



# LARKDALE ELEMENTARY

"Stepping into Excellence: Unlocking the Power Within Us"

"Home of the Larks"

## School Advisory Council (SAC) Meeting

December 16, 2025

5:30 p.m.

### AGENDA

- Call to Order
- Introductions/Attendance (Quorum)
- Reading and Approval of November Minutes
- SAC Bylaws
- Reports
  - School Environmental Safety Incident Report (SESR)
  - Accountability Funds
  - Academic Data
- School Improvement Plan Monitoring and Stakeholder Feedback
- Title 1 Updates
  - PFEP Survey
- 21<sup>st</sup> Century Presentation
- Principal's Updates
- Announcements
- Meeting Adjournment

SAF Meeting



# LARKDALE ELEMENTARY

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## School Advisory Council (SAC)/ Student Advisory Forum (SAF)

*Title I School*

**Tuesday, November 18, 2025**

**5:30p.m**

**MINUTES**

- **Call to Order**-The meeting was called to order at 5:50pm by Ms. Moore.
- **Introductions/Attendance (Quorum)**- Eight SAC members were present at the meeting and quorum was met. Ms. Fairclough, Ms. Marshall, Ms. Moore, Ms. Grant, Ms. Josil, Ms. Saucedo, Ms. Walker and Ms. Kelly-Farrow were present.
- **Reading and Approval of October Minutes**-Ms. Grant read the October minutes. A motion to adopt the minutes were approved by Ms. Kelly-Farrow and seconded by Ms. Walker.
- **Reports**
  - **Principal Report**- Principal Fairclough discussed the grand opening of the Culinary Department on 11/19. The grand opening ribbon cutting ceremony will include Mayor Grant, City of Lauderdale Commissioners, Home Depot and other community partners. Ms. Fairclough then talked about the walkthrough/ Thank You Brunch that took place on October 28<sup>th</sup> for the \$500,000 grant for the culinary department. The students provided cake pops, coffee and tea that is grown on campus by the students. She indicated that Larkdale was the only school in Broward County who was invited to apply for the grant. The due date to apply is 12/1. The grant will make provisions for the culinary department to remodel with a new stove, refrigeration,

fans, sprinklers, workstations and redoing restrooms to be ADA compliant. This is a five-year grant. Larkdale is having a Staffgiving on 11/20. There is \$700 in the faculty account. \$435 is needed from the account to assist in financing the luncheon. We need a vote to use funds.

- **School Environmental Safety Incident Report (SESR)**- No new incident reports.
- **Accountability Funds (\$522)**-Ms. Moore indicated that there was \$522 to date in the accountability funds. She explained the process of presenting ideas of how the money should be spent and voting process.
- **Academic Data**-Ms. Walker informed that the STAR Reading K-2 will be on Wednesday 12/3 and STAR math K-2 is Thursday 12/4. ESE math, Grade 3 ELA, Grade 5 Reading, Grades 2,3 and 4 Math is on 12/12. Make up is on 12/15, 12/16 and 12/18. Students should be at school prepared to test on original scheduled date. Make up dates do not allow students to test with their teachers.
- **School Improvement Plan Monitoring and Stakeholder-** Stakeholders were asked for input on the current SIP. Ms. Moore explained early warning indicators, report cards, the schoolwide behavior plan, opportunities for parent and community engagement along with other components of the School Improvement Plan and where staff, parents and community members could locate it.
- **Title 1 Addendum-** The 2025-2026 Title 1 Addendum was reviewed. The attendees were asked if they had any input. No attendee had any input at that time.
- **Stakeholder Feedback**-No other stakeholder had an input for the 2025-2026 SIP at this time. Each month attendees will be asked for their input on the SIP.
- **Vote-** The SAC committee voted 8 (Ms. Fairclough, Ms. Marshall, Ms. Moore, Ms. Grant, Ms. Josil, Ms. Saucedo, Ms. Walker and Ms. Kelly-Farrow) and 0 Nays to use \$435 of the funds in the faculty account towards the upcoming Staffgiving luncheon.

- **Old Business**
- **Announcements**-Over 150 scholars registered for the Florida Heiken Program. They will be on campus for the second round of eye exams on 12/16. There is a third date scheduled for 2/4/26 if more students need to be serviced. Intermediate Field Day is scheduled for 12/17 and primary Field Day is scheduled for 12/18.
- **Meeting Adjournment**-6:25pm (Dinner Served)

Accepted



# LARKDALE ELEMENTARY

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## School Advisory Council (SAC) Meeting

December 16, 2025

5:30 p.m.

### MINUTES

- **Call to Order**-The meeting was called to order at 5:35 pm by Ms. Moore.
- **Introductions/Attendance (Quorum)**-Eight SAC committee members were present: Ms. Fairclough, Ms. Moore, Ms. Walker, Ms. Grant, Ms. Josil, Ms. Saucedo, Ms. Gervelus and Ms. Kelly-Farrow. Quorum was met as 50% plus 1 of the committee was present.
- **Reading and approval of November Minutes**-Ms. Grant read the November minutes. Ms. Josil moved to approve the November SAC minutes. The motion was seconded by Ms. Moore.
- **SAC Bylaws**-Ms. Moore reviewed the SAC Bylaws. She reviewed the process and vote for the current bylaws and how stakeholders had a right to vote and amend. Stakeholders were asked for input on the bylaws. No attendees had any input at that time.
- **Vote**- Eight SAC committee members were present and voted to adopt the minutes: Ms. Fairclough, Ms. Moore, Ms. Walker, Ms. Grant, Ms. Josil, Ms. Saucedo, Ms. Gervelus and Ms. Kelly-Farrow. The outcome was 8 Yays and 0 Nays.
- **Reports**
  - **School Environmental Safety Incident Report (SESR)**-
- Ms. Moore reviewed the SAC Bylaws. She reviewed the process and vote for the current bylaws and how stakeholders had a right to vote and amend. Stakeholders were asked for input on the bylaws. No attendees had any input at that time.

