School Advisory Council (SAC)

Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

Agenda

Name of Organization:	North Andrews Gardens Elementary School
Name of Group:	School Advisory Council (SAC)
Location:	345 NE 56th St, Fort Lauderdale, FL 33334 (In Media Center of School)
Type of meeting:	General Monthly Meeting
Date & Time:	October 7, 2026 – 3:30 P.M.

School Mission and Vision Statements:

- **Mission:** The mission of North Andrews Gardens Elementary is to prepare our students to achieve beyond expectation, lead with great character and positivity, and impact our community.
- **Vision:** North Andrews Gardens Elementary will work cooperatively in a safe, nurturing, inspirational, and multicultural environment to create productive, lifelong learners. We will provide a safe environment that fosters cultural consciousness, inspiring each of our students to develop socially, emotionally, and intellectually to their highest potential so that they are able to face the future with great character, positivity, and impact our community.

F.S. 1001.452 (1) (d) (1)

1. **Call to order.**
   - Sign-In Sheets (Committee Members & Guests)
   - Attendance for Committee Members
   - Chair verifies that quorum has been met.

2. **Meeting Norms:**
   - Attend and begin meetings on time.
   - Adhere to meeting agenda.
   - Maintain tone of decency.
   - Respect the person speaking.
   - Keep comments brief and to the point.
   - Everyone participates, no one dominates.

F.S. 1001.452 (1)(d)(5)

3. **Approval or correction of previous month's minutes**
   - Approval of the September 2026 SAC Meeting minutes

4. **Reports:**

Principal Report:

- Ms. Duhart (Principal)
  - School Environmental Safety Incident Reporting (SESIR)
  - Accountability Funds – Updated Balance

Title I Report:

- Ms. Addeo (Title 1 Liaison)
  - Title 1 Addendum
    - Stakeholder Feedback

School Advisory Forum (SAF) Report:

- Nothing to Report. The next meeting will be held on Thur. Oct. 15, 2026 at Monarch High School from 6:15pm from 9:15pm.

5. **Presentation:**

School News:

- Mon. 10/5 thru Fri. 10/9: FTE Week / Spirit Dress Up Days
- Thur. 10/8: PINK Club Meeting
- Thur. 10/8: Rainforest for a Greener Tomorrow
- Fri. 10/9: Early Release Day – Dismissal @ 1:00pm
- Fri. 10/9: 3rd Grade MOSS Construction Meet the Teachers
- Mon. 10/12: No School (Teacher Planning Day)
- Mon. 10/12: Q1 Report Cards Due
- Tue. 10/13: Fire Drill
- Tue. 10/13: 5000 Role Models Club Meeting
- Wed. 10/14: Team Meetings
- Wed. 10/14: SEAS – 5th Grade
- Thur. 10/15: PINK Club Meeting
- Mon. 10/19: SAVE Promise Club Meeting
- Wed. 10/21: Fall Picture Retakes
- Wed. 10/21: PLC Meetings
- Wed. 10/21: Q1 Report Cards Issued in FOCUS
- Thur. 10/22: Show Choir Performance
- Thur. 10/22: NAGE Committee Meetings
- Thur. 10/22: PINK Club Meeting
- Fri. 10/23: 5th Grade Q1 Awards
- Fri. 10/23: 4th Grade Q1 Awards
- Sat. 10/24: City of Oakland Park Kiwanis Club Breakfast
- Mon. 10/26: 5000 Role Models Club Meeting
- Mon. 10/26: JA BizTown – 5th Grade
- Tue. 10/27: 3rd Grade Q1 Awards
- Tue. 10/27: Magnetic Training (Grades 3-5)
- Wed. 10/28: Team Meetings
- Thur. 10/29: PINK Club Meeting
- Thur. 10/29: Trunk or Treat from 5:00pm-6:30pm
- Fri. 10/30: Harvest Dance-a-Thon
- Mon. 11/2: SAVE Promise Club Meeting
- Mon. 11/2: Start With Hello – Wear Green
- Tue. 11/3: No School (Teacher Planning Day)
- Tue. 11/3: PLC Meetings
- Thur. 11/5: Regional Principal's Meeting at NAGE
- Thur. 11/5: PINK Club Meeting
- Fri. 11/6: Q2 Interims Due

