

# School Advisory Council (SAC)

## Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

---

# Agenda

*Name of Organization:* North Andrews Gardens Elementary School  
*Name of Group:* School Advisory Council (SAC)  
*Location:* 345 NE 56th St, Fort Lauderdale, FL 33334  
(In Media Center of School)  
*Type of meeting:* General Monthly Meeting  
*Date & Time:* November 5, 2025 – 3:30 P.M.

### 1. Call to order.

- F.S. 1001.452 (1) (d) (1)**
- Sign-In Sheets (Committee Members & Guests)
  - Chair verifies that quorum has been met.

### 2. Meeting Norms:

- Attend and begin meetings on time.
- Adhere to meeting agenda.
- Maintain tone of decency.
- Respect the person speaking.
- Keep comments brief and to the point.
- Everyone participates, no one dominates.

**F.S. 1001.452 (1)(d)(5)** 3. **Approval or correction of previous month's minutes**

- Approval of the October 2025 SAC Meetings minutes (only if quorum is met)

### 4. Reports:

#### Principal Report:

- Reported by Ms. Duhart (School Principal).
  - o School Environmental Safety Incident Reporting (SESIR)
  - o Accountability Funds – Updated Balance
  - o Additional Information (if applicable)

#### Title I Report:

- Reported by Ms. Torres (Title 1 Liaison).
  - o 2025-2026 Title 1 Addendum
  - o 2025-2026 Parent Family Engagement Plan (PFEP)
    - Availability to the community
  - o Additional Information (if applicable)

# School Advisory Council (SAC)

## Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

---

### School Advisory Forum (SAF) Report:

- Reported by Eileen Geisler (SAF Chair)
  - o Vaping presentation- Done by Chief Michael Gregory
    - Vaping has become big issue at the high school level and is growing rapidly in middle school.
    - BCPS are looking to install vaping detectors in bathrooms as this is where most incidents take place.
    - A decision as to which detectors will be used and exactly where they will be installed has not been finalized.
    - The goal is to reduce vaping on campus and promote healthy choices.
  - o SAC Funding
    - Schools are just finding out now that the schools will not be getting the SAC rollover money this year.
    - This will affect many schools as they often use this money for educational camps.
    - Parents are encouraged to reach out to the county and complain. The money is not from the state level but from the county.
    - There is concern that the loss of money will cause school ratings to decline.
  - o BCPS Cares presentation
    - There are complaints about the website not being user friendly or updated regularly.
    - The BCPS team is working on unifying the schools' individual websites.
    - All concerns and problems can be submitted through [browardschools.com/BCPSCaresForm](http://browardschools.com/BCPSCaresForm)
  - o Bylaws for the county will be amended this year.
    - There will be 2 meetings held on 11/4/25 and 12/2/25 to discuss changes being made.
  - o Upcoming North Area Advisory Council Meeting Dates:
    - Thursday, November 20, 2025
    - Thursday, December 18, 2025
    - Thursday, January 15, 2026
    - Thursday, February 19, 2026
    - Wednesday, March 11, 2026
    - Thursday, April 16, 2026
    - Thursday, May 21, 2026

# School Advisory Council (SAC)

## Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

---

### 5. **Presentation:**

#### School News and Events:

##### November 2025:

- Big Brothers Big Sisters (BBBS) – Every Wednesday @4pm-5pm
- 5<sup>th</sup> Grade Egg Drop Experiment – Thur. 11/6
- 5000 Role Models of Excellence Student Induction Ceremony – Fri. 11/7 @9am-11am (Auditorium)
- 5<sup>th</sup> Grade JA BizTown – Mon. 11/10
- Veterans Breakfast – Mon. 11/10
- No School (Veterans Day) – Tue. 11/11
- Q2 Interims (FOCUS) – Thur. 11/13
- SGA Meeting – Thur. 11/13
- KG Field Trip – Thur. 11/13
- Magnet Showcase – Thur. 11/13
- iReady Growth Monitoring – Tue. 11/18 thru Fri. 11/21
- North Area Magnet Presentation (5<sup>th</sup> Grade) – Tue. 11/18
- McDonald's McTeacher Night – Wed. 11/19
- Student Wellness Fair – Fri. 11/21
- Thanksgiving Break – Mon. 11/24 thru Fri. 11/28

