

Draft



Harbordale Elementary School
School Advisory Council (SAC)
900 S.E. 15th Street, Ft. Lauderdale, FL 33316
August 26, 2025
Agenda

1. Call to order, attendance, introductions, and norms
2. Election of New Members
3. Approval of SAC Bylaws
4. Approval of May 2025 Minutes
5. School Improvement Plan for the 2025- 2026 school year
 - o Accountability Fund
 - o Review SIP Goals
6. School Environmental Safety Incident Reporting (SESIR)
7. Reports
 - o Community Partners
 - o Curriculum
 - o BTU
 - o ESE & Guidance
 - o Safety
 - o Administrative
8. Closing thoughts and open discussion
 - o Questions, comments, concerns
9. Adjournment

- D. All committees shall bring recommendations to the School Advisory Council at the monthly Council meeting.

ARTICLE VIII. UTILIZATION OF SCHOOL IMPROVEMENT FUNDS

- A. A portion of the Education Enhancement Trust Fund (lottery money) is distributed to the school (through the District) for the SAC to use for programs and projects to enhance school performance through the implementation of the SIP.
- B. Per the General Appropriations Act, Accountability Funds may not be used for capital improvements or for projects or programs with a duration of more than one-year. A principal may not override the selection of the use of the money.
- C. School-based decisions concerning the distribution of School Recognition Funds will be the responsibility of the SAC in accordance with procedures established by the District.

ARTICLE IX. SAC TRAINING AND ACTIVITIES

- A. SAC members will have opportunities to engage in training activities and workshops to build the team, orient new members, develop skills, assist in the annual budget process, and gain a better understanding as to their roles in the school improvement process.
- B. School-based accountability funds may be used to support appropriate training.
- C. Members of the SAC will take an active role in the development, implementation and evaluation of the School Improvement Plan. Members will participate in monitoring the progress of the SIP and will assist in completing a needs assessment each year to determine how best to revise the current SIP.
- D. The SAC will have access to the necessary data to successfully complete the SIP, including budgets, staffing levels, instructional materials, and test data. School personnel, as directed by the principal, may assist the SAC in gathering and interpreting data.
- E. The SAC and its officers will follow all District policies, state rules, and state statutes in conducting its business.

ARTICLE X. AMENDMENTS

- A. Bylaws must conform to the State of Florida statutes and the policies of the School Board of Broward County, Florida.
- B. Amendments to the bylaws will be approved by a majority of the SAC members. Bylaws will be reviewed and approved annually.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern (**Harbordale ES (0491)**) School Advisory Council.

Annual Ratification

08/26/2025

Amended

08/26/2025

Approved
8/26/25

Harbordale Elementary

SAC Minutes - Tuesday, May 28, 2025

Attendance:

Nicole Ferraro, SAC Chair/Literacy Coach
Jennifer Kashdin, Principal
Lauren Gordon, Assistant Principal
Kristina Dixon, Teacher/ ESE Parent
Rachel Brotman/ SAC Secretary
Noel Santos, Gifted Teacher
Vicky Bureau, School Counselor
Midge Royer, Parent, SAF Representative
Juliana Ackerman- Gifted Parent
Stephanie Streicher, Parent, Zone Representative
Linda Ohlsson, Parent, ESOL Representative
Kindria Davis, 3rd Grade Teacher/Parent
Munirah Lewin, Parent

Absent: Brandt Shuler, Equitable; Robert Horton, Community Partner, Barnes & Noble; Mr. Christian, Community Partner, Mathnasium; Megan Hanley, 2nd Grade Teacher/BTU Representative, Michelle Gomez, Community Partner, Sunshine Aftercare, Dr. Adrine McKenzie, Toni Holtel, ESE Specialist; Chad Bryant, Facilities Manager; Stacey Dean, Parent

Call to Order:

A meeting of the Harbordale School Advisory Council was held in the media center on 5/28/24. SAC Chair, Nicole Ferraro called the meeting to order at 2:21 PM.

Minutes:

1) Minutes for the April 2024 meeting were approved. Motion to approve by Mrs. Dixon, seconded by Mrs. Samuels

Updates:

1) School Improvement Plan for 2023-24

a) Accountability Fund balance is \$2,927.78

b) Mr. Biggs used some of the funds for toner and printers. We will roll the additional funds over to the next school year for technology or other curriculum materials (we will decide as a SAC Committee). We had money left over since HSA purchased printers and Promethean Boards, so we did not need to buy as much toner or projector bulbs.

2) School Environmental Safety Incident Reporting (SESIR)

I. There was one bullying report.

3) Elections for SAC- We are always looking for people to join our committee 😊

Budget for 2024-2025 School Year

a) Actual budget may be increased or decreased based on the number of students who report to school in the fall.

