

School Advisory Council (SAC)

Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

Agenda

Name of Organization: North Andrews Gardens Elementary School
Name of Group: School Advisory Council (SAC)
Location: 345 NE 56th St, Fort Lauderdale, FL 33334
(In Media Center of School)
Type of meeting: General Monthly Meeting
Date & Time: March 4, 2026 – 3:30 P.M.

1. Call to order.

- F.S. 1001.452 (1) (d) (1)**
- Sign-In Sheets (Committee Members & Guests)
 - Chair verifies that quorum has been met.

2. Meeting Norms:

- Attend and begin meetings on time.
- Adhere to meeting agenda.
- Maintain tone of decency.
- Respect the person speaking.
- Keep comments brief and to the point.
- Everyone participates, no one dominates.

F.S. 1001.452 (1)(d)(5) 3. Approval or correction of previous month's minutes

- Approval of the February 2026 SAC Meetings minutes (only if quorum is met)

4. Reports:

Principal Report:

- Reported by Ms. Duhart (School Principal).
 - o School Environmental Safety Incident Reporting (SESIR)
 - o Accountability Funds – Updated Balance
 - o Additional Information (if applicable)

Title I Report:

- Reported by Ms. Torres (Title 1 Liaison).
 - o 2025-2026 Compliance Updates
 - o Additional Information (if applicable)

School Advisory Forum (SAF) Report:

- Reported by SAF Chair (or SAC Chair)
 - o February 2026 Meeting Minutes (Key Highlights)

School Advisory Council (SAC)

Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

- Upcoming North Area Advisory Council Meeting Dates:
 - Wednesday, March 11, 2026
 - Thursday, April 16, 2026
 - Thursday, May 21, 2026

5. **Presentation:**

School News and Events:

- Wed. 3/4/2026 thru Fri. 4/17/2026: 2025-2026 Yearbook Sales (Ms. DiSarno)
- Thur. 3/5/2026: Spring Pictures
- Sat. 3/7/2026: City of Oakland Park Youth Day
- Thur. 3/12/2026: Early Release Day (Dismissal @ 1:00pm)
- Fri. 3/13/2026: No School (Teacher Planning Day)
- Mon. 3/16/2026 thru Fri. 3/20/2026: SPRING BREAK!!!
- Tue. 3/24/2026: 5th Grade Q3 Awards
- Tue. 3/24/2026: 4th Grade Q3 Awards
- Wed. 3/25/2026: 3rd Grade Q3 Awards
- Wed. 3/25/2026: 5th Grade Science MOY Part 2 Assessment
- Fri. 3/27/2026 & Mon. 3/30/2026: Health Screenings
- Tue. 3/31/2026: 4th and 5th BEST Writing Assessment

6. **Unfinished Business:**

- BCPS SIP (Outline/Overview)
 - School Info/Executive Summary
 - School Budget Signature Page
 - Early Warning Indicators
 - Areas of Focus (4 SIP Goals)
 - Title I Addendum
 - K-12 Comprehensive Reading Plan
 - Professional Learning Communities (PLC)
 - Multi-Tiered System of Support (MTSS) Plan
 - Annual School Counseling and Support Plan / Life Skills and Wellness (LSW) Plan
 - School-wide Positive Behavior Plan (SPBP)
 - Attendance Plan
 - Best Practices in Inclusive Education (BPIE)
 - Cognia eProve Survey Results (BCPS Customer Survey)
 - Family and Community Engagement (FACE) Plan
 - SAC Documentation / Upload Center (Updated Regularly)

F.S. 1001.452 (1) (d) (2)

7. **New Business:**

- Q & A / Open Discussions

School Advisory Council (SAC)

Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

8. **Announcement:**

- The next School Advisory Council (SAC) meetings are:
 - o Wednesday, April 1, 2026 @3:30pm
 - o Wednesday, May 6, 2026 @3:30pm

9. **Adjournment:**

SAC Meeting

03/04/2026





3:30pm (Media Center)

- One SESIR incident to report
 - February 13th - Fourth Grade, Harassment
- Accountability Funds Balance
 - \$3,051.58
- Request
 - \$1500 - Substitutes
 - Special Events
 - \$1550 - Facilities
- Show Choir, Band & Strings - Oakland Park Youth Day
 - Saturday, March 7, 2026
- Students with Perfect Attendance (February) 151
- MOY Part II (5th Grade Only)
 - March 25th
- Science Camp - 8 Weeks - Mr. Vassell
 - Monday, Wednesday & Thursday - 1 Hour
 - 85 Students
- National School Breakfast - March 5, 2026
 - Dr. Valerie Wanza, Chief Strategy & Innovation Officer
- Spring Pictures - March 5, 2026