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6. Unfinished Business:

- Review of 2025-2026 SIP Goals
  - Goal 1: SWD 44% to 47% (NAGE 60%)
  - Goal 2: ELA 55% to 58% (NAGE 66%)
  - Goal 3: Math 58% to 61% (NAGE 70%)
  - Goal 4: Science 44% to 54% (NAGE 72%)
- New 2026-2027 SIP Goals
  - Increase by 3% points in each area of focus!
- Election of new 2026-2027 SAC Committee Officers
  - SAF Chair
  - I-Zone Representative
  - ESOL Parent
  - ESE Parent
  - Gifted Parent

F.S. 1001.452 (1) (d) (2)

7. New Business:

- 2026-2027 BCPS SIP (Outline/Overview)
  - School Info/Executive Summary
  - School Budget Signature Page
  - Early Warning Indicators
  - Areas of Focus
  - Title I Addendum
  - Comprehensive Evidence-Based Reading Plan
  - Professional Learning Communities (PLC)
  - Multi-Tiered System of Support (MTSS) Plan
  - Annual School Counseling and Support Plan
  - School-wide Positive Behavior Plan (SPBP)
  - Attendance Plan
  - Best Practices in Inclusive Education (BPIE)
  - SAC Documentation (All Monthly Uploads)
  - Cognia eProve Survey Results (BCPS Customer Survey)
  - Family and Community Engagement (FACE) Plan
- Stakeholder Access and Input/Feedback

8. Announcement:

- The next School Advisory Council (SAC) meetings are:
  - Wednesday, November 4, 2026 @3:30pm
  - ***No Meeting in December 2026***
  - Wednesday, January 6, 2027 @3:30pm
  - Wednesday, February 3, 2027 @3:30pm
  - Wednesday, March 3, 2027 @3:30pm
  - Wednesday, April 7, 2027 @3:30pm
  - Wednesday, May 5, 2027 @3:30pm
  - ***No Meeting in June 2027***

9. Adjournment:

☆ **SAC Sign in Sheet for North Andrews Garden ES (0521)**

Date: 10/7/2026 **Time:** 3:30pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Addeo, Jaime	SAC Secretary	Yes	No	
2	Budhoo, Fitzgerald	Community / Business Representatives	No	No	
3	Burke, Marc	SAF Chair (or designee) Parent of a student at the school	No	Yes	
4	Button, Megan	Gifted Parent of a student at the school	No	Yes	
5	Duhart, Catrice	Principal	Yes	No	
6	Gomez, Michelle	Community / Business Representatives	No	No	
7	Henao, Juliana	ESOL Parent of a student at the school	No	Yes	
8	Johnson, Teresa	ESE Parent of a student at the school	No	Yes	
9	Knight, Kella	I-Zone Representative (must be a parent)	No	Yes	
10	McGill, Kimberly	BTU Steward (or designee)	Yes	No	
11	McKenna, Christian	Community / Business Representatives	No	No	

Date: 10/7/2026 Time: 3:30pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
12	Naylor, Lew	Community / Business Representatives	No	No	
13	Smith, Thajuana	Non-Instructional Support Employees	Yes	No	
14	Tercha, Erica	Parent	No	Yes	
15	Tobin, David	Teacher	Yes	No	
16	Tunon, Omar	Non-Instructional Support Employees	Yes	No	
17	Vassell, Jermaine	SAC Chair	Yes	No	
18	Zuniga-Zuleta, Claudia	Community / Business Representatives	No	No	

