



919 N.W. 13th Terrace
Fort Lauderdale, Florida 33311

Mrs. Nikia McDowell, Principal

Ms. Helen Kassim, Intern Principal

Telephone: 754-322-8550

Facsimile: 754-322-8590

**TITLE 1 SCHOOL
SCHOOL ADVISORY COUNCIL MEETING
3:00 P.M.
DECEMBER 3, 2025
AGENDA**

- Welcome
- Roll Call to Establish Quorum
- Review and Approval of September SAC Minutes
- Review SAC Composition
- School Improvement Plan Review/Edit
- School Accountability Funds
 - School Recognition Program (A+ Funds Ballot) Proposals
- Title I
 - School Compact
- SESIR Update
- Principal Updates and Upcoming Events
- Questions/Concerns

Sunland Park Academy
SAC Minutes - December 3, 2025

SAC: Ms. Robinson called the S.A.C meeting to order at 2:54 p.m. and read off the composition, quorum was met with 9 members present

- **Review October Minutes:**
 - Correction – Parent name correction from Kandence to Candence

Review SAC Composition: Ms. Robinson reviewed our current SAC composition and made the offer asking any new parents if they would like to join, no volunteers - the SAC composition will remain as is

SIP Review: Ms. Kassim reviewed highlights from the last meeting (Oct.) regarding the 2025-2026 SIP plan and any edits made:

- 25/26 school academic goals - 70% ELA and 75% Math proficiency
- Attendance plan

School Accountability Funds: (Mrs. McDowell)

- **Old Money** – what was previously in our account, last meeting a request was made for \$10,000 (Promethean Board, headphones, rugs, student incentives)
 - Also stated that the State had removed all funds from school accounts, money has been returned to the schools account after the District and attorneys got involved, but not all
 - Sunland Park received our fund back minus \$3,000 which was taken by the State, the State can come back and take more of our funds if they wish
 - We have about \$10,000 left in our account
 - **No new request for funds at this time**
- **School Recognition Funds (A+ Money)** – Mrs. McDowell this is the main focus of our meeting today, we will discuss and create a ballot for teachers to vote on
 - We received about \$29,000 for our A grade in the 2024/2025 school year, taxes were taken out, we will receive **\$ 26, 789 in A+ Funds**
 - We will discuss what options should be on the ballot, previous years we have only done 2, option 3 will automatically be None of the Above
 - With more options we see a greater chance of confusion and rejection because it has to be voted on by the teachers then accepted by the State, if rejected then we will meet again to discuss.
 - We need a 51% for an option to pass or it will come back to the table, S.A.C. Decisions need to be made and voted on by February 1st or the State will allocate the funds
 - Ms. Kassim – the ballot has to be specific regarding how much and what exactly the money will go towards, the verbiage has to be precise
 - **A+ Funds: \$26,789** – Ms. Robinson read the rules and regulations as well as provided examples of what schools have stated on their ballots (State fact sheet of school recognition funds)
 - McDowell: previous years we gave a percentage to staff as a bonus and students used for incentives or software, also some can be requested with the old money (current accountability funds balance) at a later SAC meeting
 - Tibble (teacher): 100% to the teachers and staff (24/25 school staff who worked at least 75% of the school year and returned for the 25/26 school year)
 - Due to current rule changes by the State, no one can be written in – recipients must be a School Board employee not contracted out
 - No to Ms. Maxine and Ms. Fromson though they are here regularly
 - Bradley (parent): We (parents) are not in class with the students so we do not know exactly what they need, such as books and materials, I agree for a percentage to staff and students but unsure what is needed --- Mrs. McDowell provided examples: computer software, extra class materials

- I agree with the teachers getting a longer amount, but not sure of what specifics the students need to make a request, parents should provide supplies such as headphones
 - Delay (parent): 50%/50% – divided equally with teachers and students, can parents get any funds?
 - Russell (teacher): headphones, students are constantly breaking them and parents are not providing them that often – we need more and money should be put aside
 - Headphones were requested and approved at the last SAC meetings, Bailey stated headphones are about \$680 for 160 – the requested/approved amount from the Accountability Funds in Oct was \$1000 which will total about 200 headphones
 - Bailey (teacher): technology- such as cables, headphones, and other materials
 - Ms. Cox (parent): it should be split with teachers (large percentage) and students
 - Ms. Max (SAF): we should use all so the State does not take any of the funds, 90% Staff / 10% Students – staff (Tibble’s description) , student incentives or tech needs
 - New Promethean Boards – McDowell: we only needed 2 more so every teacher can have one, even though some may be old every classroom has one except 2 and the funds for 2 new boards were requested/approved at the last SAC meetings
- **This was discussed at length going into specifics with what the funds can go towards, details of who is considered staff, and what would the percentage to the students look like such as incentives or lunch fund – non-member parents present listened and nodded approvals to comments but most did not make any other suggestions**

