

**Tropical Elementary  
School Advisory Forum (SAF)  
September 2, 2025 @ 8:30 AM  
Agenda**

1. Welcome and Introductions
2. Housekeeping
  - a. Ethics Training for SAF Board Members
  - b. Governing documents: BCPS Policy 1.21, SAF Bylaws, & Roberts Rules of Order
3. Brief Explanation of SAF, CAAC, DAC, and other BCPS Advisories
4. SAF Elections for Vice Chair & Recording Secretary
5. Discussion Topics
  - a. Full-Time Equivalent (FTE) Enrollment and Allocation Update re Specials
  - b. Facilities
    - i. District Educational Facilities Plan (DEFP) Summary
    - ii. Work Orders
  - c. Free/reduced lunch Update
    - i. Title 1 Qualification
      1. How many completed applications for Tropical?
    - ii. Grace Period and Curtesy Meals
  - d. School Safety
    - i. Emergency Alert Badges
      1. Information for Parents about Alyssa's Law and CENTEGIX
    - ii. Arrival and Dismissal
  - e. FOCUS
    - i. Back to School Forms
    - ii. 504/IEP/EP Visibility
  - f. Calendar Committee Update and Survey:
    - i. <https://forms.office.com/pages/responsepage.aspx?id=y7Ws7nBTWEOpagN4PJXUIrdwtaAPHBFBnifq41f01oRURFJPMFZEWkNYUVIWRUFNRIdOM1pTUIIdIMC4u&origin=lprLink&route=shorturl>
  - g. SAF Meeting Schedule Discussion
  - h. Open Discussion
6. Adjourn

**See you for our next meeting on October 7!**

Please email [TropicalElementarySAF@gmail.com](mailto:TropicalElementarySAF@gmail.com) with any questions

SAF  
 SAC Sign in Sheet for Tropical ES (0731)

Date: 9/2/25

Time: \_\_\_\_\_

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Cheryl Hernandez	yes	no		Cheryl Hernandez
2	Cheraughn Jeris		yes		Cheraughn Jeris
3	Maria Villasiz	Yes	no		Maria Villasiz
4	Christina Garcia	Yes	no		Christina Garcia
5	Lidice Romo	no	yes		Lidice Romo
6	Nicole Fedenci	NO	yes		Nicole Fedenci
7	JILL Siegel	NO	yes		JILL Siegel
8	Jessica Bilynsky	yes	yes		Jessica Bilynsky
9	Deborah Pro	yes	NO		Deborah Pro
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