☆ SAC Sign in Sheet for North Andrews Garden ES (0521)






Date: 3/4/2026

Time: 3:30pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Boynnton, RaShani	ESE Parent of a student at the school	No	Yes	
2	Budhoo, Fitzgerald	Community / Business Representatives	No	No	
3	Duhart, Catrice	Principal	Yes	No	
4	Geisler, Eileen	SAF Chair (or designee) Parent of a student at the school	No	Yes	
5	Gomez, Michelle	Community / Business Representatives	No	No	
6	Lopez, Carla	ESOL Parent of a student at the school	No	Yes	
7	Marc, Caleb	Gifted Parent of a student at the school	Yes	Yes	
8	McGill, Kimberly	BTU Steward (or designee)	Yes	No	
9	McKenna, Christian	Community / Business Representatives	No	No	
10	Peters, Daniel	Community / Business Representatives	No	No	

Date: _____




Time: _____

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
11	Smith, Thajuana	Non-Instructional Support Employees	Yes	No	
12	Tercha, Erica	Parent	No	Yes	
13	Torres, Amy	Teacher, SAC Secretary	Yes	No	
14	Tunon, Omar	Non-Instructional Support Employees	Yes	No	
15	Vassell, Jermaine	SAC Chair	Yes	No	
16	Yunez, Shirley	I-Zone Representative (must be a parent)	No	Yes	
17	Zuniga-Zuleta, Claudia	Community / Business Representatives	No	No	

☆ SAC Sign in Sheet for North Andrews Garden ES (0521)

Date: 3/4/2026

Time: 3:30pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	David Tobin	✓			
2	c. Taylor			BBBS	
3	Charlotte Tobin	✓			
4	Clarice Johnson	✓			
5	Mary Fares				
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					

SAC Minutes 3/4/2026

Meeting called to order at 3:32 pm by Mr. Vassell, SAC Chair

Sign-In reminder

Quorum was met and verified by Mr. Vassell, SAC Chair

Review of meeting norms by Mr. Vassell, SAC Chair

Approval of February 2026 Minutes – Motion by Mr. Vassell , Seconded by Ms. Duhart

In attendance: 9 voting members and 4 non-voting members

Principal's Report:

- SESIR(School Environmental Safety Incident Reporting) : One SESIR Event
 - Feb. 13, 2026
- Enrollment as of today: 678
- Accountability Funds Available : \$3051.58
 - Proposal: \$1500 for substitutes-special events and \$1500 for custodial supplies, All 9 voting members approved. Motion by Ms. Duhart, Seconded by Ms. Geisler
- February had 151 students with perfect attendance
- Spring Pictures – March 5, 2026
- National School Breakfast – March 5, 2026
 - Dr. Valerie Wanza, Chief Strategy & Innovation Officer
- Show Choir, Band and Orchestra performing at Oakland Park Youth Day – March 7, 2026
- Music in Our Schools – March 10th and 11th
- MOY Science Assessment Part 2- 5th grade – March 25, 2026
- Science Camp – 8 Weeks – Mr. Vassell
 - Monday, Wednesday & Thursday – 1 Hour
 - 85 Students attending

Title – One Report: Ms. Torres(Title One liaison) -We are complaint at this time with the submission timeline.

School Advisory Forum (SAF) Report February 19th meeting: Ms. Geisler

- Hazel Health contract will not be renewed
- Dr. Fleming spoke about budget cuts, Security will be funded always

- Schools encouraged to spend the budget allotted for this year in the different categories.
- Parent concerns about the number of assessments given to students
- Next meetings: 3/11, 4/16, 5/21

School News and Events:

- Upcoming calendar events listed and discussed briefly – Mr. Vassell (see agenda for list)

Unfinished Business: SIP outline and overview, mention of the mid-year review.

New Business: T-shirt company mentioned by Ms. Tercha(parent). Tees on Time, we will look to see if they are on the BCPS approved vendor list.

Future SAC meeting dates for 2025-2026 school year:

First Wednesday of every month

Apr. 1, 2026

May 6, 2026 – Budget projection will be available

Meeting Adjourned at 3:48 pm Motioned by Mr. Vassell , Seconded by Mr. McKenna