Title 1: Mrs. McDowell – School Compact forms were sent out again, it is an agreement with the school and parent

- Please read it, sign, and return
 - If you have any questions or concerns, reach out to our Title 1 person (Ms. Voltaire)
- Ms. Voltaire – the 25/26 Parent Family Engagement Plan is also available at Carter Park, if you have any questions please reach out to me

SESIR Update: Ms. Kassim stated the current school year’s status - **1 incident**

Principal Updates and Upcoming Events:

- **F.A.S.T Testing** – our state testing starts week
 - **Dec. 4th** – K and 1st F.A.S.T Math
 - **Dec. 11th** – K STAR Early Literacy and 1st F.A.S.T Reading
 - **Dec. 9th** – 2nd and 3rd F.A.S.T Math
 - **Dec. 16th** – 2nd and 3rd F.A.S.T Reading
- **Holiday Show** – December 18th at 6pm, students will need to be present by 5:30pm

Question/Comments:

- Parent decided to be a member of SAC – Monty Bradley
- No other questions or concerns

A+ Money Ballot: Non-members were invited to leave @ 4:02pm so that the ballot can be discussed and voted on
Members present – Cox, Delay, Russell, McDowell, Applin, Voltaire, Maxine, Robinson, Johnson – quorum was met

- McDowell – let’s review the notes, I heard a few suggestions with a percentage to the teachers, a percentage back to the students (mainly technology) - 20% to students, 90% staff/10%students, 100%staff
 - To Ms. Robinson - Does it have to be a percentage or specific money amount, would you need to calculate it ... percentage
 - Robinson – other proposals: food / principal funds (lunch), headphones
 - We decided only 2 options with the 3rd being None of the Above
 - Ms. Russell - 90% staff and 10% students, Voltaire in favor also
 - Ms. Cox – originally thinking 80% staff / 20% students, but 90% staff /10% students is okay
 - Ms. Applin – 100% staff but flexible with 90% staff / 10% students
 - Ms. Delay - 50% staff / 50% students, don’t agree with the 90% staff / 10% students
- McDowell – Are we only having 2 options? We don’t have to stick with only 2 though. It sounds like Ballot wise it sounds like the only difference will be the percentages, 100% towards staff as one option and the other whichever breakdown we choose with staff / students

- Does anyone want to include 100% to staff on the ballot as an option or just the breakdowns – 80% staff / 20% students and 90% staff / 10% students
 - Applin – who will be voting? (McDowell – right now it is just us to create the ballot than the teachers)
 - We can decided only 2 options, but a 3rd option can be added along with None of the Above
 - Concern is if we have too many options than the staff will be split and we may have to come back to the table
- **Ballot**
- - **Option 1:** 100% towards staff – Applin, Russell, Johnson, Voltaire is for having this on the ballot
 - Ms. Cox: What about Tibble? (McDowell – she is not a voting member to create the ballot but she will be part of the final voting)
 - We will go back and identify who is staff
 - **Option 2:** 90% staff / 10% students – Johnson, Voltaire, Russell, Applin, Cox, Robinson, Delay
- **Staff:** What is considered staff? - 24/25 school staff who worked at least 75% of the school year and returned for the 25/26 school year with at least an Effective rating (same description for all options)
 - **Without District personal** – No Tabio, Palatnik, the HeadStart people from District because they are assigned to our school (Ms. Robinson identified the District personal)
 - **Include** – Ms. Good (Parent Educator) who is District but is part of our school with an office on site and is here regularly
 - McDowell – to make it clear District staff include ones who have offices here and are here majority of the time
 - Would Mrs. Coore-Barrett, but no because she did not return this year
 - Ms. Good is coded to us (Sunland Park) – Delay: great, have my vote
 - need specifics for Ms. Miller when inputting
 - Ms. Max - Does staff include cafeteria? Yes
- **10% to students: about \$2,600**
 - Voltaire – I would suggest no headphones since we already asked our last SAC meeting and it was approved, we will have about 200 headphones coming in, if more is required we can always request it from “old money” at a later date
 - Voltaire – uniforms for extracurricular activities such as cheer or football uniforms
 - Johnson – Can we just do a shirt?
 - Russell - Recordex (Promethean Board) and headphones; was reminded that both were discussed and funds approved to purchase items from the last SAC meeting (Oct)
 - Max – supplies for the custodians
 - Voltaire can be discussed regarding old money at another SAC meeting
 - Technology (Educational and Classroom equipment) – computer cables (HDMI cords), colored ink
 - Can student activities be tied into field trips?
 - Student activities such as apparels – kept at school