##### December 2025:

- Start With Hello (Wear Green) – Mon. 12/1
- PM2 K-2 Math – Tue. 12/2
- PM2 3-5 Math – Wed. 12/3
- Big Brothers Big Sisters (BBBS) – Every Wednesday @4pm-5pm
- PM2 K-2 ELA – Thur. 12/4
- PM2 3-5 ELA – Tue. 12/9
- VPAT Airport Performance – Fri. 12/12
- VPAT Winter Music Show – Tue. 12/16
- VPAT Winter Music Show – Wed. 12/17
- VPAT Winter Music Show – Thur. 12/18
- Early Release Day @1:00pm – Fri. 12/19
- End of Q2 – Fri. 12/19
- Winter Break – Mon. 12/22 thru Fri. 1/2
- No School (Employee Planning Day) – Mon. 1/5

### 6. **Unfinished Business:**

- 2025-2026 SAC Composition
  - o SAC Secretary Position - Recommended Proposal

# School Advisory Council (SAC)

## Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

---

- BCPS SIP (Outline/Overview)
  - o School Info/Executive Summary
  - o School Budget Signature Page
  - o Early Warning Indicators
  - o Areas of Focus (4 SIP Goals)
  - o Title I Addendum
  - o K-12 Comprehensive Reading Plan
  - o Professional Learning Communities (PLC)
  - o Multi-Tiered System of Support (MTSS) Plan
  - o Annual School Counseling and Support Plan / Life Skills and Wellness (LSW) Plan
  - o School-wide Positive Behavior Plan (SPBP)
  - o Attendance Plan
  - o Best Practices in Inclusive Education (BPIE)
  - o Cognia eProve Survey Results (BCPS Customer Survey)
  - o Family and Community Engagement (FACE) Plan
  - o SAC Documentation / Upload Center (Updated Regularly)

**F.S. 1001.452 (1) (d) (2)**

**7. New Business:**

- Q & A / Open Discussions

**8. Announcement:**

- The next School Advisory Council (SAC) meetings are:
  - o Wednesday, January 7, 2026 @3:30pm
  - o Wednesday, February 4, 2026 @3:30pm
  - o Wednesday, March 4, 2026 @3:30pm
  - o Wednesday, April 1, 2026 @3:30pm
  - o Wednesday, May 6, 2026 @3:30pm









**9. Adjournment:**

☆ SAC Sign in Sheet for North Andrews Garden ES (0521)

11




Date: 11/5/2025

Time: 3:30 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Boynton, RaShani	ESE Parent of a student at the school	No	Yes	
2	Budhoo, Fitzgerald	Community / Business Representatives	No	No	
3	Duhart, Catrice	Principal	Yes	No	
4	Geisler, Eileen	SAF Chair (or designee) Parent of a student at the school	No	Yes	
5	Giansanti, Jackeline	Community / Business Representatives	No	No	
6	Gomez, Michelle	Community School Representative (if applicable)	No	No	
7	Lopez, Carla	ESOL Parent of a student at the school	No	Yes	
8	Marc, Caleb	Gifted Parent of a student at the school	Yes	Yes	
9	McGill, Kimberly	BTU Steward (or designee)	Yes	No	
10	McKenna, Christian	Community / Business Representatives	No	No	
11	Smith, Thajuana	Non-Instructional Support Employees	Yes	No	
12	Tercha, Erica	Parent	No	Yes	
13	Torres, Amy	Teacher	Yes	No	
14	Tunon, Omar	Non-Instructional Support Employees	Yes	No	

Date: \_\_\_\_\_

Time: \_\_\_\_\_

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
15	Vassell, Jermaine	SAC Chair	Yes	No	
16	Yunez, Shirley	I-Zone Representative (must be a parent)	No	Yes	
17	Zuniga-Zuleta, Claudia	Community / Business Representatives	No	No	

★ SAC Sign in Sheet for North Andrews Garden ES (0521)

