



WESTWOOD HEIGHTS ELEMENTARY

TITLE 1 SCHOOL

PROUD 'A' SCHOOL

JOINT SCHOOL ADVISORY COUNCIL (SAC) MEETING

MEETING AGENDA – OCTOBER 29, 2025

Call to Order

The meeting was called to order at 4pm by Mr. Hanslip.

WELCOME

Mr. Hanslip welcomed the parents to another meeting and thanked them for their continued support of Westwood Heights Elementary. He extended a special welcome to Ms. Farrington and Ms. Ellis. He noted that Ms. Farrington previously served on the committee two years ago and is happy to rejoin the team.

He asked parents for suggestions on how we can increase parent participation. One proposal was to link SAC meetings to school events, such as the Fall Festival. Dr. Stewart agreed that this approach could strengthen parental involvement and engagement in school activities. She emphasized that the growth of Westwood Heights involves not only staff but the entire community.

MINUTES FROM SEPTEMBER 30, 2025, MEETING

Mr. Hanslip asked the parents to review the minutes. The minutes were confirmed by Mr. Sterling and seconded by Ms. Aljoe.

ELECTION OF ADDITIONAL SCHOOL ADVISORY COUNCIL MEMBERS

Mr. Hanslip informed parents that additional members are needed. Currently, the committee is evenly balanced at a 50–50 ratio, which should not be the case. Two more parent members are needed for voting purposes, particularly regarding decisions involving expenditures and other important matters.

He noted that although all parents may participate in discussions, only voting members may vote. He reminded everyone that at times members may be absent, so having enough members to meet quorum is essential.

MONITORING OF SCHOOL IMPROVEMENT PLAN (SIP)

Ms. Jones shared updates on the school’s progress toward meeting academic targets.

- Science: Target is 75% proficiency; last year’s proficiency was 70%.
- Mathematics: Target is 70%; last year’s proficiency was 65%.
- ELA: Target is 60%; last year’s proficiency was 55%.

She emphasized the school’s commitment to ensuring every student stays on track through strategic, data-driven practices. This year, strategies are being implemented to ensure no child is left behind, with a focus on growth and achievement for every student.

Ms. Jones also explained that the school falls under the STO (School Transformation Office) umbrella, meaning students take various benchmarks in Math, ELA, and Science to monitor progress.

Recent assessments show:

SESIR REPORT

Mr. Hanslip reported that overall student behavior has improved. Kindergarten students continue working on developing self-control.

The top behavior concerns include:

1. Disobedience/Insubordination – the most frequent offense
2. Unruly/Disruptive Behavior – disrupts instruction
3. Fighting
4. Profanity Toward Adults
5. Use of Prohibited Items (e.g., lighters)

ACCOUNTABILITY FUNDS

The current balance is \$7,495.99. A balance sheet will be provided moving forward to ensure clarity. All funds must be used strictly for school improvement.

PRINCIPAL'S REPORT

Dr. Stewart welcomed new parents and provided updates on Town Hall meetings, which are held every other week and facilitated by the principal, assistant principal, and instructional coaches.

She emphasized the importance of students having balance and shared her belief in leading by example. The goal is to begin ELO Camp in January, further information will be provided to the parents.

Dr. Stewart also shared that many community schools are closing, and increasing enrollment is a priority. She highlighted the school's commitment to becoming an "A" school and maintaining strong academic performance.

She also expressed passion for field trips and extracurricular opportunities, emphasizing the importance of giving students enriching learning experiences. She thanked the parents for their continuous support.

QUESTIONS/CONCERNS

One parent commented on the importance of parental support to reinforce discipline at school, emphasizing the home-school connection. Another parent inquired about the start date and schedule for tutoring. Dr. Stewart responded that tutoring will begin the second week of January and will run Monday-Wednesday from 2:30-3:30 p.m.

MOTION /PROPOSAL

Dr. Stewart introduced a motion to purchase Acaletics for grades 3-5. The motion was seconded by Mr. Sterling.

STO was initially expected to purchase the program but was unable to do so, making it necessary for the school to fund it. Acaletics is a vital component of the academic program, and the cost is approximately \$4,500.00.

Voting Results:

- Mr. Hanslip – YES
- Dr. Stewart – YES
- Ms. Jones – YES

- Mr. Sterling – YES
- Ms. Aljoe – YES
- Ms. Paul – YES
- Ms. Farrington – YES

The motion passed unanimously.

ADJOURNMENT OF MEETING

The meeting was adjourned at 4:40

NEXT SAC MEETING: NOVEMBER 19, 2025