- c) We are projected to have 214 Kindergarten-3rd grade students and 115 4th-5th grade students.
- d) Total projected allocation for positions (not people)- \$2,943,003.
- e) Next year, core teacher selections (Kindergarten-4 teachers, 1st Grade- 4 teachers, 2nd Grade-4 teachers, 3rd Grade-4 teachers, 4th Grade- 3.5 teachers, 5th Grade- 3.5 teachers).
- f) Specials- The world language grant was funded again. We will be getting an additional 50% specials teacher. We plan on doing an academic special with a focus on math/science.
- g) We do not receive any additional funding for special funding because we are a traditional K-5 school.
- h) We will be getting an additional ESE support facilitator.
- i) Other support- No changes to administration, safety, custodial, or clerical staff. We are advertising for a media clerk position and a custodial position.
- j) We will see if we qualify for A+ money next school year (based on school grade).

Reports:

A. Community Partners

a. Thank you to Mathnasium for donating lunch to our staff for our Early Release Luncheon last week. We appreciate your generosity, and we are very thankful to have such an amazing community partner like you!

B. Curriculum by Ms. Ferraro

a. We have finished all our FAST PM3 testing. We have seen significant learning gains and we are very proud of our teachers and students. Our overall school focus was on science, and we had a 10-point gain, way to go! We are currently working on alternative criteria promotion for students who scored a level 1 on PM3.

b. Summer school folders were dropped off to Riverland today. Uprising third grade students who scored a level 1 on PM3 are eligible. We have about 15 students participating in summer school.

c. Thursday, May 30th, we will celebrate the 100-point club members! We have about 55 students, first through fifth grade, who will participate in an Escape Room.

d. Award ceremonies are coming up next week.

e. Students who met their AR goal for Quarter 4 will earn a prize on June 10th.

C. BTU

a. No updates at this time

D. ESE and Guidance by Ms. Bureau

a. Thank you, Ms. Bureau, for all your hard work being the test coordinator!

b. 2nd grade started CoGat testing today, it is a universal screening for all second graders.

E. Safety by Ms. Gordon

b. This summer, we will work on our Annual State Safety Report. This comprehensive report must be done by August.

F. Administrative by Mrs. Kashdin

a. Congrats, we made it to our last SAC meeting! Thank you for participating in our SAC Committee. A special thank you goes to our HSA Board-it was a great year and we raised over 50,000 for next school year! We couldn't do it without you!

b. We would like to acknowledge everything that was done for Staff Appreciation Week, the staff felt very special/spoiled and the little things go a long way!

c. Thank you to Ms. Bureau, Ms. Ferraro, Ms. Gordon, and Mrs. Holtel for helping us complete our Annual Customer Survey. We met all our benchmarks for the student, parent, and staff surveys. We will look over the results this summer to reflect on things for next school year.

d. FAST is done, please take a minute to tell your child(ren) great job!!

e. School grades should be released over the summer.

f. Wednesday, May 29th is Fly Up Day-students will get to spend 30 minutes in the next grade level. Just a reminder, the classroom your child visits is not necessarily your child's teacher. The supply list will also be sent home tomorrow.

g. June 3rd -June 7th Award Ceremonies- Kindergarten through 4th grade will be held in their classrooms. Please use the QR code for your grade level to pre-register, everyone must be checked in. The awards will start promptly at 8:15 AM.

h. Thursday, May 6th will be 5th grade awards- we will miss our 5th graders!

Closing thoughts and open discussion Ms. Ferraro:

Thank you again for your time and commitment to SAC. It's nice to be together and we appreciate the parent support. Each of you play a role on the SAC committee, and we would love to see you again next year!

Next Meeting Date & Time:

The next meeting will be held in August 27, 2024 at 2:15 pm in the Media Center.

Meeting Adjournment:

Motion: Ms. Ferraro motioned to adjourn the meeting at 2:43 pm, seconded by Mrs. Dixon.

Submitted by,

Nicole Ferraro  Kindria Samuels
Name of Position on Board: SAC Chair
Approval Date: 8/26/25

Harbordale Elementary
SAF Minutes - Tuesday, May 28, 2024

Approved
8/26/25

Attendance:

Nicole Ferraro, SAC Chair/Literacy Coach
Jennifer Kashdin, Principal
Lauren Gordon, Assistant Principal
Kristina Dixon, Teacher/ ESE Parent
Rachel Brotman/ SAC Secretary
Noel Santos, Gifted Teacher
Vicky Bureau, School Counselor
Midge Royer, Parent, SAF Representative
Juliana Ackerman- Gifted Parent
Stephanie Streicher, Parent, Zone Representative
Linda Ohlsson, Parent, ESOL Representative
Kindria Davis, 3rd Grade Teacher/Parent
Munirah Lewin, Parent