☆ **SAC Sign in Sheet for North Andrews Garden ES (0521)**

Date: 10/7/2026 **Time:** 3:30pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Jennifer Barrow	NO	NO	BBBS	
2	David Tobin	Yes	No	NAGE	
3	Kara Burke	Yes	Yes	NAGE	
4	JUNE HAYNES	NO	NO		
5	Madison Southall	No	yes		
6	Laura LaPenn	yes	—	NAGE	
7	Patrick McGuigan	No	Yes	/	
8	Jamie Addeo	yes	no	NAGE	
9	Clarice Johnston	Yes	No	AP	
10	Melanie Fields	Yes		NAGE	
11					
12					
13					
14					
15					
16					

North Andrews Gardens Elementary/A Title One School

SAC (School Advisory Council) Minutes 10/7/2026

Meeting called to order at 3:38 pm by Mr. Vassell, SAC Chair

Sign-In reminder

Quorum was met and verified by Mr. Vassell, SAC Chair

Review of meeting norms by Mr. Vassell, SAC Chair

Approval of September 2026 Minutes – Motion by Ms. Gomez , Seconded by Ms. Tercha

In attendance: 12 voting members and 11 non-voting members

Principal's Report:

- **SESIR(School Environmental Safety Incident Reporting) : No SESIR events**
- **Projected Enrollment 627, current Enrollment as of today: 627**
- **Accountability Funds Available : $51.58**

Title – One Report: **Ms. Addeo(Title One liaison)**

- **Upon review of the current year's School Improvement Plan with Title I Plan Stakeholders were provided with an opportunity for input on the School Improvement Plan and the Title I Plan Addendum.**
- **No input was provided by teachers, parents or community members.**

School Advisory Forum (SAF) Report: **Nothing to report at this time**

- **Next meetings: 10/15/2026 at Monarch HS, 6:15pm**

School News and Events:

- **Upcoming calendar events listed and discussed briefly – Mr. Vassell (see agenda for list)**

Unfinished Business:

- **Review of 2025 – 2026 SIP goals**
  - **Goal #1: SWD 44% to 47% (NAGE 60%)**
  - **Goal #2: ELA 55% to 58% (NAGE 66%)**
  - **Goal #3: Math 58% to 61 % (NAGE 70%)**
  - **Goal #4: Science 44% to 54% (NAGE 72%)**

2026-2027 Goals – Increase each goal in each area of focus by 3%

- **Showed SAC demographics in alignment with school demographics**
- **Elections of new SAC Committee Officers:**
  - **SAF (School Advisory Forum) Chair-Marc Burke**
  - **I-Zone Representative-Kella Knight**
  - **ESOL Parent-Juliana Henao**
  - **ESE Parent-Teresa Johnson**
  - **Gifted Parent: Megan Button**
  - **Teacher: David Tobin**
  - **Community Business Rep: Lew Naylor**
  - **SAC Secretary: Jamie Addeo**
    - **Positions approved motioned by Mr. Vassell and seconded by Ms. Smith**

New Business:

- **2026 -2027 BCPS SIP Outline and Overview**
- **School Performance Video**
- **Stakeholder Access and Input/Impact – List of each area on the agenda. Stakeholders encouraged them to come to the November meeting with input.**
- **Mr. Naylor asked if we used last year's data to determine goals. He also shared the city of Oakland Parks upcoming events 10/10/26 Shred event from 10am to 1pm and 10/30/26 Trunk or Treat.**

Announcements:

- **School Advisory Meetings for the 26- 27 School Year – Wednesdays at 3:30pm**
  - **Nov. 4, 2026**
  - **No meeting in Dec.**
  - **Jan. 6, 2027**
  - **Feb. 3, 2027**
  - **Mar. 3, 2027**
  - **Apr. 7, 2027**
  - **May 5, 2027**
  - **No meeting in June**

Adjournment:

Meeting Adjourned at 4:06 pm Motioned by Mr. Vassell, Seconded by Ms. Gomez