

# School Advisory Council (SAC)

## Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

---

# Agenda

*Name of Organization:* North Andrews Gardens Elementary School  
*Name of Group:* School Advisory Council (SAC)  
*Location:* 345 NE 56th St, Fort Lauderdale, FL 33334  
(In Media Center of School)  
*Type of meeting:* General Monthly Meeting  
*Date & Time:* January 7, 2026 – 3:30 P.M.

### 1. Call to order.

- F.S. 1001.452 (1) (d) (1)**
- Sign-In Sheets (Committee Members & Guests)
  - Chair verifies that quorum has been met.

### 2. Meeting Norms:

- Attend and begin meetings on time.
- Adhere to meeting agenda.
- Maintain tone of decency.
- Respect the person speaking.
- Keep comments brief and to the point.
- Everyone participates, no one dominates.

**F.S. 1001.452 (1)(d)(5) 3. Approval or correction of previous month's minutes**

- Approval of the November 2025 SAC Meetings minutes (only if quorum is met)

### 4. Reports:

#### Principal Report:

- Reported by Ms. Duhart (School Principal).
  - o School Environmental Safety Incident Reporting (SESIR)
  - o Accountability Funds – Updated Balance
  - o Additional Information (if applicable)

#### Title I Report:

- Reported by Ms. Torres (Title 1 Liaison).
  - o 2025-2026 Title 1 Addendum
  - o 2025-2026 Parent Family Engagement Plan (PFEP)
    - Availability to the community
  - o Additional Information (if applicable)

# School Advisory Council (SAC)

## Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

---

### School Advisory Forum (SAF) Report:

- Reported by Eileen Geisler (SAF Chair)
  - o Upcoming North Area Advisory Council Meeting Dates:
    - Thursday, January 15, 2026
    - Thursday, February 19, 2026
    - Wednesday, March 11, 2026
    - Thursday, April 16, 2026
    - Thursday, May 21, 2026

### 5. **Presentation:**

#### School News and Events:

#### January 2026:

- Big Brothers Big Sisters (BBBS) – Every Wednesday @4pm-5pm
- PLC Meetings – Wed. 1/7/26 (VPAT)
- Curriculum Corner – Thurs. 1/8/26 (VPAT)
- Fire Drill – Thurs. 1/8/26
- Pharaohs Immersive Exhibit – Fri. 1/9/26
- Report Cards via FOCUS – Mon. 1/12/26
- Science MOY (K-5) – Mon. 1/12/26
- Lockdown Drill – Tue. 1/13/26
- 5000 RMOE Club Meeting – Tue. 1/13/26
- 3<sup>rd</sup> Grade Guest Speaker (Mr. Walker) – Tue. 1/13/26
- Team Leader Meeting – Wed. 1/14/26
- iReady D2 Math (K-5) – Thurs. 1/15/26
- SGA Barnes & Noble Literacy Night – Thurs. 1/15/26
- No School (M.L.K., Jr. Day) – Mon. 1/19/26
- SAVE Promise Club Meeting – Tue. 1/20/26
- iReady D2 ELA (K-5) – Wed. 1/21/26
- PLC Meetings – Wed. 1/21/26 (VPAT)
- Innovative Learning Dept. (3-5) – Thur. 1/22/26
- 5<sup>th</sup> Grade Q2 Award Assembly – Fri. 1/23/26
- 4<sup>th</sup> Grade Q2 Award Assembly – Fri. 1/23/26
- Central Area Magnet Presentation – Fri 1/23/26
- 3<sup>rd</sup> Grade Q2 Award Assembly – Mon. 1/26/26
- Kindergarten Round Up – Tue. 1/27/26
- 3<sup>rd</sup> and 4<sup>th</sup> Grade Myth Showcase – Thur. 1/29/26
- 3<sup>rd</sup> and 4<sup>th</sup> Grade Myth Showcase – Fri. 1/30/26
- Show Choir/Band Performance – Sat. 1/31/26

# School Advisory Council (SAC)

## Agenda and Minutes

F.S.001.452, SB Policy 1403, Robert's Rules of Order

---

### 6. Unfinished Business:

- BCPS SIP (Outline/Overview)
  - o School Info/Executive Summary
  - o School Budget Signature Page
  - o Early Warning Indicators
  - o Areas of Focus (4 SIP Goals)
  - o Title I Addendum
  - o K-12 Comprehensive Reading Plan
  - o Professional Learning Communities (PLC)
  - o Multi-Tiered System of Support (MTSS) Plan
  - o Annual School Counseling and Support Plan / Life Skills and Wellness (LSW) Plan
  - o School-wide Positive Behavior Plan (SPBP)
  - o Attendance Plan
  - o Best Practices in Inclusive Education (BPIE)
  - o Cognia eProve Survey Results (BCPS Customer Survey)
  - o Family and Community Engagement (FACE) Plan
  - o SAC Documentation / Upload Center (Updated Regularly)

F.S. 1001.452 (1) (d) (2)

### 7. New Business:

- Q & A / Open Discussions

### 8. Announcement:









- The next School Advisory Council (SAC) meetings are:
  - o Wednesday, February 4, 2026 @3:30pm
  - o Wednesday, March 4, 2026 @3:30pm
  - o Wednesday, April 1, 2026 @3:30pm
  - o Wednesday, May 6, 2026 @3:30pm

