

Orange Brook Elementary School

School Advisory Council and School Advisory Forum Minutes - 9/24/2025

Attendance:

Mrs. Owens, Mrs. Braynen, Mrs. Frazier, Mrs. Macon, Ms. Woods, Ms. Baron, Ms. James, Mrs. Perez, Ms. S. Johnson, Ms. Jones, Ms. Marrero, Ms. Melvin, Mr. Crumbley, Mrs. Wright, Mrs. Delucia, Mrs. Colon

Call to Order:

A meeting of the Orange Brook Elementary School Advisory Council was held on 09/24/2025. Chair Natasha Braynen called the meeting to order at 3:15 p.m. Kimberly Winfree will record minutes for this meeting.

I: Old Business:

II: New Business:

- a. Officers were officially installed.
- b. Mrs. Owens explained the purpose of SAC/SIP/SAF
- c. SAC By-Laws: Mrs. Braynen passed out copies and reviewed and explained they were voted on last school year.
- d. SAF By-Laws: Mrs. Braynen gave everyone a copy and explained that they were voted on last school year.
- e. SAF Nominations:
 - a. Ms. Macon was nominated and unanimously approved to be our SAF Chair and I-Zone Representative.
- f. Title I Updates:
 - a. Our Parent Representatives are: Leroy Crumbley, Earnestine Wright, and Leonca Woods

a. School Improvement Plan Updates:

1. School Environmental Safety Incident Reporting (SESIR Report)-Ms. Ledesma reported no incidents this month.

Reports:

Principal Report:

- a. Mrs. Owens spoke about the School Accountability fund and what is used for.
 - *Beginning balance TBD. We will have an update at the next meeting.
- b. ELO Camps – at this time there are no funds available for ELO Camps.
- c. WIG – Mrs. Owens discussed our Wildly Important Goal and the theme of Lucky 7.
- d. Everglades Champion School Initiative: Mrs. Delucia spoke about this initiative and what we must do to complete the project.

III: **Adjourn:** Mrs. Frazier motioned to adjourn the meeting at 4:15 p.m. and Ms. Baron seconded the motion. Motion carried.

Next Meeting Date & Time:

The next meeting will be held on October 28, 2025 @3:15

Submitted by,

Kimberly Winfree

SAC Secretary

Approval Date: 10/28/2025

Orange Brook Elementary School
School Advisory Council Meeting Agenda
School Advisory Forum Meeting Agenda

Date: 09.24.2025 Time: 3:15 p.m.

- I. Welcome – Mrs. Owens
- II. Introductions-Mrs. Braynen
- III. Agenda and roles-Mrs. Owens
- IV. New Business
 - a. SAC Installation of Officers
 - b. Purpose of SAC/SIP/SAF- Mrs. Owens
 - c. SAC By-Laws-Mrs. Braynen
 - d. SAF By-Laws-Mrs. Braynen
 - e. SAF Nominations-Mrs. Braynen
 - f. Title 1 – updates – Mrs. Braynen
 - i. Parent Representatives
 - ii. SIP-Title I Addendum
 - g. Principal Updates-Mrs. Owens
 - i. School Environmental Safety Incident Reporting (SESIR Report) - Ms. Ledesma
 - ii. School-Wide Positive Behavior Plan – Ms. Ledesma
 - iii. Year-to-Date Expenditure & Rollover Report
 1. School Accountability & Recognition Report – Mrs. Owens
 - a. Beginning Balance - \$ TBA
 - b. Current Balance – \$ TBA
 - iv. ELO Camps (Extended Learning Opportunity) – Mrs. Owens
 - v. WIG – Mrs. Owens
 - vi. Everglades Champion School Initiative – Mrs. Delucia
- V. SAF/iZone Updates – SAF Chair
- VI. Old Business
- VII. New Business
- VIII. Adjourn
- IX. Tentative Future Meetings:
10/28/25, 11/18/25, 01/27/26, 02/24/26, 03/24/2026, 04/21/26, 05/26/26

★ SAC Sign in Sheet for Orange Brook ES (0711)

Date: <u>24 Sept 2025</u>		Time: <u>3:15 pm</u>		Sign Here	
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	
1	Alcala Nunez, Johanser	ESOL Parent of a student at the school	No	Yes	
2	Alvarez, Catherine	Gifted Parent of a student at the school	No	Yes	
3	Braynen, Natasha	SAC Chair	Yes	No	<i>Natasha Braynen</i>
4	Braynen, Shaina	Parent	No	Yes	
5	Campbell, Grant	Community / Business Representatives	No	No	<i>Grant Campbell</i>
6	Delucia, Nancy	Teacher	Yes	No	<i>Nancy Delucia</i>
7	Frazier, Lititia	BTU Steward (or designee)	Yes	No	<i>Lititia Frazier</i>
8	Johnson, Shabreya	Parent	No	Yes	<i>Shabreya Johnson</i>
9	Jones, Nicole	Community School Representative (if applicable)	Yes	No	
10	Love, Sheila	Pre-K (if applicable - parent or certified teacher)	Yes	No	
11	Macon, Anitreia	SAF Chair (or designee) Parent of a student at the school, I-Zone Representative (must be a parent)	No	Yes	

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#	Date: <u>24 Sept 2025</u>	Time: <u>3:15 pm</u>	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Raymellow James	Yes	No			R. James	
2	Lednca Woods	No	Yes	Boys & Girls Club		Lednca Woods	
3	Leroy Crumbley	No	Yes				
4	Amy Perez	Yes	No			Amy Perez	
5	Lisa Meltzer	Yes	No			Lisa Meltzer	
6	Desnié Baron	Yes	Yes			Desnié Baron	
7	Mabel Colon	Yes	No			Mabel Colon	
8							
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16							



ORANGE BROOK ELEMENTARY SCHOOL

School Advisory Council (SAC) & School Advisory Forum (SAF)

Please join us!

September 24, 2025 @ 3:15 p.m.

School Advisory Forum Starts IMMEDIATELY After SAC Meeting

OBE Media Center

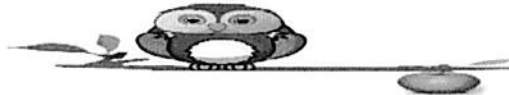
Your Voice Matters!

***Installation of Officers**

*** Review 2024-2025 and Develop 2025-2026 SAC By-Laws**

*** Review 2024-2025 and Develop 2025-2026 SAF By-Laws**

And More!



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