Motion to Approve Ballot Proposals

- Members: Cox, Delay, Russell, McDowell, Applin, Voltaire, Maxine, Robinson, Johnson moved to approve the following ballot proposals for staff voting:
- **Proposal #1** = 90% of the funds will be used for a one-time bonus to be divided evenly among all 2024–2025 staff members who:
 - Worked at least 140 days of the 2024–2025 school year (per the 186-day calendar),
 - Returned for the 2025–2026 school year, and
 - Received an effective/satisfactory evaluation or higher.
 In addition, the following individuals will be included in receiving the bonus:
 - Parent Educator: Mrs. Patricia Goode
 - School Security: Jamoi Wesley and Gavinisha Watson
 - Retiree: Ms. Dorothy Harrison
- 10% of the funds will be allocated to the school for nonrecurring expenditures for classroom and educational technology.

- All leftover funds will be used for nonrecurring expenditures for educational equipment and materials.
- **Proposal #2:** 100% of the funds will be used for a one-time bonus to be divided evenly among all 2024–2025 staff members who:
 - Worked at least 140 days of the 2024–2025 school year (per the 186-day calendar),
 - Returned for the 2025–2026 school year, and
 - Received an effective/satisfactory evaluation or higher.In addition, the following individuals will be included in receiving the bonus:
 - Parent Educator: Mrs. Patricia Goode
 - School Security: Jamoi Wesley and Gavinisha Watson
 - Retiree: Ms. Dorothy Harrison
- **Proposal #3:** None of the Above.
- Roll call vote was taken to approve the ballot:
 - Yes: 9
 - No: 0
- Motion carried. The ballot was approved as written for staff voting.

Meeting Adjournment: 4:30 p.m.



Next Meeting Date & Time: January, 27 2026 SAF @ 2:30 pm / S.A.C @ 3:00pm

Submitted by: Shirlee Voltaire, SAC Secretary

☆ SAC Sign in Sheet for Sunland Park Academy (K-3) (0611)

Date: 12/3/2025






Time: 2:50pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Brivitte, Maxine	Community School Representative (if applicable), Community / Business Representatives	No	No	
2	Cox, Tannio	Parent	No	Yes ✓	T. Cox
3	Delay, Kadence	ESE Parent of a student at the school, Parent	No	Yes	Candace delay
4	Golden-Applin, Angerlean	Non-Instructional Support Employees	Yes	No	Angerlean Golden-Applin
5	Johnson, Erica	SAC Co-Chair	Yes	No	Erica
6	Joseph, Kat	ESOL Parent of a student at the school, Parent	No	Yes	
7	McDowell, Nikia	Principal	Yes	No	Nikia
8	Pineda, Brenda	Parent, I-Zone Representative (must be a parent)	No	Yes	
9	Powell, Joshua	Parent, SAF Chair (or designee) Parent of a student at the school	No	Yes	
10	Robinson, Greer	SAC Co-Chair	Yes	No	Greer Robinson
11	Russell, Donna	BTU Steward (or designee), Teacher	Yes	No	Donna Russell
12	Voltaire, Shirley	SAC Secretary	Yes	No	
13	Wells, Roger	Pre-K (if applicable - parent or certified teacher), Parent	No	Yes	

☆ SAC Sign in Sheet for Sunland Park Academy (K-3) (0611)

Date: 12/3/2015

Time: 2:50 PM

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Cassandra Belay				
2	Malani Bradley		Monty Bradley		
3	Darnel Cedreux		Abraham Noel Elisha Noel		Darnel Cedreux
4	Cara Tibble ✓				Cara 
5	Jawet Shannon ✓				
6	Jordin Martin		Jos ^{Legend} h	No	Jordin Martin
7	Tammara Johnson				Tammara Johnson
8	Yvonne Miller ✓				Yvonne Miller
9	<u>Lorabel Lane</u>				
10	LeDun Lee		Lorabel		
11	Evelynne				
12	Sofia Mc				
13	Karland Essex		Adrianna Eine Meisera Philippe		
14	Wayne Bailey II ✓				Wayne Bailey II
15	Angelina Saldo-Appin				Angelina Saldo-Appin
16					
17					
18					
19					
20					