### 9. Adjournment:



☆ SAC Sign in Sheet for North Andrews Garden ES (0521)

Date: 1/7/2026

Time: 3:30pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Boynton, RaShani	ESE Parent of a student at the school	No	Yes	
2	Budhoo, Fitzgerald	Community / Business Representatives	No	No	
3	Duhart, Catrice	Principal	Yes	No	
4	Geisler, Eileen	SAF Chair (or designee) Parent of a student at the school	No	Yes	
5	Giansanti, Jackeline	Community / Business Representatives	No	No	
6	Gomez, Michelle	Community School Representative (if applicable)	No	No	
7	Lopez, Carla	ESOL Parent of a student at the school	No	Yes	
8	Marc, Caleb	Gifted Parent of a student at the school	Yes	Yes	
9	McGill, Kimberly	BTU Steward (or designee)	Yes	No	
10	McKenna, Christian	Community / Business Representatives	No	No	
11	Smith, Thajuana	Non-Instructional Support Employees	Yes	No	
12	Tercha, Erica	Parent	No	Yes	
13	Torres, Amy	Teacher	Yes	No	
14	Tunon, Omar	Non-Instructional Support Employees	Yes	No	







Date: \_\_\_\_\_ Time: \_\_\_\_\_

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
15	Vassell, Jermaine	SAC Chair	Yes	No	
16	Yunez, Shirley	I-Zone Representative (must be a parent)	No	Yes	
17	Zuniga-Zuleta, Claudia	Community / Business Representatives	No	No	

★ SAC Sign in Sheet for North Andrews Garden ES (0521)

Date: 1/7/2026

Time: 3:30 pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Dorley Peters				
2	Laura Lafeme	✓		Community	
3	Tranisia Nelson		✓		
4	Shirley Callandret	✓			
5	Devon Mannec	✓			
6	Esther Kertzman	✓			
7	Melanie Fields	✓			
8	Clarice Johnston	✓			
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					

SAC Minutes 1/7/2026

Meeting called to order at 3:32 pm

Sign-In reminder

Quorum was met and verified by Mr. Vassell

Review of meeting norms

Approval of November Minutes – Motion Mr. McKenna, Seconded by Ms. Duhart

In attendance: 10 voting members and 8 non-voting members

Principal's Report:

- No SESIR (School Environmental Safety Incident Reporting) – one Kindergarten Student
- 680 current enrollment
- iReady D2 for Math on 1/15/26 and ELA on 1/21/26
- Accountability Funds Available = \$4041.28(may not rollover to next year)
  - Motion to use \$2000 for copy paper Mr. McKenna, Seconded by Mr. Vassell – Approved

Title – One Report:

- Title – One Report – Ms. Torres(abs)
  - 2025-2026 Title 1 Addendum
  - 2025-2026 Parent Family Engagement Plan (PFEP)
    - Available to the community

School Advisory Forum (SAF) Report – Ms. Geisler

- Budget Cuts
  - Effects:
    - Staffing and trainings
    - Teacher leaves
    - Field trips
    - Nurses in schools
  - No Impact on:
    - Safety and Security
    - ESE funding
  - Upcoming North Area Advisory Council Meeting Dates:
    - Thursday, January 15, 2026
    - Thursday, February 19, 2026
    - Wednesday, March 11, 2026
    - Thursday, April 16, 2026
    - Thursday, May 21, 2026

School News and Events

- Upcoming calendar events listed and discussed briefly – Mr. Vassel
- McDonald's Night and Movie Night in Nov. and Dec. were a success – Ms. LaPerna
- 1/15/26 – Barnes and Noble Night 5pm to 7pm
- 2/19/26 – Publix Math Night

## Unfinished Business

- BCPS SIP (Outline and Overview)
  - School Info/Executive Summary
  - School Budget Signature Page
  - Early Warning Indicators
  - Areas of Focus (4 SIP Goals)
  - Title I Addendum
  - K-12 Comprehensive Reading Plan
  - Professional Learning Communities (PLC)
  - Multi-Tiered System of Support (MTSS) Plan
  - Annual School Counseling and Support Plan / Life Skills and Wellness (LSW) Plan
  - School-wide Positive Behavior Plan (SPBP)
  - Attendance Plan
  - Best Practices in Inclusive Education (BPIE)
  - Cognia eProve Survey Results (BCPS Customer Survey)
  - Family and Community Engagement (FACE) Plan
  - Documentation / Upload Center (Updated Regularly)

## New Business – Open Discussion Q & A

- Ms. Tercha(parent) asked about concerns with free and reduced lunch costs, Principal Duhart reported MOSS Construction(partner) donated \$500 to cover costs of student lunch obligations.
- Commissioner Budhoo offered Kiwanis Club support for lunch needs

## Future SAC meeting dates for 2025-2026 school year:

First Wednesday of every month –

Feb. 4, 2026

Mar. 4, 2026

Apr. 1, 2026

May 6, 2026

Meeting Adjourned at 4:03 pm Motioned by Mr. Vassell, Seconded by Mr. Mckenna