



Westwood Heights Elementary

Title 1 school

Proud 'A'school

School Advisory Council (SAC)

Meeting

November 19, 2025

Welcome

The meeting began with Mr. Hanslip welcoming the parents and wishing them an enjoyable upcoming Thanksgiving break. He expressed his appreciation for their continued support as we work to strengthen our school.

Approval of Minutes from October 29, 2025

Mr. Hanslip invited parents to review the minutes of the October meeting. The minutes were confirmed by Mr. Sterling and seconded by Mr. Weinstein. Mr. Hanslip explained that an addendum was required because, during the October meeting, SAC voted to allocate funds for supplemental resources in the amount of \$5,869.39. The corrected amount is \$5,685.47.

Motion to Discuss A+ Recognition Funds

Mr. Sterling opened the motion to discuss the A+ Recognition funds. Mr. Weinstein seconded the motion.

A+ Recognition Funds Discussion

Mr. Hanslip explained that the state recognizes schools that improve their letter grade or maintain an "A" rating. This recognition determines eligibility for A+ funds. This year, the school received \$38,053.00. The School Advisory Council (SAC) is required to determine funding options, which will then be presented to teachers for a vote. SAC must vote on the options during this meeting. Three options are required, one of which must be "none of the above."

Mr. Hanslip further explained that if no clear option is selected, the funds must be distributed to all teachers with students. Funds may be distributed to teachers and staff or used to purchase educational equipment; however, equipment purchases must be very specific. Dr. Stewart added that teachers must be present for at least 96 of the 196 school days to be eligible for the funds. The funds cannot be used for student incentives this year.

Dr. Stewart explained that funds are limited this year due to district-wide budget constraints, and all expenditures are being closely monitored. As a result, the school may not have sufficient funds to offer the Extended Learning Opportunity (ELO) camp this year. Mr. Hanslip noted that last year the school received 15% incentives for student incentives, but this is not possible this year. The committee agreed to retain 5% of the funds for educational equipment. The following options were formulated, discussed, and voted on equipment.

Motion to discuss options for Recognition funds

Ms. Ellis opened the motion to discuss the A+ Recognition funds. Mrs. Paul seconded the motion. The wording for option one was discussed and finalized.

Option 1

- 100% of monies will be equally divided among all faculty and staff (instructional and non-instructional) who were employed full-time from August-June during the 2024-2025 school year, apart from those who were terminated, resigned, or probationary released. All faculty and staff who were employed at least 98 days of the 196 days calendar year will be eligible for the bonus.
- Any leftover A+ Funds will be used for non-recurring expenditures for educational equipment and materials.

Mr. Hanslip announced that eight voted to approve option one for the recognition funds.

Vote Results:

- Mr. Weinstein – Yes
- Mr. Sterling – Yes
- Ms. Ellis - Yes
- Mrs. Paul – Yes
- Mr. Hanslip – Yes
- Ms. Dervaine – Yes
- Ms. Jones – Yes
- Dr. Stewart – Yes

Motion to discuss option two for Recognition funds

Ms. Jones opened the motion to discuss the A+ Recognition funds. Mrs. Dervaine seconded the motion. Mr. Hanslip asked parents for their input. One parent asked why the school was only retaining 5% of the funds. The parents expressed agreement that teachers deserve the funds due to their hard work in helping students achieve excellence. The parents also asked whether funds could be used for instructional materials and whether funds would be available for the next school year. The wording for option two was discussed and finalized.

Option 2

- 95% of monies will be equally divided among all faculty and staff (instructional and non-instructional) who were employed full-time from August-June during the 2024-2025 school year, apart from those who were terminated, resigned, or probationary released. All faculty and staff who were employed at least 98 days of the 196 days calendar year will be eligible for the bonus.
- 5% of monies will be devoted to purchasing instructional materials for ELA Mathematics and Science for all Pre-K- 5th grade students.
- Any leftover A+ Funds will be used for non-recurring expenditures on educational equipment and materials

Mr. Hanslip announced that eight voted to approve option two for the recognition funds.

Vote Results:

- Mr. Weinstein – Yes
- Mr. Sterling – Yes
- Ms. Ellis - Yes
- Mrs. Paul – Yes
- Mr. Hanslip – Yes
- Ms. Dervaine – Yes
- Ms. Jones – Yes
- Dr. Stewart – Yes

Option 3

None of the above

Mr. Hanslip reminded the SAC meeting that none of the above is mandatory option. He told the parents that if the staff were not in favor of the other two options, then option three would be appropriate for a vote. The SAC chair informed the members the necessity for

including the phrase “Any leftover A+ Funds will be used for non-recurring expenditures on educational equipment and materials” for option 1 and 2

Mr. Hanslip informed the members that a total of eight SAC members voted to approve all the options for the Recognition Funds.

Monitoring of School Improvement Plan (SIP)

Mr. Hanslip informed parents that the school remains on track to achieve its goals for the school year. Several assessments have been completed, and while some areas for improvement have been identified, the school continues to work diligently toward its goals.

ELA CFA #2 proficiency results:

- Grade 3 – 35%
- Grade 4 – 36%
- Grade 5 – 62%

Mr. Hanslip stated that last year the school’s science proficiency goal was 55%, and the school achieved 70%. This year, the goal has been raised to 75%, which the school is striving to attain. He reminded parents that the school earned an “A” last year and emphasized the importance of continuing best practices to maintain that rating.

Parents were asked for feedback, and one parent asked how they could better support students at home.

School Environmental Safety Incident Reporting (SESIR) Report

Mr. Hanslip reported that referrals account for 9% of the discipline data. The most frequent behavior infraction is insubordination, followed by unruly disruptions. The majority of infractions involve the same students with multiple referrals. The school continues to support these students through CHAMPS strategies and administrative support. Overall, school-wide behavior has improved significantly compared to previous years, and staff continues to teach students effective emotional regulation strategies.

Accountability Funds

The school currently has \$10,263.15 available in Accountability Funds. Discussions are ongoing regarding how to best use the funds to purchase additional materials. If the funds are not used, they will be forfeited.

Principal’s Report

Dr. Stewart explained that the district is restructuring operations by reducing costs and expenditures, including close monitoring of school budgets. Currently, the school has approximately \$28,000 in School Recognition Funds and \$10,263 in Accountability Funds. The district has instructed schools that these funds must be spent by the end of the year.

Some materials ordered this year will be used during the next school year.

Dr. Stewart noted that additional materials needed include classroom easels and supplemental instructional resources. At the January meeting, SAC will review remaining funds and discuss additional purchases.

Dr. Stewart reminded parents that FAST PM2 assessments are approaching:

- December 9 and 11 for Kindergarten–Grade 2
- December 16 and 18 for Grades 3–5

Student incentives and a motivational pep rally will be held. Parents were encouraged to continue motivating their scholars at home, monitor academic progress, and contact teachers with any concerns. Mr. Hanslip also encouraged parents to discuss expectations with their children.

Questions/Concerns

There were no questions or concerns.

Drawings for Give Aways

- Turkeys
- Grocery bags
- Gift cards

Adjournment

The meeting was adjourned at 4:40 p.m.

Motion for adjournment of meeting by Mr. Sterling, seconded by Ms. Ellis.

Next SAC Meeting Date: January 28, 2026