

# School Advisory Council (SAC)

## Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

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## Agenda

*Name of Organization:* North Andrews Gardens Elementary School  
*Name of Group:* School Advisory Council (SAC)  
*Location:* 345 NE 56th St, Fort Lauderdale, FL 33334  
(In Media Center of School)  
*Type of meeting:* General Monthly Meeting  
*Date & Time:* September 3, 2025 – 3:30 P.M.

- F.S. 1001.452 (1) (d) (1)**
- 1. Call to order.**
    - Sign-In Sheets (Committee Members & Guests)
    - Attendance for Committee Members
    - Chair verifies that quorum has been met.
  - 2. Meeting Norms:**
    - Attend and begin meetings on time.
    - Adhere to meeting agenda.
    - Maintain tone of decency.
    - Respect the person speaking.
    - Keep comments brief and to the point.
    - Everyone participates, no one dominates.
  - F.S. 1001.452 (1)(d)(5)**
  - 3. Approval or correction of previous month's minutes**
    - Approval of the May 2025 SAC Meeting minutes
  - 4. Reports:**
    - Principal Report:
      - School Environmental Safety Incident Reporting (SESIR)
      - Accountability Funds – Updated Balance
    - Title I Report:
      - Presentation to follow by Ms. Torres (Title 1 Liaison).
    - School Advisory Forum (SAF) Report:
      - Nothing to report.
  - 5. Presentation:**
    - School News:
      - Wed. 9/3 thru Wed. 9/10: Dental Screenings
      - Thur. 9/4 thru Fri. 9/5: Book Tasting for 5<sup>th</sup> & 4<sup>th</sup> Grade

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### **8. Announcement:**

The next School Advisory Council (SAC) meetings are:

- Wednesday, October 1, 2025 @3:30pm
- Wednesday, November 5, 2025 @3:30pm
- Wednesday, January 7, 2026 @3:30pm
- Wednesday, February 4, 2026 @3:30pm
- Wednesday, March 4, 2026 @3:30pm
- Wednesday, April 1, 2026 @3:30pm
- Wednesday, May 6, 2026 @3:30pm

### **9. Adjournment:**

Date: 9/3/2025

Time: 3:30pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Jermaine Vassell	Yes	No	SAC Chair	
2	David Tobin	Yes	No		
3	Porsha Williams	Yes	NO		
4	Commissioner Fitz Budhoo				
5	Michelle Gomez	-	-	Business P.	
6	Charlotte Tobin	Yes	No		
7	Kara Burke	Yes	Yes		
8	Eileen Gester	Yes	Yes	Amurpa	
9	Estrie Durant	Yes	No	Literacy Coach	
10	Amy Torres	Yes	NO	Amey Tom	
11	Melanie Fields	YES	No	ESE	
12	Rashani Boynton	No	Yes		
13	Clarice Johnston	Yes	NO	AP	
14	Tiffany Potts	Yes	NO	School Counselor	
15	Laura Laferre	Yes	NO		

## SAC Minutes 9/3/2025

Meeting called to order at 3:31pm

Sign-In reminder

Quorum not met

Review of meeting norms

Approval of May Minutes – No Quorum to approve minutes

In attendance: 7 voting members and 8 non-voting members

### Principal's Report:

- No SESIR events
- Enrollment as of today: 688, projected enrollment for the 25-26 school year was 675
- Accountability balance: Waiting for amount to roll over
- State Assessment Dates
  - PM 1 FAST
  - ELA 9/18/25
  - Math 9/8/25(K-2)
  - Math 9/9/25(3-5)
- iReady Testing window closed in 8/30/25 (Completed)
  - ELA 8/20 and 8/21
  - Math 8/25 and 8/26
- STAR ELA 9/16/2025 (K-2)
- Instructional Review
  - Fall 9/3/25
  - Spring TBD
- Picture Day 9/12/2025
- Library Night 9/24/2025

### Title – One Report:

- Title – One Report – Presentation to follow by Ms. Torres at 4pm.

### No School Advisory Forum (SAF) Report

- School News
  - Upcoming calendar events

### Unfinished Business

- Election of new committee officers
  - SAF Chair
  - ELL parent
  - Gifted parent
- Review of 24-25 SIP Goals
  - Goal 1: SWD 37% to 42% (NAGE 45%)
  - Goal 2: ELA (RAISE) 53% to 58% (NAGE 55%)
  - Goal 3: ELA 53% to 55%(NAGE 55%)

## New Business

- Outline/Overview of the 25-26 BCPS SIP
  - Mr. Vassell spoke to each of the components needed to complete the yearly process.
- Ms. Callandret requested letters of support for our Performing Arts Magnet program to turn in with our Magnet School of Excellence Merit Award application.

Future SAC meeting dates for 2025-2026 school year:

First Wednesday of every month –

Oct. 1., 2025

Nov. 5, 2025

Dec. no meeting

Jan. 7, 2026

Feb. 4, 2026

Mar. 4, 2026

Apr. 1, 2026

May 6, 2026

Meeting Adjourned at 4:02pm Motioned by Johnston, Seconded by Duhart