Absent: Brandt Shuler, Equitable; Robert Horton, Community Partner, Barnes & Noble; Mr. Christian, Community Partner, Mathnasium; Megan Hanley, 2nd Grade Teacher/BTU Representative, Michelle Gomez, Community Partner, Sunshine Aftercare, Dr. Adrine McKenzie, Toni Holtel, ESE Specialist; Chad Bryant, Facilities Manager; Stacey Dean, Parent

Call to Order:

A meeting of the Harbordale School Advisory Forum was held in the media center on 4/30/24. Chair Midge Royer called the meeting to order at 2:43 pm.

Approval of Minutes:

- 1) Minutes for the April 2024 meeting were approved. Motion to approve by Steph Streicher, seconded by Murniah Lewin.

Business:

- I. Midge moved to move elections to the beginning of the school year seconded by Steph
- II. Register for transportation June 28th
- III. Policies update 8010; not changing just adjusting wording for enrollment planning
- IV. FOCUS Parent training here at Harbordale

Upcoming Meeting:

- a) Central Advisory held their last meeting with elections
- b) DAC General Meeting on Thursday May 30, 2024 @ 6:15 pm @ Plantation High School

Discussion:

- I. Boundary changes meeting effecting VSY, Bennett and Harbordale boundaries, however; this option has been taken off the table by the district. They are working on a plan Bennett or an option with open choice with North Fork.
- II. Stephanie and Midge made a flyer for our parents to voice the concerns and our parents were very supportive and went to support VSY's parents in their fight against the boundary change



Harbordale Elementary
School Advisory Forum (SAF) Agenda
900 SE 15th Street, Fort Lauderdale, FL 33316
General Meeting – Chair: Midge Royer
August 26th, 2025

1. Call to order
2. Approval of May Minutes
3. Business
 - a. Nominations for Chair of SAF
 - i. Required to attend CAAC and Harbordale SAC meetings
 - b. Teacher's Rep needed for Central Area
 - c. Policy 1930
 - i. Contact Eris Chisem via email, eric.chisem@browardschools.com
 - d. Technology: FOCUS, Curb Smart
 - e. Student Health Services: 63 schools with no nurses
4. Adjournment



Central Advisory Website

Next Meeting Date and Time:

The next meeting will be held on August 27, 2024 at 2:57 PM in the Media Center,

Meeting Adjournment:

Motion: Midge Royer motioned to adjourn the meeting at 2:47 pm Seconded by Ms. Ferraro

Submitted by,

Nicole Ferraro KINDRA SAMUELS

Name of Position on Board: SAC Chair

Approval Date: 8/26/25

☆ SAC Sign in Sheet for Harbordale ES (0491)

Date: 8/26/25

Time: 2:15 pm

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Alston, Dr. Corey	Parent	No	Yes	
2	Bryant, Chaddrick	Non-Instructional Support Employees	Yes	No	<i>Chad Bryant</i>
3	Bureau, Vicky	Teacher	Yes	Yes	<i>Vicky Bureau</i>
4	Coulter, Rinear	ESE Parent of a student at the school	No	Yes	
5	Dixon, Kristina	Parent	Yes	Yes	<i>K. Dixon</i>
6	Ferraro, Nicole	SAC Co-Chair	Yes	No	
7	Gomez, Michelle	Community / Business Representatives	No	No	<i>[Signature]</i>
8	Hanley, Megan	BTU Steward (or designee)	Yes	No	
9	Holtel, Antonette	Teacher	Yes	No	<i>[Signature]</i>
10	Isreal, Odeleya <i>Stanbury, Jamila</i>	Community / Business Representatives	No	No	<i>mathnasium@fortlauderdale.com</i> <i>[Signature]</i>
11	Kashdin, Jennifer	Principal	Yes	No	<i>Jennifer Kashdin</i>
12	Leto, Madalynn	SAC Secretary	Yes	No	
13	Lewin, Munirah	Parent	No	Yes	<i>Munirah Lewin</i>
14	Ohlsson, Linda	ESOL Parent of a student at the school	No	Yes	
15	Payer, Serge	Gifted Parent of a student at the school	No	Yes	

☆ SAC Sign in Sheet for Harbordale ES (0491)

Date: 8/26/25

Time: 2:15 pm

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Anthony Motta			Sunshine After School	<i>[Signature]</i>
2	Jordan Carmona ^x				<i>[Signature]</i>
3	Alexis Rothenberg x		x		<i>[Signature]</i>
4	Lauren Gordon ✓		x		<i>[Signature]</i>
5	Mindy Banyan		x		<i>[Signature]</i>
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