

**Miramar Elementary School Advisory Council/School Advisor Forum Minutes**  
**September 23, 2024**

**Attendance:**

Ms. Dumervil- Assistant Principal, Mrs. Vargas-5<sup>th</sup> grade math & science teacher, Ms. Demps- ESP staff (noninstructional employee), Ms. Williams-1<sup>st</sup> grade teacher, Ms. Foster-1<sup>st</sup> grade teacher, Ms. Merlan-1<sup>st</sup> grade teacher, Ms. Masha Brown- 2<sup>nd</sup> grade teacher, Mr. Pintavalle-BTU Representative, Ms. Jennifer Brown- Community/Business Representative, Ms. Lynn Hernandez-parent, Ms. Nancy Ladouceur- Pre-K parent, There was a quorum.

**Call to Order:**

A meeting of the Miramar Elementary School Advisory Council was held in the school's media center on September 23, 2024. Ms. Dumervil motioned to open the meeting. Mrs. Vargas recorded minutes for this meeting.

**Agenda Items:**

- Introductions of staff members (Ms. Dumervil, Mrs. Vargas, Ms. Demps, Ms. Williams, Ms. Foster, Mr. Pintavalle, Ms. Merlan, Ms. Brown) and Parents (Ms. Ladouceur and Ms. Hernandez)
- Ms. Dumervil announced the success of open house. Thursday, 9/26/24 there will be a community meeting at Miramar High School. It is encouraged for all to attend to discuss the impact Miramar Elementary has on our community. The week of 9/23 we are celebrating Hispanic Heritage Month, Peace Week and Freedom Week. No input provided by teacher, parent and community.
- Mrs. Vargas reviewed what SAC and SAF is. SAC focuses on the curriculum/academic of the school and the SAF focuses on any not academic related (operational). SAC holds 8 meetings within the school year (monthly). We need more parents than teachers to be members of SAC. Mrs. Dumervil added the importance of having a quorum in order to vote on utilization of school accountability funds. Mrs. Vargas shared the amount of the school accountability funds has not been released yet. No input provided by teacher, parent and community.

- Parent Involvement- Mrs. Dumervil shared Ms. Williams is our PTA liaison. No input provided by teacher, parent and community.
- Ms. Dumervil shared the components of the School Improvement Plan. SIP includes; Early Warning Indicators, Title I Addendum, K-12 Reading Plan, Professional Learning Community, MTSS, Life Skill Wellness, School Wide Behavior Plan, School Counseling Plan, Equity Plan, Best Practice, and Family Community Plan. Mrs. Vargas added that at each SAC meeting, one of the components of the School Improvement Plan will be shared. No input provided by teacher, parent and community.
- Mrs. Dumervil shared, up to date, we have 3 disciplinary referrals written. This speaks volumes because it shows the positive rapport teachers make with their students. No input provided by teacher, parent and community.
- Title I is federal money given to schools to purchase agendas, certain parent nights, pays our coaches and intervention positions, and resources to help instruction in the classroom. This money is based on a percentage of students receiving free/reduce lunch. No input provided by teacher, parent and community.

**Next Meeting Date:**

October 28, 2024 in the Media Center

**Mr. Pintavalle motioned to adjourn the meeting and Ms. Williams seconded the motion at 2:41 PM.**