Date: 11/5/2025

Time: 3:30pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Teresa Sands		X		<i>Teresa Sands</i>
2	David Tobin	✓			
3	Charlotte Tobin	✓			
4					
5	<del>Kara Senke</del>	✓	✓		<i>Kara Senke</i>
6	<del>Erica Ferona</del>				
7	Brady Ferona		✓		
8	Melanie Fields	✓			<i>Melanie Fields</i>
9	GERTUDE		✓		<i>Gertude</i>
10					
11					
12					
13					
14					
15					
16					
17					
18					

SAC Minutes 11/5/25

Meeting called to order at 3:31pm

Sign-In reminder

Quorum was met and verified by Mr. Vassell

Review of meeting norms

Approval of October Minutes – Motion Ms. Duhart, Second Ms. Geisler

In attendance: 11 voting members and 7 non-voting members

Principal's Report:

- No SESIR (School Environmental Safety Incident Reporting) events reported to the state
- Accountability Funds Available = \$4041.28

Title – One Report:

- Title – One Report – Ms. Torres
  - 2025-2026 Title 1 Addendum
  - 2025-2026 Parent Family Engagement Plan (PFEP)
    - Available to the community

School Advisory Forum (SAF) Report – Ms. Geisler

- Vaping presentation- Done by Chief Michael Gregory
  - Vaping has become big issue at the high school level and is growing rapidly in middle school.
  - BCPS are looking to install vaping detectors in bathrooms as this is where most incidents take place.
  - A decision as to which detectors will be used and exactly where they will be installed has not been finalized.
  - The goal is to reduce vaping on campus and promote healthy choices.
- SAC Funding
  - Schools are just finding out now that the schools will not be getting the SAC rollover money this year.
  - This will affect many schools as they often use this money for educational camps.
  - Parents are encouraged to reach out to the county and complain. The money is not from the state level but from the county.
  - There is concern that the loss of money will cause school ratings to decline.
- BCPS Cares presentation
  - There are complaints about the website not being user friendly or updated regularly.
  - The BCPS team is working on unifying the schools' individual websites.
  - All concerns and problems can be submitted through [browardschools.com/BCPSCaresForm](http://browardschools.com/BCPSCaresForm)
- Bylaws for the county will be amended this year.
  - There will be 2 meetings held on 11/4/25 and 12/2/25 to discuss changes being made.
- Upcoming North Area Advisory Council Meeting Dates:
  - Thursday, November 20, 2025
  - Thursday, December 18, 2025
  - Thursday, January 15, 2026
  - Thursday, February 19, 2026

- Wednesday, March 11, 2026
- Thursday, April 16, 2026
- Thursday, May 21, 2026

#### School News and Events

- Upcoming calendar events listed and discussed briefly – Mr. Vassel

#### Unfinished Business

- Election of new committee officers – Voting for and Approving of the following positions:
  - SAC Secretary – Recommended and approved: Ms. Torres
- BCPS SIP (Outline and Overview)
  - School Info/Executive Summary
  - School Budget Signature Page
  - Early Warning Indicators
  - Areas of Focus (4 SIP Goals)
  - Title I Addendum
  - K-12 Comprehensive Reading Plan
  - Professional Learning Communities (PLC)
  - Multi-Tiered System of Support (MTSS) Plan
  - Annual School Counseling and Support Plan / Life Skills and Wellness (LSW) Plan
  - School-wide Positive Behavior Plan (SPBP)
  - Attendance Plan
  - Best Practices in Inclusive Education (BPIE)
  - Cognia eProve Survey Results (BCPS Customer Survey)
  - Family and Community Engagement (FACE) Plan
  - Documentation / Upload Center (Updated Regularly)

#### New Business – Open Discussion Q & A

Future SAC meeting dates for 2025-2026 school year:

First Wednesday of every month –

Dec. no meeting

Jan. 7, 2026

Feb. 4, 2026

Mar. 4, 2026

Apr. 1, 2026

May 6, 2026

Meeting Adjourned at 3:50 pm Motioned by Mr. Vassell, Seconded by Ms. Torres