

Plantation Middle School School Advisory Forum August 28, 2025

Plantation Middle School School Advisory Forum (SAF) Meeting Minutes

Date: Thursday, August 28, 2025

Time: 6:00 PM

Location: Plantation Middle School Media Center

Meeting Facilitator: SAF Chairperson Mrs. Carrie Manhertz

Recorder: Secretary Mrs. Lane and Ms. Leger

1. Call to Order and Welcome

The meeting was called to order at 6:00 PM. Members and guests were welcomed to the first School Advisory Forum (SAF) meeting of the 2025–2026 school year.

2. Housekeeping

The facilitator reviewed meeting norms, sign-in procedures, and general expectations for participation. Attendees were reminded to silence electronic devices and hold questions until the designated question-and-answer portion of the agenda.

3. About Broward County Public Schools and Organizational Structure

An overview of Broward County Public Schools was provided, including the district's organizational structure and how schools are supported through district departments, regional leadership, and school-based administration. Participants were informed about the role of the School Advisory Forum in promoting communication between families and the school.

4. Why Parent Engagement Matters

The facilitator discussed the importance of family and community engagement in supporting student achievement and school improvement. Parents were encouraged to remain actively involved in their child's education through communication with teachers, attendance at school events, and participation in SAF meetings.

5. Question and Answer

Parents and guardians were given an opportunity to ask questions regarding school operations, district structure, and ways to support student success. Responses were provided by school administration and SAF representatives.

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6. Action Items and Next Meeting

Parents were encouraged to:

- Complete any required contact and volunteer forms.
- Sign up for school communication platforms.
- Attend future SAF and SAC meetings.
- Share suggestions and concerns to support school improvement.

The next SAF meeting date will be announced and communicated to all stakeholders.

7. Adjournment

There being no further business, the meeting was adjourned at 6:15 PM.

School Motto: *Speak Excellence. Model Excellence. Achieve Excellence. Excellence is the Expectation!*