

LARKDALE ELEMENTARY

"Stepping into Excellence: Unlocking the Power Within Us"

"Home of the Larks"

School Advisory Council (SAC) Meeting

February 25, 2026

5:00 p.m.

AGENDA

- **Call to Order**
- **Introductions/Attendance (Quorum)**
- **Reading and Approval of December/January Minutes**
- **SAC Bylaws**
- **Reports**
 - **School Environmental Safety Incident Report (SESR)**
 - **Parental Involvement Allocation Funds**
 - **Academic Data**
- **School Improvement Plan Monitoring and Stakeholder Feedback**
- **Title 1 Updates**
 - **PFEP Survey**
- **Principal's Updates**
 - **tutoring**
- **Announcements**
 - **Read Across America Week March 2-6, 2026**
 - **Nex SAC/SAF Meeting March 25, 2026 at 5:30 p.m.**
 - **Real Men Read April 10, 2026**
- **Meeting Adjournment**

SAF Meeting

Literacy Night



LARKDALE ELEMENTARY

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School Advisory Council (SAC) Meeting

December 16, 2025

5:30 p.m.

MINUTES

- **Call to Order**-The meeting was called to order at 5:35 pm by Ms. Moore.
- **Introductions/Attendance (Quorum)**-Eight SAC committee members were present: Ms. Fairclough, Ms. Moore, Ms. Walker, Ms. Grant, Ms. Josil, Ms. Saucedo, Ms. Gervelus and Ms. Kelly-Farrow. Quorum was met as 50% plus 1 of the committee was present.
- **Reading and approval of November Minutes**-Ms. Grant read the November minutes. Ms. Josil moved to approve the November SAC minutes. The motion was seconded by Ms. Moore.
- **SAC Bylaws**-Ms. Moore reviewed the SAC Bylaws. She reviewed the process and vote for the current bylaws and how stakeholders had a right to vote and amend. Stakeholders were asked for input on the bylaws. No attendees had any input at that time.
- **Vote**- Eight SAC committee members were present and voted to adopt the minutes: Ms. Fairclough, Ms. Moore, Ms. Walker, Ms. Grant, Ms. Josil, Ms. Saucedo, Ms. Gervelus and Ms. Kelly-Farrow. The outcome was 8 Yays and 0 Nays.
- **Reports**
 - **School Environmental Safety Incident Report (SESR)**-
- Ms. Moore reviewed the SAC Bylaws. She reviewed the process and vote for the current bylaws and how stakeholders had a right to vote and amend. Stakeholders were asked for input on the bylaws. No attendees had any input at that time.

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- **Accountability Funds**-Ms. Moore indicated that there was \$522 to date in the accountability funds. She explained the process of presenting ideas of how the money should be spent and voting process.
- **Academic Data**-Students have taken PM2 exams. Make up exams are taking place this week. Staff will review data from PM1 to ensure which students are making gains and other interventions that need to be put in place to increase scores. The FAST PM2 Parent Reports were sent home indicating the scholar's score, academic level, and tools to assist in increasing their score. Students should continue with the iReady assignments at home.
- **School Improvement Plan Monitoring and Stakeholder Feedback**-Stakeholders were asked for input on the current SIP. Ms. Moore explained early warning indicators, report cards, the schoolwide behavior plan, opportunities for parent and community engagement along with other components of the School Improvement Plan and where staff, parents and community members could locate it.
- **Title 1 Addendum**-The 2025-2026 Title 1 Addendum was reviewed. The attendees were asked if they had any input. No attendee had any input at that time.
 - **PFEP Survey**- Parents were given a copy of the QR code of the Parent and Family Engagement Survey. Ms. Moore explained the importance of the parents letting the school know how they felt about operations and need to improve services.
- **Stakeholder Feedback**-No other stakeholder had an input for the 2025-2026 SIP at this time. Each month attendees will be asked for their input on the SIP.
- **21st Century Presentation**-Ms. Walker informed that it was important that parent show support for the aftercare program such as coming out to engage in programming. She spoke about the threat of cancelling the program as a whole due to lack of funds. The aftercare bus is a privilege and has been cut at other schools due to funding. If negative behavior continues, then there is a risk that the bus can be cancelled, and parents will have to facilitate transport for the scholars. The bus currently services 30 students.

