



WESTWOOD HEIGHTS ELEMENTARY

TITLE 1 SCHOOL

PROUD 'A' SCHOOL

JOINT SCHOOL ADVISORY COUNCIL (SAC)/SCHOOL ADVISORY FORUM (SAF) MEETING

MEETING AGENDA – SEPTEMBER 30, 2025

WELCOME

The meeting began at 4:00 p.m., and Mr. Hanslip welcomed the parents. He thanked them for coming and expressed the school's gratitude for their continued support. Westwood Heights made history as this was the first time the school earned an "A." Our teachers and students worked extremely hard, and our students' success is a testament to your support. Mr. Hanslip also shared that we are looking forward to your continued partnership this year.

INTRODUCTION OF EXISTING MEMBERS

Mr. Hanslip introduced the returning members from last year and thanked them for continuing to work and partner with the school this year.

NOMINATING COMMITTEE ELECTION

Mr. Hanslip explained the process of nomination and election of SAC/SAF officers. The nominating committee included Ms. Jones, Mr. Hanslip, and Ms. Paul. This was agreed upon by Mr. Sterling and seconded by Mr. Weinstein. Nominations for SAC Chair were then opened. Mr. Hanslip was nominated. This was approved by Mr. Weinstein and seconded by Mr. Sterling. The nomination for SAC Secretary was then opened. Ms. S. Jones was nominated. This was approved by Ms. Paul and seconded by Mr. Weinstein.

NOMINATION/ELECTION OF SAC AND SAF OFFICERS.

Mr. Sterling – ESE Parent

Ms. Paul – ESOL Parent

Mr. Weinstein – Staff Representative (selected by the teachers)

Ms. Wedlyn Astral – Pre-K Parent Representative

Ms. Jasmine Aljoe – Parent - I-Zone Representative

Mrs. Nikeya Farrington - Parent

ROLES AND RESPONSIBILITIES OF SAC/SAF MEMBERS

Mr. Hanslip explained the roles and responsibilities of SAC members. He also stated that the SAF Chair must attend meetings and provide updates to the school.

MINUTES FROM MAY 27, 2025, MEETING

The minutes for the meeting on May 27th, 2025, were reviewed and approved by Mr. Sterling and seconded by Mr. Weinstein.

ADOPTION OF SAC/SAF BY-LAWS

Mr. Hanslip explained the SAC by-laws, including what members can and cannot do. He emphasized that no voting could occur without a quorum. This document is essential as it guides how SAC/SAF operates.

Mr. Hanslip moved to adopt the SAC/SAF by-laws, and this was approved by the members.

SCHOOL IMPROVEMENT PLAN (SIP)

Ms. Jones explained that we have seen growth in all subject areas, especially in Science, ELA and Mathematics grew by 5%, while Science grew by 12%. Students have already completed FAST PM1, and their progress has been reviewed. Each month, attendees will be asked to provide input on the SIP.

The new SIP target for the 2025-2026 school year was outlined for the SAC attendees

ELA – 60% Proficiency Learning Gains – 76% Lowest Quartile Learning Gains 78%

Math – 70% Proficiency Learning Gains – 79% Lowest Quartile Learning Gains 78%

Grade 3 – ELA - 55% Proficiency

Science – 75% Proficiency

ACCOUNTABILITY FUNDS

We currently have approximately \$7,495.00 available for school improvement. Mr. Hanslip explained to the parents that as an “A” school, we receive these funds. He stated that we will reconvene to discuss how the funds will be used.

MOTION TO OPEN DISCUSSION/VOTE: USE OF RECOGNITION FUNDS TO PURCHASE INSTRUCTIONAL MATERIALS

Mr. Sterling moved a motion to discuss the purchase of instructional materials. SAC had voted last year for the school to purchase these materials, but the purchase was not completed. As a result, the motion was brought again for discussion. Dr. Stewart informed parents that these materials are needed to accelerate learning. The proposed materials include:

- Acaletics for Second Grade – \$4,026.00
- Extended Learning Opportunity (ELO) – \$4,520.88
- Wordly-Wise – \$3,521.25
- HMH Science Review – \$547.50

PRINCIPAL’S REPORT

In her principal’s Report, Dr. Stewart reviewed enrollment by grade level. She explained the number of classes per grade, the various specials offered to students, and how the school will continue striving for excellence at Westwood Heights. The parents were informed of the different club options that are available to the students at Westwood Heights.

ADJOURNMENT OF MEETING

It was agreed that future meetings will be held on Wednesdays beginning in October, and all present were in favor of this change.

The meeting was adjourned at 4:41 p.m. by Mr. Weinstein and seconded by Ms. Paul.

NEXT SAC MEETING: OCTOBER 29, 2025