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- **Accountability Funds**-Ms. Moore indicated that there was \$522 to date in the accountability funds. She explained the process of presenting ideas of how the money should be spent and voting process.
- **Academic Data**-Students have taken PM2 exams. Make up exams are taking place this week. Staff will review data from PM1 to ensure which students are making gains and other interventions that need to be put in place to increase scores. The FAST PM2 Parent Reports were sent home indicating the scholar's score, academic level, and tools to assist in increasing their score. Students should continue with the iReady assignments at home.
- **School Improvement Plan Monitoring and Stakeholder Feedback**-Stakeholders were asked for input on the current SIP. Ms. Moore explained early warning indicators, report cards, the schoolwide behavior plan, opportunities for parent and community engagement along with other components of the School Improvement Plan and where staff, parents and community members could locate it.
- **Title 1 Addendum**-The 2025-2026 Title 1 Addendum was reviewed. The attendees were asked if they had any input. No attendee had any input at that time.
  - **PFEP Survey**- Parents were given a copy of the QR code of the Parent and Family Engagement Survey. Ms. Moore explained the importance of the parents letting the school know how they felt about operations and need to improve services.
- **Stakeholder Feedback**-No other stakeholder had an input for the 2025-2026 SIP at this time. Each month attendees will be asked for their input on the SIP.
- **21<sup>st</sup> Century Presentation**-Ms. Walker informed that it was important that parent show support for the aftercare program such as coming out to engage in programming. She spoke about the threat of cancelling the program as a whole due to lack of funds. The aftercare bus is a privilege and has been cut at other schools due to funding. If negative behavior continues, then there is a risk that the bus can be cancelled, and parents will have to facilitate transport for the scholars. The bus currently services 30 students.

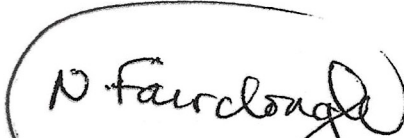

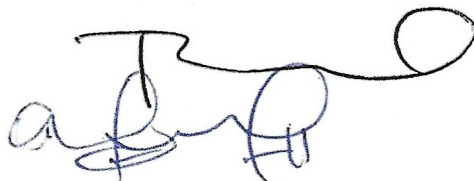

- **Principal's Updates-**Ms. Fairclough recognized staff, parents and students who worked in the culinary program opening day and also worked with Alpha Phi Alpha Fraternity Inc to repaint the parking lot for campus beautification. 12/18 and 12/19 are designated for Field Day and 99 Jamz will be on campus Thursday 12/18 from 10am-2pm. We will also be celebrating scholars who scored at least one point better on their PM2 test.
- **Announcements-** Over 50 students were serviced today with Florida Heiken receiving free eye exams today. Next scheduled service will take place on 2/3/26.
- **Meeting Adjournment-6:40pm**

**SAF Meeting**

☆ SAC Sign in Sheet for Larkdale ES (0621)

Date: 12/16/25

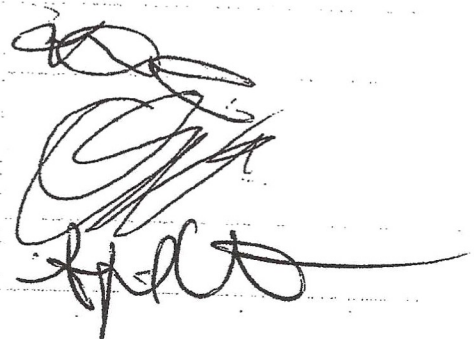
Time: 5:30 p.m.

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Boles, Lisa	Parent	No	Yes	
2	bowen Bush, Iona	Parent , Community / Business Representatives	No	Yes	
3	Celikoglu, Martha	Pre-K (if applicable - parent or certified teacher)	Yes	No	
4	Fairclough, Nandrané	Principal	Yes	No	
5	Gervelus, Silamise	ESOL Parent of a student at the school	No	Yes	
6	Grant, Rhonda	SAC Co-Chair , SAC Secretary	Yes	No	
7	Josil, Andrisa	Non- Instructional Support Employees	Yes	No	
8	Kelly-Farrow, Kathryn	Parent , SAF Chair (or designee) Parent of a student at the school	No	Yes	
9	Lawson, Renee	Parent , Gifted Parent of a student at the school , I-Zone Representative (must be a parent)	No	Yes	

Date: 12/16/25

Time: 5:30 p.m.

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
10	Marshall, Allegra	BTU Steward (or designee)	Yes	No	
11	Mohammed, Sharifa	Parent	No	Yes	
12	Montaque, Alicia	Parent	No	Yes	
13	Moore, Latasher	SAC Co-Chair	Yes	No	
14	Sauceda, Cinthia	ESE Parent of a student at the school	No	Yes	
15	Walker, April	Teacher	Yes	No	

Handwritten signatures in the 'Sign Here' column, corresponding to rows 13, 14, and 15. The signatures are written in black ink and are somewhat stylized.