- **Principal's Updates-**Ms. Fairclough recognized staff, parents and students who worked in the culinary program opening day and also worked with Alpha Phi Alpha Fraternity Inc to repaint the parking lot for campus beautification. 12/18 and 12/19 are designated for Field Day and 99 Jamz will be on campus Thursday 12/18 from 10am-2pm. We will also be celebrating scholars who scored at least one point better on their PM2 test.
- **Announcements-** Over 50 students were serviced today with Florida Heiken receiving free eye exams today. Next scheduled service will take place on 2/3/26.
- **Meeting Adjournment-**6:40pm

SAF Meeting



LARKDALE ELEMENTARY

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School Advisory Council (SAC) Meeting

January 28, 2026

5:00 p.m.

MINUTES

- **Call to Order**-The meeting was called to order at 5:10 pm by Ms. Moore.
- **Introductions/Attendance (Quorum)**-Three SAC committee members were present: Ms. Fairclough, Ms. Moore and Ms. Grant. Quorum was not established.
- **Reading and Approval of December Minutes**- Minutes were read by Ms. Grant. Unable to vote due to not having a quorum.
- **SAC Bylaws**-Ms. Moore reviewed the SAC Bylaws. She reviewed the process and vote for the current bylaws and how stakeholders had a right to vote and amend. Stakeholders were asked for input on the bylaws. No attendees had any input at that time.
- **Reports**
 - **School Environmental Safety Incident Report (SESR)**-Ms. Moore reviewed the SAC Bylaws. She reviewed the process and vote for the current bylaws and how stakeholders had a right to vote and amend. Stakeholders were asked for input on the bylaws. No attendees had any input at that time.
 - **Parental Involvement Allocation Funds**-Ms. Moore indicated that there was \$522 to date in the funds. She explained the process of presenting ideas of how the money should be spent and voting process.
 - **Academic Data**-Students should continue with the iReady assignments at home.

- **School Improvement Plan Monitoring and Stakeholder Feedback-** Stakeholders were asked for input on the current SIP. Ms. Moore explained early warning indicators, report cards, the schoolwide behavior plan, opportunities for parent and community engagement along with other components of the School Improvement Plan and where staff, parents and community members could locate it.
- **Title 1 Addendum-**The 2025-2026 Title 1 Addendum was reviewed. The attendees were asked if they had any input. No attendee had any input at that time.
 - **PFEP Survey-** Parents were given a copy of the QR code of the Parent and Family Engagement Survey. Ms. Moore explained the importance of the parents letting the school know how they felt about operations and need to improve services.
 - **PFEP Update Review- No revisions made.** Ms. Moore reviewed the Parent and Family Engagement Plan. Parents were given the opportunity to review the current plan and provide input on the upcoming plan. No other stakeholder had an input for the 2025-2026 PFEP at this time. Each month attendees will be asked for their input on the PFEP.
- **Stakeholder Feedback-** No other stakeholder had an input for the 2025-2026 SIP at this time. Each month attendees will be asked for their input on the SIP.
- **Principal's Updates-** 99 Jamz came out and gave two large gift cards to the winner of the essay contest. The children enjoyed entertainment and was also given Icees if they moved up at least one point on their PM2 during the event. Larkdale won the \$500,000 grant for the culinary program. Look out for future updates on a formal celebration.
- **Announcements-**Next scheduled service for Florida Heiken will take place on 2/3/26.
- **Meeting Adjournment-**5:50 pm

SAF Meeting



LARKDALE ELEMENTARY

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School Advisory Council (SAC) Meeting

February 25, 2026

5:00 p.m.

