
14	Storr-Hannah, Chernae	Teacher	Yes	Yes	

	Date: 11-4-26		Time: 3:00p.m.		
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
15	Weekley, Robnitia	SAC Secretary	Yes	No	R. Weekley
16	Wishart, Eyovne Alabre, Natacha	Community School Representative (if applicable)	Yes	No	E. Wishart
17	Wong, Meaghann	Pre-K (if applicable - parent or certified teacher)	No	Yes	
18	Woodley, Taquela	Non-Instructional Support Employees	Yes	No	

Coy, Andrea School Counselor yes no

☆ SAC Sign in Sheet for Broadview ES (0811)

	Date: 11-4-26		Time: 3:00pm		
#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Rocio Carbajal		✓		Rocio V Carbajal
2	Shelly Nichols				
3	[illegible]				[illegible]
4	MARGARITA CRUZ		✓		
5	AmberliB		✓		Bellanco
6	Chernae Stern-Kenneth	✓	✓		
7	Maria Vilchiz		✓		Maria vilchiz
8	Maria Bello		✓		Maria Bello
9	Jimmy Abel				
10	Anastalia Morrison				
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