SAC Meeting Minutes

September 23, 2026

Welcome and Introductions

The meeting was called to order at 4:10 p.m. Mr. Hanslip read the agenda and welcomed those in attendance. Introductions included Villisaint, Weinstein, Hofkins, Ms. Sadler from the Boys and Girls Club, Mary Paul, Mrs. Elliot, Nelson, Mr. Stirling, Dr. Florea, and Mrs. Qaiyim.

Minutes from the Last SAC Meeting

The council reviewed information from the previous SAC meeting regarding the School Improvement Plan (SIP) and the available funds. Members discussed purchasing materials after a vote. The nomination committee also explained the voting process, and all members nominated for the committee were approved unanimously.

Adoption of SAC Bylaws

The council discussed the role of the School Advisory Council in making final decisions related to SIP and assisting with budget decisions. The membership composition was reviewed as 51 percent community members and 49 percent school-appointed members. Members also discussed whether to adopt or edit the bylaws, and all members voted in favor of adopting them for one year. Mr. Stirling will serve as a business member and an ESE parent representative. Mrs. Anstral will serve as the PreK parent representative. Mrs. Paul will serve as a parent and ELL parent representative. All members voted in favor of keeping the membership block from last school year with the exception of Ms. Algoe who is deceased.

Adoption of SAF Bylaws

The council reviewed the School Advisory Forum requirement that a member must be a parent or guardian.

Introduction of Existing Members

The existing members were introduced during the welcome and introductions portion of the meeting.

Election of New Members

The council voted unanimously to keep the current members in place, as noted during the discussion of the SAC bylaws.

Election of Officers

Mr. Hanslip was nominated to serve as SAC Chair. Mrs. Hofkins was nominated to serve as SAC Secretary, and Mr. Weinstein was nominated to serve as a SAC representative of the staff members.

Accountability Funds

There were no accountability funds to discuss at this meeting.

School Improvement Plan

Mrs. Qaiyim reported that the school will continue to focus on English Language Arts, with a goal of 65 percent proficiency. The school will also continue to focus on mathematics, with a goal of 75 percent proficiency, as well as science. The school will continue its efforts to maintain its school ‘A’ grade.

Principal's Report

The principal discussed incorporating parent nights into SAC meetings to encourage greater family involvement. A family night event was planned for October. The principal also recognized that the school earned an A grade for the first time in its history for the 24-25 school year and another A status for the 25-26 school year. She emphasized the importance of continuing to raise the bar through high expectations. The school aims to strengthen community engagement and involve more parents. Additional information about academic programs will be provided, and a quarterly newsletter will be distributed.

Upcoming Dates

The next SAC meeting was moved to October 30, 2026, at 4:00 p.m., before the Trunk or Treat student/parent event.

Questions and Concerns

Ms. Sadler shared information about the Boys and Girls Club. The club is open Monday through Friday, including no-school days and early release days. Free transportation is available on a first-come, first-served basis. The club provides snacks, supper, and breakfast, along with sports, studio activities, field trips, and homework assistance. An open house was scheduled for the following day. Ms. Sadler also noted that the club has new management and that the annual fee is $15.

Adjournment

The meeting was adjourned at 4:53 p.m. All members voted in favor of adjournment.