MINUTES

- **Call to Order-** Meeting was called to order by Ms. Grant at 5:15pm.
- **Introductions/Attendance (Quorum)-**Ms. Moore, Ms. Grant, Ms. Fairclough and Ms. Walker were in attendance from the SAC committee. Quorum was not met.
- **Reading and Approval of December/January Minutes-**Ms. Grant read the January minutes. There was no vote as there was no quorum.
- **SAC Bylaws-**Ms. Grant reviewed the SAC Bylaws. She reviewed the process and vote for the current bylaws and how stakeholders had a right to vote and amend. Stakeholders were asked for input on the bylaws. No attendees had any input at that time.
- **Reports**
 - **School Environmental Safety Incident Report (SESR)-**Ms. Fairclough indicated that there were no new safety incidents to report.
 - **Parental Involvement Allocation Funds-** Ms. Grant informed that there were \$534 in the parental involvement allocation funds. She explained the process of presenting ideas of how the money should be spent and voting process.
 - **Academic Data-**Ms. Fairclough explained that all students were sent home with their iReady scores and study plans for improvement. Continue with iReady assignments at home.
- **School Improvement Plan Monitoring and Stakeholder Feedback-** Stakeholders were asked for input on the current SIP. Ms. Grant explained early

warning indicators, report cards, the schoolwide behavior plan, opportunities for parent and community engagement along with other components of the School Improvement Plan and where staff, parents and community members could locate it.

➤ **Title 1 Updates**

- **PFEP Survey**-Parents were given a copy of the QR code of the Parent and Family Engagement Survey. Ms. Moore explained the importance of the parents letting the school know how they felt about operations and need to improve services.
- **PFEP Update Review- No revisions made.** Ms. Moore reviewed the Parent and Family Engagement Plan. Parents were given the opportunity to review the current plan and provide input on the upcoming plan. No other stakeholder had an input for the 2025-2026 PFEP at this time. Each month attendees will be asked for their input on the PFEP.

➤ **Principal's Updates**

- **Tutoring**-Ms. Fairclough indicated that she secured a second \$5000 grant for tutoring allowing her to offer tutoring 7 days a week. Students can come into school on Saturday and Sundays from 11:00am-1:00pm. Meals will be provided to students. Parents should fill out a registration form to participate.

➤ **Announcements**

- **Read for the Record February 26, 2026.**
- **Read Across America Week March 2-6, 2026**
- **Nex SAC/SAF Meeting March 25, 2026 at 5:30 p.m.**
- **Real Men Read April 10, 2026**

➤ **Meeting Adjournment- 5:45pm**

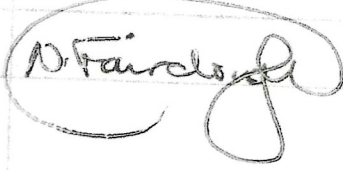

SAF Meeting

Literacy Night

★ SAC Sign in Sheet for Larkdale ES (0621)


Date: February 25, 2026

Time: 5:00 p.m.

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Boles, Lisa	Parent	No	Yes	
2	bowen Bush, Iona	Parent , Community / Business Representatives	No	Yes	
3	Celikoglu, Martha	Pre-K (if applicable - parent or certified teacher)	Yes	No	
4	Fairclough, Nandrané	Principal	Yes	No	
5	Gervelus, Silamise	ESOL Parent of a student at the school	No	Yes	
6	Grant, Rhonda	SAC Co-Chair , SAC Secretary	Yes	No	
7	Josil, Andrisa	Non- Instructional Support Employees	Yes	No	
8	Kelly-Farrow, Kathryn	Parent , SAF Chair (or designee) Parent of a student at the school	No	Yes	
9	Lawson, Renee	Parent , Gifted Parent of a student at the school , I-Zone Representative (must be a parent)	No	Yes	

Date: February 25, 2026

Time: 5:00 p.m.

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
10	Marshall, Allegra	BTU Steward (or designee)	Yes	No	
11	Mohammed, Sharifa	Parent	No	Yes	
12	Montaque, Alicia	Parent	No	Yes	
13	Moore, Latasher	SAC Co-Chair	Yes	No	
14	Sauceda, Cinthia	ESE Parent of a student at the school	No	Yes	
15	Walker, April	Teacher	Yes	No	